

CONVERSATION RECORD
(time) (date)

|TIME |DATE

8/21/2013

VISIT CONFERENCE TELEPHONE

INCOMING
OUTGOING

NAME OF PERSON(S) CONTACTED OR IN CONTACT	ORGANIZATION (OFFICE, DEPT. ETC.)	TELEPHONE NO.
Regis Greenwood, RSO DON LIGHT, DEPUTY RSO Deepesh Poudel, HP Tech Surendra Gupta, Ph.D.	ARC	

SUBJECT

C/N 575968

SUMMARY

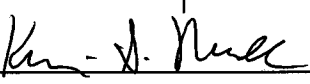
I met with the RSO, Deputy RSO and HP Technician for ARC to discuss ARC's August 2, 2013, reply to our deficiency letter dated July 9, 2013. The purpose of the meeting was to communicate additional information and/or clarification needed on a number of items in the licensee's August 2 letter.

The RSO agreed to address the following issues and submit a response by COB August, 26.

1. Submit a final version of SOP-43 "Evacuation of Laboratories Due to Exhaust Failure." Submit a plan for hiring a contractor to measure the effluent flow rate at the release point on building 300.
2. Describe plans to dispose of surface contaminated objects that are accumulating in building 200.
3. A letter in our files dated November 1, 2011, from ARC addressed the status of ARC's plan to use building 300 annex. The letter is currently tied to ARC's NRC license. The RSO confirmed that commitments made in that letter are still current and valid. The RSO agreed to reaffirm these commitments in their response.
4. Item 3.2.4.5 in the Radiation Protection Program (RPP): The RSO will define "general supervision."
5. The RSO will provide an example of where a recommendation was made from an audit that was performed and include a discussion of how it was assigned to a staff member for completion, and what the final outcome was.
6. Item 2.1.j. in the RPP: The RSO will define "supervision." In addition, the RSO will modify the roles and responsibilities of the RSC to state that the RSC will also be responsible for "addressing issues that have been identified either internally by ARC employees, or through external organizations."
7. Item 4.2.1.6 in the RPP: The RSO will include a statement confirming that unrestricted areas that are found to be contaminated above action levels will be decontaminated immediately.
8. Item 9.1.2 in the RPP: The RSO will confirm that staff that use the compactor will be trained in the manufacturer's operating procedures.
9. SOP-03: The RSO will provide/describe calibration procedures for flow meters.
10. SOP-08: The RSO will submit item 3.3.4.12 for our review.
11. The RSO will reactivate ARC's SOP for bioassay of iodine-125 and submit it for our review.
12. The RSO will confirm that ARC will prepare and submit for our review revisions to SOP-29 and SOP-41 to address changes to these procedures that ARC would like to make with respect to processing surface contaminated objects.
13. The RSO will confirm that ARC will prepare and submit for our review revisions to SOP-34 "Surface Soil Sampling for Site Characterization" after the license renewal is issued.

ACTION REQUIRED

Submit a response no later than August 26, 2013..

NAME OF PERSON DOCUMENTING CONVERSATION	SIGNATURE	DATE
Kevin Null		8/21/2013

ACTION TAKEN

SIGNATURE	TITLE	DATE
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