



UNITED STATES  
NUCLEAR REGULATORY COMMISSION  
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March 14, 2014

MEMORANDUM TO: Michael F. Weber  
Deputy Executive Director for Materials, Waste,  
Research, State, Tribal, and Compliance Programs  
Office of the Executive Director for Operations

Bradley W. Jones, Assistant General Counsel  
for Reactor and Materials Rulemaking  
Office of the General Counsel

Laura A. Dudes, Acting Deputy Director  
Office of Federal and State Materials  
and Environmental Management Programs

Anne T. Boland, Acting Deputy Administrator  
Region III

FROM: Lisa C. Dimmick, Health Physicist */RA/*  
Division of Materials Safety and State Agreements  
Office of Federal and State Materials  
and Environmental Management Programs

SUBJECT: MINUTES: OCTOBER 29, 2013 OREGON  
MANAGEMENT REVIEW BOARD (MRB) MEETING

Enclosed are the minutes of the MRB meeting held on October 29, 2013. If you have comments or questions, please contact me at (301) 415-0694.

Enclosure:  
Meeting Minutes

cc w/encl.: Suzanne Hoffman, Interim Director  
Public Health Division  
Oregon Health Authority

Robert Greger, California  
Organization of Agreement States  
Liaison to the MRB

Management Review Board Members

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<b>OFFICE</b>	FSME/MSSA
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<b>DATE</b>	03/14/14

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MINUTES: MANAGEMENT REVIEW BOARD MEETING OF OCTOBER 29, 2013

The attendees were as follows:

In person at U.S. Nuclear Regulatory Commission (NRC) Headquarters in Rockville, Maryland:

Michael Weber, MRB Chair, DEDMRT  
Laura Dudes, MRB Member, FSME  
Bradley Jones, MRB Member, OGC  
Monica Ford, Team Leader, Region I  
David Howe, OR  
Todd Carpenter, OR

Duncan White, FSME  
Lisa Dimmick, FSME  
Pamela Henderson, FSME  
Karen Meyer, FSME  
David Spackman, FSME  
Brian Holian, FSME

By videoconference:

Steven Reynolds, Region IV

Vivian Campbell, Region IV

By telephone:

Anne Boland, MRB Member, Region III  
Robert Greger, MRB Member, OAS  
Randy Erickson, Team Member, Region IV  
Binesh Tharakan, Team Member, Region IV  
Brian Goretzki, Team Member, AZ  
Richard Wendt, OR  
Richard Beauman, OR

Michelle Beardsley, FSME  
Joan Olmstead, OGC  
Daryl Leon, OR  
Kevin Siebert, OR  
Erin DeSemples, OR  
Sylvia Martin, OR

1. **Convention.** Ms. Lisa Dimmick convened the meeting at 1:00 p.m. (ET). She noted that this Management Review Board (MRB) meeting was open to the public; however, no members of the public participated in this meeting. Ms. Dimmick then transferred the lead to Mr. Michael Weber, Chair of the MRB. Introductions of the attendees were conducted.
2. **Oregon IMPEP Review.** Ms. Monica Ford, Team Leader, led the presentation of the Oregon Integrated Materials Performance Evaluation Program (IMPEP) review results to the MRB. She summarized the review and the team's findings for the six indicators reviewed. The on-site review was conducted by a review team composed of technical staff members from the NRC and the State of Arizona during the period of August 12-16, 2013. A draft report was issued to the State for factual comment on September 11, 2013. The State responded to the review team's findings by letter dated October 14, 2013. The last IMPEP review for Oregon was conducted in August 2009. Ms. Ford noted that there were three recommendations made during the previous IMPEP. She reported that the team was able to close two of those recommendations; the remaining indicator was kept open by the team, and the team made an additional five recommendations

**Common Performance Indicators.** Ms. Ford presented the findings regarding the common performance indicator, *Technical Staffing and Training*. Her presentation corresponded to Section 3.1 of the proposed final IMPEP report. Ms. Ford reported that the recommendation from the previous IMPEP was being closed as the Section developed and utilizes a formal qualification program for all new licensing and inspection staff which

clearly indicates each individual's training and qualification and their understanding of regulations and guidance. The Section separately tracks and utilizes refresher/continuing education training for its qualified inspection and licensing staff. The MRB questioned what appeared to be a 40 percent attrition in the Program over the review period. Most of the positions were due to retirements and then backfilled by Program staff. The Program indicated that only one staff member left the State for a promotional position. Otherwise there were no departures from the Program in last six years.

The review team found Oregon's performance with respect to this indicator to be "satisfactory" and made no recommendations. The MRB agreed that Oregon's performance met the criteria for a "satisfactory" rating for this indicator and agreed to close the recommendation under this indicator from the 2009 IMPEP review.

Ms. Ford presented the findings regarding the common performance indicator, *Status of Materials Inspection Program*. Her presentation corresponded to Section 3.2 of the proposed final IMPEP report.

The review team found Oregon's performance with respect to this indicator to be "satisfactory" and made no recommendations. The MRB agreed that Oregon's performance met the criteria for a "satisfactory" rating for this indicator.

Mr. Randy Erickson presented the findings regarding the common performance indicator, *Technical Quality of Inspections*. His presentation corresponded to Section 3.3 of the proposed final IMPEP report. Mr. Erickson reported that the recommendation from the previous IMPEP was being closed as the Section developed and implemented a protocol for the identification, marking, handling, control and protection of sensitive security-related information. Each member of the staff and management was involved in the development and implementation of the protocol.

The review team found Oregon's performance with respect to this indicator to be "satisfactory" and made no recommendations. The MRB agreed that Oregon's performance met the criteria for a "satisfactory" rating for this indicator and agreed to close the recommendation under this indicator from the 2009 IMPEP review.

Mr. Brian Goretzki presented the findings regarding the common performance indicator, *Technical Quality of Licensing Actions*. His presentation corresponded to Section 3.4 of the proposed final IMPEP report. The review team noted that 12 of 32 files reviewed did not fully address health and safety concerns or showed repeated examples of inconsistencies. To address the performance issues, the review team made three recommendations: re-implement the peer review process; verify all authorized users, physicists, and pharmacists on medical licenses have the requisite training and experience; and implement a pre-licensing protocol. The Program discussed with the MRB that the peer review process was suspended when resources were allocated to catch up on inspections. The Program indicated that inspections are under control and the peer review process would restore the quality assurance licensing.

The review team found Oregon's performance with respect to this indicator to be "satisfactory, but needs improvement" and made three recommendations. The MRB agreed that Oregon's performance met the criteria for a "satisfactory, but needs improvement" rating for this indicator and agreed to the three new recommendations under this indicator.

Mr. Binesh Tharakan presented the findings regarding the common performance indicator, *Technical Quality of Incident and Allegation Activities*. His presentation corresponded to Section 3.5 of the proposed final IMPEP report. The team identified weakness with event reporting to both the National Materials Event Database (NMED) as well as the NRC operations center as well as completing and closing events NMED. The review team made two recommendations in regard to event reporting. The Program discussed with the MRB that since the IMPEP management involvement was added to event reporting process. The Program identified that once events were handed-off, there was no follow-up. The Program indicated that an accountability step is being added to its process.

The review team found Oregon's performance with respect to this indicator to be "satisfactory, but needs improvement" and made two recommendations. The MRB agreed that Oregon's performance met the criteria for a "satisfactory, but needs improvement" rating for this indicator and agreed to the one new recommendation and to keep open one recommendation from the 2009 IMPEP review under this indicator.

3. **Non-Common Performance Indicators.** Ms. Ford presented the findings regarding the non-common performance indicator, *Compatibility Requirements*. Her presentation corresponded to Section 4.1 of the proposed final IMPEP report. There were five amendments submitted overdue during the review period.

The review team found Oregon's performance with respect to this indicator to be "satisfactory" and made one new recommendations. The MRB agreed that Oregon's performance met the criteria for a "satisfactory" rating for this indicator and agreed to the one new recommendation under this indicator.

4. **MRB Consultation/Comments on Issuance of Report.** The MRB found the Oregon Agreement State Program adequate to protect public health and safety, and compatible with the NRC's program. Based on the results of the current IMPEP review, the team recommended that the next full IMPEP review take place in four years. The MRB directed that the next IMPEP review of the Oregon Agreement State Program should take place in approximately four years.
5. **Precedents/Lessons Learned.** None applicable to this review.
6. **Adjournment.** The meeting was adjourned at approximately 2:21 p.m. (ET)