



CONVERSATION RECORD

12/30/2013

NAME OF PERSON(S) CONTACTED OR IN CONTACT WITH YOU Robert Lehto		DATE OF CONTACT 12/30/2013	TYPE OF CONVERSATION <input type="checkbox"/> E-MAIL <input checked="" type="checkbox"/> TELEPHONE <input checked="" type="checkbox"/> INCOMING <input type="checkbox"/> OUTGOING
E-MAIL ADDRESS rlehto@trimediaee.com		TELEPHONE NUMBER (906) 228-5125	

ORGANIZATION TriMedia Consultants, Inc.	DOCKET NUMBER(S) 030-38018
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LICENSE NUMBER(S) 21-32745-01	CONTROL NUMBER(S) 582409
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SUBJECT
Additional Information Request

SUMMARY
In your request, you have indicated that you will be the RSO for your company. Please note that you are not be able to change and name your RSO internally; NRC must do that for you via the amendment process. We will need additional information to complete our review.

1. Please provide the course outlines for the RSO training courses completed by you. If the training course did not include hands on training, please provide the training documentation of the hands on training. Each proposed RSO must be qualified in accordance with the guidance in NUREG 1556, Vol. 4 Section 8.7, Item 7: Individual(s) Responsible for Radiation Safety Program and Their Training and Experience.
2. Please provide written, signed (by both senior management and the proposed RSO) and a currently dated statement that stipulates your proposed RSO accept their position and understands the duties and responsibilities associated with the position. A sample Delegation of Authority memo is attached to this document in Attachment 1.

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ACTION REQUIRED (IF ANY)
Please submit your response by January 17, 2013, and reference it to my attention as "additional information to control number 582409" to facilitate proper handling in our office. Your response must be currently dated and signed by a senior management representative. If you have any questions or require clarification of any of the information stated above, please do not hesitate to contact me at 630-829-9607

In accordance with 10 CFR 2.390 of the NRC's "Rules of Practice," a copy of this letter and its enclosure will be available electronically for public inspection in the NRC Public Document Room or from the NRC's Agencywide Documents Access and Management System (ADAMS), accessible from the NRC Web site at <http://www.nrc.gov/reading-rm/adams.html>.

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NAME OF PERSON DOCUMENTING CONVERSATION
Jennifer L. Bishop

SIGNATURE

CONVERSATION RECORD (continued)

SUMMARY: (Continued from page 1)

3. Please confirm that the change in name from TriMedia Consultants, Inc. to TriMedia Environmental & Engineering Services, LLC is the result of a name change and not a change in ownership. Please refer to the definition below to ensure there has not been a transfer of control.

“Control over licensed activities can be construed as the authority to decide when and how that license (licensed material and/or activities) will be used. A change of ownership may be an example of a change of control if authority over the license has transferred from one person to another. The transfer of stock or other assets is not necessarily a change of control. The central issue is whether the authority over the license has changed.”

RESPONSE: Please respond in writing confirming that there has been no transfer of control. If there has been a transfer of control, please provide the following information:

- A. Provide a complete description of the transaction (transfer of stocks or assets, or merger). Indicate whether the name has changed and include the new name. Include the name and telephone number of a licensee contact whom NRC may contact if more information is needed.
- B. Describe any changes in personnel or duties that relate to the licensed program. Include training and experience for new personnel.
- C. Describe any changes in the organization, location, facilities, equipment, or procedures that relate to the licensed program.
- D. Describe the status of the surveillance program (surveys, wipe tests, quality control) at the present time and the expected status at the time that control is to be transferred.
- E. Confirm that all records concerning the safe and effective decommissioning of the facility will be transferred to the transferee or to NRC, as appropriate. These records include documentation of surveys of ambient radiation levels and fixed and/or removable contamination, including methods and sensitivity.
- F. Confirm that the transferee will abide by all constraints, conditions, requirements, and commitments of the transferor or that the transferee will submit a complete description of the proposed licensed program.

