

January 15, 2014

ALL AGREEMENT STATES

ACCEPTANCE TO THE SAFETY ASPECTS OF INDUSTRIAL RADIOGRAPHY COURSE  
(H-305) (FSME-14-002)

**Purpose:** To provide the list of students selected for the U.S. Nuclear Regulatory Commission (NRC) Safety Aspects of Industrial Radiography Course (H-305).

**Background:** NRC provides the list of students and instructions to the States to help ensure that States with candidates on waiting lists will have an opportunity to fill vacated slots that may open up after this notification letter has been sent.

**Discussion:** Enclosure 1 is the list of students from the Agreement States selected to attend the March 10-14, 2014, Safety Aspects of Industrial Radiography Course (H-305). Please provide the list of students and the instructions (Enclosure 2) to each individual from your program that is on the list. A tentative schedule is enclosed (Enclosure 3). Students attending this course will be paid for by the NRC. Students should make their travel arrangements through Carlson Wagonlit Travel at 1-800-453-8396 immediately and then submit their travel information needed for NRC to issue their travel authorization. Please go to the following website to download the Travel Application Form <http://nrc-stp.ornl.gov/training.html> and then send it to [ASTrainingandtravel.Resource@nrc.gov](mailto:ASTrainingandtravel.Resource@nrc.gov). Information should not be sent directly to Brenda Usilton.

We ask that you inform us of any cancellations 30 days prior to the course starting date or as soon as you are aware that the student cannot attend the course.\*

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\* This information request has previously been approved by OMB 3150-01029 and was resubmitted to OMB for review of continued approval of information collection. The estimated burden per response to comply with this voluntary collection is approximately 8 hours. Send comments regarding the burden estimate to the Records and Information Services Branch (T-5F53), U.S. Nuclear Regulatory Commission, Washington, DC 20555-0001, or by Internet e-mail to [infocollects.resource@nrc.gov](mailto:infocollects.resource@nrc.gov), and to the Desk Officer, Office of Information and Regulatory Affairs, NEOB-10202 (3150-0200), Office of Management and Budget, Washington, DC 20503. If a means used to impose an information collection does not display a currently valid OMB control number, the NRC may not conduct or sponsor, and a person is not required to respond to, the information collection.

If you have any questions regarding this correspondence, please contact me at 301-415-3340 or the individual named below.

POINT OF CONTACT: Brenda G. Usilton  
TELEPHONE: (301) 415-2348

INTERNET: Brenda.Usilton@NRC.GOV

/RA ADWhite for/

Laura A. Dudes, Director  
Division of Materials Safety and State Agreements  
Office of Federal and State Materials  
and Environmental Management Programs

Enclosures:

1. List of students
2. List of instructions
3. Tentative Schedule

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Distribution

DIR RF  
Henry Lynn  
MSSA r/f

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<b>OFC</b>	FSME/MSSA	FSME/MSSA	FSME/MSSA
<b>NAME</b>	BUilton via email	ADWhite	DWhite for LADudes
<b>DATE</b>	1/15/2014	1/15/2014	1/15/2014

**OFFICIAL RECORD COPY**

SAFETY ASPECTS OF INDUSTRIAL RADIOGRAPHY COURSE (H-305)  
 March 10-14, 2014  
 St. Rose, Louisiana

STATE	PARTICIPANT(S)
<b>CALIFORNIA</b> Dept. of Health Services P.O. Box 997414, MS-7610 Sacramento, CA 95899-7414	Phillip Scott
<b>FLORIDA</b> Dept. of Health Bureau of Radiation Control 4052 Bald Cypress Way, Bin C21 Tallahassee, FL 32399-1741	Marie Joy Stephenson
<b>KENTUCKY</b> Cabinet for Health & Family Services 275 East Main Street, HS1C-A Frankfort, KY 40621-0001	Angela Wilbers
<b>LOUISIANA</b> Emergency & Radiological Services Div. P.O. Box 4312 Baton Rouge, LA 70821-4312	Kendrick Williams
<b>NEVADA</b> Bureau of Health Care Quality and Compliance 727 Fairview Drive, Suite E Carson City, NV 89701	Jon Bakkedahl
<b>NEW JERSEY</b> Dept. of Environmental Protection P.O. Box 420 Trenton, NJ 08625-0420	Nancy Stanley
<b>NORTH DAKOTA</b> Dept. of Health 918 E. Divide Avenue Bismarck, ND 58501-1947	Karen Deibert
<b>OHIO</b> Dept. of Health 246 North High Street Columbus, OH 43216	Courtney Shipley
<b>OREGON</b> Dept. of Human Services 800 NE Oregon Street, Suite 640 Portland, OR 97232-2162	David Howe
<b>PENNSYLVANIA</b> Bureau of Radiation Protection Rachel Carson State Office Bldg P.O. Box 8469 Harrisburg, PA 17105-8469	Barbara Bookser

STATE	PARTICIPANT(S)
<b>SOUTH CAROLINA</b> Dept. of Health & Environmental Control 2600 Bull Street Columbia, SC 29201	Benjamin Sease
<b>TENNESSEE</b> Division of Radiological Health L & C Annex, Third Floor 401 Church Street Nashville, TN 37243-1532	Tammy Hicks-Graves
<b>TEXAS</b> Dept. of State Health Services P.O. Box 149347 Austin, TX 78714-9347	Tony Haynes
<b>WISCONSIN</b> Dept. of Health Services P.O. Box 2659 Madison, WI 53701-2659	Kyle Walton

## INSTRUCTIONS TO STUDENTS

**ACCEPTANCE:** This is to advise you that those individuals in Enclosure 1 have been accepted for participation in the training course (H-305) Safety Aspects of Industrial Radiography. This course is scheduled to be presented March 10-14, 2014 at Source Production and Equipment Company (SPEC), 113 Teal Street, St. Rose, Louisiana. The telephone number is (504) 464-9471. Enclosure 3 is a tentative course outline and schedule for the course.

**COURSE:** Official work hours for this course are from 8:00 a.m. - 5:00 p.m. with an hour for lunch. The basic course schedule is for lectures in the morning with laboratory exercises in the afternoon. Students should dress casually and wear comfortable pants/slacks and shirts that will facilitate laboratory exercises. Cellular phones and similar devices with audible capability should be disabled while classes are in session. Please complete the Travel Application Form <http://nrc-stp.ornl.gov/training.html> and return it to [ASTrainingandtravel.Resource@nrc.gov](mailto:ASTrainingandtravel.Resource@nrc.gov). If you have any questions regarding the travel form please contact Brenda on 301-415-2348. No rental cars will be authorized for travel. You will need to take a taxi or shuttle to and from the airport. You will also go to the same website to receive a copy of the travel instructions and voucher for reimbursement.

**LODGING AND TRAVEL:** You should plan to arrive on Sunday, March 9, 2014 and depart on Friday, March 14, 2014. Participants must make their own lodging arrangements. Individuals should request a Federal government rate at the hotels. The following hotels are only a couple of miles from the SPEC office. [Note: No endorsement is expressed or implied. Best Western at the Airport (504-464-1644); Hilton New Orleans Airport (800-HILTONS or 504-469-5000). These are directly across the highway from the airport. [If a shuttle is not available, you might consider going to the airport and take a taxi from there.] Other hotels further away, but in the vicinity (transportation would be needed) are: Radisson Inn N.O. Airport (800-333-3333 or 504-467-3111); Travelodge Airport (504-469-7341). The per diem for St. Rose, Louisiana area is 83/46/129. This means lodging/meals/not to exceed total. Tax is a separate line item on your voucher. If you have a hard time finding a hotel within per diem, in St. Rose, we will authorize you actual lodging cost so you can be reimbursed.

**LOCATION INFORMATION:** SPEC is located in the James Business Park, a couple of miles west of the airport off of US Highway 61. There is a Ramada Inn at the entrance of the park, at a traffic light. Go through the light and turn right on the next street (James Drive West), by Wendy's. Continue on James Drive West until you come to Teal Street (3<sup>rd</sup> street on right side). Turn right onto Teal Street. The second and third offices on the left are SPEC buildings (113 & 119 Teal). The training facility is upstairs at 119 Teal Street in St. Rose, LA. You may park in either parking lot.

**NOTE:** Students should bring issued dosimetry (issued-dosimetry will be available for those who do not have issued dosimeters) and a scientific calculator.

**Safety Aspects of Industrial Radiography H-305  
Tentative Course Outline**

Monday:

8:00 a.m. - Noon: Introduction/Radiography concepts and fundamentals

1:00 p.m. - 5:00 p.m. Labs: Setting up and using devices; plant tour.

Tuesday:

8:00 a.m. - Noon: Radiography safety and operations.

1:00 p.m. - 5:00 p.m.: Labs: Establishing boundaries; source exchange; inspection.

Wednesday:

8:00 a.m. - Noon: Federal & State Regulations.

1:00 p.m. - 5:00 p.m.: Site inspection; emergency source retrieval.

Thursday:

8:00 a.m. - Noon: Transportation regulations and radiography company operations.

1:00 p.m. - 5:00 p.m.: Labs: Shipping packages; performing a radiograph.

Friday:

8:00 a.m. - 10:00 a.m.: ANSI equipment standard; course review.

10:30 a.m.- Noon: Course examination

1:00 p.m. - Critique of Course: Discussion of Items of Interest to Participants

\* Note: This course outline is tentative and subject to change.