



FOIA/PA REQUEST

Case No.: 2014-0126
 Date Rec'd: 1/22/14
 Specialist: Chudichimo
 Related Case: _____

FOIA- NBC Bay Area

Putnam, Julie (NBCUniversal) <Julie.Putnam@nbcuni.com>

Mon, Jan 6, 2014 at 1:29 PM

To: "gsa.foia@gsa.gov" <gsa.foia@gsa.gov>, "cheryl.mcclain@gsa.gov" <cheryl.mcclain@gsa.gov>,
 "travelpolicy@gsa.gov" <travelpolicy@gsa.gov>

Cc: "Stock, Stephen (NBCUniversal)" <Stephen.Stock@nbcuni.com>

January 6, 2014

To whom it may concern:

Pursuant to the Freedom of Information Act, this is a request for **electronic copies** of the following records/databases maintained by your office, U.S. General Services Administration, from FY2011, FY2012 and FY2013 for any and all federal agencies, employees and officials reporting to GSA, (to include all negative reports submitted to GSA per reporting cycle):

- All Premium Class Travel Reports (PCTR)
- All Senior Federal Traveler Reports (SFTR)

We understand the Freedom of Information Act provides that if portions of a document are exempt from release, the redactions may be made and the remainder must be segregated and disclosed.

Therefore, I will expect you to allow me to view all non-exempt portions of the records, which I have requested, and ask that you justify any deletions by reference to specific exemptions. I reserve the right to appeal your decisions to withhold any materials.

*****Please provide documentation as it becomes available*****

I am making this request in my capacity as a journalist and realizing this information is of timely value, I would appreciate your communicating with me by telephone (Direct: 408 432 4674). If you have any questions regarding this request, please do not hesitate to call or email (julie.putnam@nbcuni.com).

Please confirm receipt of this request.

Sincerely,

Julie Putnam

Producer



408 432 4674 (o)

1/7/14

GSA.gov Mail - FOIA- NBC Bay Area

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