

February 24, 2014

MEMORANDUM TO: Those on the Attached List

FROM: Laura A. Dudes, Director **/RA John Moses for/**
Division of Materials Safety and State Agreements
Office of Federal and State Materials
and Environmental Management Programs

SUBJECT: DRAFT REVISION TO THE OFFICE OF FEDERAL AND
STATE MATERIALS AND ENVIRONMENTAL MANAGEMENT
PROGRAMS PROCEDURE SA-700, PROCESSING AN AGREEMENT

Enclosed for your review and comment is the draft revision to the Office of Federal and State Materials and Environmental Management Programs (FSME) Procedure SA-700, Processing an Agreement. This procedure provides guidelines and information (1) for a State or Commonwealth to use in preparing a request to enter into an Agreement with the U.S. Nuclear Regulatory Commission (NRC); (2) for NRC staff in reviewing requests from a Governor of a State or Commonwealth to enter into an Agreement with the NRC; (3) on the formal procedural steps for responding to a Governor's request for an Agreement; and (4) on the criteria for evaluating a Governor's proposed Agreement materials program.

We would appreciate receiving your comments within 30 days from the date of this memorandum. Please note that Headquarters staff will have a technical edit review of the document before it is finalized. Staff recognizes that there are page formatting adjustments to make in the final document once changes are accepted. A FSME letter has also been issued to All Agreement States, Non-Agreement States, and State Liaison Officers.

Enclosures:

1. FSME SA-700, "Processing an Agreement-SA-700" (with track changes)
2. Handbook to FSME SA-700, "Handbook for Processing an Agreement"

Contact: Torre Taylor, FSME/MSSA
(301) 415-7900

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DATE	2/20/2014	2/24/2014	2/24/2014

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MEMORANDUM TO THOSE ON THE ATTACHED LIST DATED:

SUBJECT: DRAFT REVISION TO THE OFFICE OF FEDERAL AND STATE MATERIALS
AND ENVIRONMENTAL MANAGEMENT PROCEDURE SA-700, PROCESSING
AN AGREEMENT

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