

January 8, 2014

ALL AGREEMENT STATES

ACCEPTANCE TO THE INTRODUCTORY HEALTH PHYSICS COURSE (H-117)  
(FSME-14-001)

**Purpose:** To provide the list of students selected for the U.S. Nuclear Regulatory Commission Introductory Health Physics Course (H-117).

**Background:** The U.S. Nuclear Regulatory Commission (NRC) provides the list of students and instructions to the States to help ensure that States with candidates on waiting list will have an opportunity to fill vacated slots that may open up after this notification letter has been sent.

**Discussion:** Enclosure 1 is the list of students from the States selected to attend the February 24-28, 2014 Introductory Health Physics Course (H-117). Please provide the list of students and the instructions (Enclosure 2) to each individual from your program that is on the list. Students attending this course will be paid lodging and per diem by the NRC. Students should make their travel arrangements through Carlson Wagonlit Travel at 1-800-453-8396, and submit their travel information to the NRC to issue their travel authorization. To download the Travel Application Form, visit <http://nrc-stp.ornl.gov/training.html>. The completed form should be sent to [ASTrainingandtravel.Resource@nrc.gov](mailto:ASTrainingandtravel.Resource@nrc.gov). Information should not be sent directly to Brenda Usilton.

We ask that you inform us of any cancellations 30 days prior to the course starting date or as soon as you are aware that the student cannot attend the course.\*

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\* This information request has previously been approved by OMB 3150-01029 and was resubmitted to OMB for review of continued approval of information collection. The estimated burden per response to comply with this voluntary collection is approximately 8 hours. Send comments regarding the burden estimate to the Records and Information Services Branch (T-5F53), U.S. Nuclear Regulatory Commission, Washington, DC 20555-0001, or by Internet e-mail to [infocollects.resource@nrc.gov](mailto:infocollects.resource@nrc.gov), and to the Desk Officer, Office of Information and Regulatory Affairs, NEOB-10202 (3150-0200), Office of Management and Budget, Washington, DC 20503. If a means used to impose an information collection does not display a currently valid OMB control number, the NRC may not conduct or sponsor, and a person is not required to respond to, the information collection.

FSME-14-001

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If you have any questions regarding this correspondence, please contact me at 301-415-3340, or the individual named below.

POINT OF CONTACT: Brenda G. Usilton  
TELEPHONE: 301-415-2348

INTERNET: [Brenda.Usilton@nrc.gov](mailto:Brenda.Usilton@nrc.gov)

**/RA PHenderson for/**

Laura A. Dudes, Director  
Division of Materials Safety and State Agreements  
Office of Federal and State Materials  
and Environmental Management Programs

Enclosures:

1. List of students
2. List of instructions
3. Tentative Schedule

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Distribution:

DIR RF  
 Henry Lynn, TTC

**ML13360A069**

<b>OFC</b>	FSME/MSSA	FSME/MSSA	FSME/MSSA
<b>NAME</b>	PHenderson for BUsilton	PHenderson for DWhite	PHenderson for LADudes
<b>DATE</b>	1/8/2014	1/8/2014	1/8/2014

**OFFICIAL RECORD COPY**

INTRODUCTORY HEALTH PHYSICS COURSE (H-117)  
 FEBRUARY 24-28, 2014  
 CHATTANOOGA, TN

STATE	PARTICIPANT(S)
<b>ARKANSAS</b> Dept. of Health 4815 W. Markham St., Slot 30 Little Rock, AR 72205-3867	Aaron Adams
<b>CALIFORNIA</b> Dept. of Health Services P.O. Box 997414, MS-7610 Sacramento, CA 95899-7414	Geza Thomas Miko
<b>FLORIDA</b> Dept. of Health 4052 Bald Cypress Way, Bin C21 Tallahassee, FL 32399-1741	Gan Preamplume
<b>LOUISIANA</b> Emergency & Radiological Services P.O. Box 4312 Baton Rouge, LA 70821-4312	Tiffany White Meaghan Wear
<b>MARYLAND</b> Dept. of the Environment 1800 Washington Blvd, Suite 750 Baltimore, MD 21230-1718	Shannon Page Talya Langbaum
<b>NEW JERSEY</b> Dept. of Environmental Protection P.O. Box 420 Trenton, NJ 08625-0420	Sarah Staab
<b>TENNESSEE</b> Division of Radiological Health L&C Annex, Third Floor 401 Church Street Nashville, TN 37243-1532	Trevor Jackson

## INSTRUCTIONS TO STUDENTS

**ACCEPTANCE:** This is to advise you that those individuals in Enclosure 1 have been accepted for participation in the training course H-117, Introductory Health Physics. This course is scheduled to be presented February 24-28, 2014, at the U.S. Nuclear Regulatory Commission Technical Training Center (TTC). The TTC is located at 5746 Marlin Road, Suite 200, Osborne Office Center (near Eastgate Shopping Center) Chattanooga, Tennessee 37411-5677. The facility's telephone number is (423) 855-6500.

**COURSE:** On Monday, February 24, 2014, the course will be conducted from 1:00 p.m. - 4:00 p.m. The course will begin at 8:00 a.m. and end at 4:00 p.m. on February 25-27, 2014, and on the final day of the course, class hours are 8:00 a.m. - 12:00 noon. Cellular phones and similar devices with audible capability should be disabled while classes are in session. Normal office/business attire is appropriate for students attending training. Enclosure 3 is a tentative agenda for the course. Please complete the Travel Application Form which is located at <http://nrc-stp.ornl.gov/training.html> and return to [ASTrainingandtravel.Resource@nrc.gov](mailto:ASTrainingandtravel.Resource@nrc.gov). Information should not be sent directly to Brenda Usilton. In addition, we are requesting that you do not send any training applications, travel forms and vouchers by fax. Processing of your requests sent by fax could result in significant delays. If you have any questions regarding the travel form please contact Brenda on 301-415-2348. No rental cars will be authorized for travel. If traveling by air, contact Carlson Wagonlit Travel at 1-800-453-8396 to book reservations. You may also access a copy of the travel instructions and voucher for reimbursement at the above website.

**LODGING:** You should plan to arrive on Monday, February 24, 2014, and depart on Friday, February 28, 2014. If there are no flights to allow you to fly in on Monday, you may arrive on Sunday, February 23, 2014. Participants must make their own lodging and travel arrangements. Individuals should request a Federal government rate at the hotel of their choice. The per diem for Chattanooga, Tennessee is 95/56/151. This means lodging/meals/notes to exceed total per day. Tax is a separate line item on your voucher. Please be sure to choose a hotel within the Chattanooga vicinity and within per diem. Reimbursement for mileage is 56.6 cents per mile. There is no suitable lodging within walking distance, nor reliable public transportation, from the hotels to the Training Center; therefore, students should coordinate with students who have cars or take a taxi to and from the training center.

Below are a few suggestions for lodging in the Chattanooga area:

Residence Inn:

[Book a room at Residence Inn Chattanooga Near Hamilton Place at the Nuclear Regulatory Commission rate >>](#)

Hampton Inn

[www.chattanoogaairporti75.hamptonInn.com](http://www.chattanoogaairporti75.hamptonInn.com)

The Hampton Inn has free shuttle service to and from the Airport, local shopping and to and from the training center.

ENCLOSURE 2

## SCHEDULE

### Introductory Health Physics (H-117)

February 24-28, 2014  
TTC – Chattanooga, TN

Day	Time	Topic
Monday,	1:00 – 2:00	Course and Student Introductions
Feb 24	2:00 – 3:00	Chapter 1: The History of Health Physics (Lynn)
	3:00 – 4:30	Chapter 2: Fundamental Health Physics (Mahlahla)
		<b>(Turn in Student Information Sheets)</b>
Tuesday,	8:00 – 9:30	Chapter 2: Fundamental Health Physics (Mahlahla)
Feb 25	9:30 – 12:30	Chapter 3: Interactions of Radiation with Matter (Lynn)
	12:00 – 1:00	<i>LUNCH</i>
	1:00 – 1:30	Chapter 3: Interactions of Radiation with Matter (Lynn)
	1:30 – 3:00	Chapter 4: Radiation Sources and Regulations (Mahlahla)
	3:00 – 4:30	Review
Wednesday,	8:00 – 10:00	Chapter 5: Biological Effects of Radiation (Lynn)
Feb 26	10:00 – 12:00	Chapter 6: Dosimetry (Mahlahla)
	12:00 – 1:00	<i>LUNCH</i>
	1:00 – 3:00	Chapter 7: Applications (Mahlahla)
	3:00 – 4:30	Review
Thursday,	8:00 – 12:00	Chapter 8: Instrumentation (Lynn)
Feb 27	12:00 – 1:00	<i>LUNCH</i>
	1:00 – 2:00	Chapter 9: Environmental Rad. Monitoring (Lynn)
	2:00 – 3:00	Chapter 10: Transportation of Rad Materials (Mahlahla)
	3:00 – 4:30	Course Review/Jeopardy!
Friday,	8:00 – 12:00	Examination
Feb 28		End of Course <b>(Turn in course evaluations)</b>