

THE shelly COMPANY

FACSIMILE TRANSMITTAL SHEET

TO:

Bryan Parker

COMPANY:

Shelly Company

FAX NUMBER:

FROM:

Shawn White

DATE:

8/14/13

TOTAL NO. OF PAGES INCLUDING COVER:

PHONE NUMBER:

NRC

RE:

QC LAB PHONE NUMBER:

740-246-5009

QC LAB FAX NUMBER:

740-246-6810

Shawn White

8/14/13

The possession limits currently
on the NRC license are adequate.

ITEMS 7 THROUGH 11: TRAINING AND EXPERIENCE, FACILITIES AND EQUIPMENT, RADIATION SAFETY PROGRAM, AND WASTE DISPOSAL

ITEM NO. AND TITLE	SUGGESTED RESPONSE	YES	ALTERNATIVE PROCEDURES ATTACHED
<p>7. INDIVIDUAL(S) RESPONSIBLE FOR RADIATION SAFETY PROGRAM AND THEIR TRAINING AND EXPERIENCE - RADIATION SAFETY OFFICER</p> <p>Name: _____</p>	<p>Before obtaining licensed materials, the proposed <i>RSO</i> will have successfully completed one of the training courses described in Criteria in the section entitled "Individual(s) Responsible for Radiation Safety Program and Their Training and Experience - Radiation Safety Officer" in NUREG-1556, Vol. 1, dated May 1997.</p> <p style="text-align: center;">AND</p> <p>Before being named as the <i>RSO</i>, future <i>RSOs</i> will have successfully completed one of the training courses described in Criteria in the section entitled "Individual(s) Responsible for Radiation Safety Program and Their Training and Experience - Radiation Safety Officer" in NUREG-1556, Vol. 1, May 1997.</p>	<input type="checkbox"/>	<input type="checkbox"/>
<p>8. TRAINING FOR INDIVIDUALS WORKING IN OR FREQUENTING RESTRICTED AREAS</p>	<p>Before using licensed materials, authorized users will have successfully completed one of the training courses described in Criteria in the section entitled "Training for Individuals Working In or Frequenting Restricted Areas" in NUREG-1556, Vol. 1, dated May 1997.</p>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<p>9. FACILITIES AND EQUIPMENT</p>	<p>No information needs to be submitted in response to this item; key issues are addressed under "Radiation Safety Program - Public Dose" and "Radiation Safety Program - Operating and Emergency Procedures".</p>	<p>Separate Item 9 Response Need Not Be Submitted With Application</p>	
<p>10. RADIATION SAFETY PROGRAM - AUDIT PROGRAM</p>	<p>The applicant is <u>not</u> required to, and should not, submit its audit program to the <i>NRC</i> for review during the licensing phase.</p>	<p>Need Not Be Submitted With Application</p>	
<p>10. RADIATION SAFETY PROGRAM - TERMINATION OF ACTIVITIES</p>	<p>The applicant is <u>not</u> required to submit a response to the termination of activities section during the initial application. However, when the license expires or at the time the licensee ceases operations, <i>NRC Form 314</i> must be submitted.</p>	<p>Need Not Be Submitted With Application</p>	
<p>10. RADIATION SAFETY PROGRAM - SURVEY INSTRUMENTS</p>	<p>We will either possess and use, or have access to and use, a radiation survey meter that meets the Criteria in the section entitled "Radiation Safety Program - Instruments" in NUREG-1556, Vol. 1, dated May 1997, in the event of an incident.</p>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<p>10. RADIATION SAFETY PROGRAM - MATERIAL RECEIPT AND ACCOUNTABILITY</p>	<p>Physical inventories will be conducted at intervals not to exceed 6 months, to account for all sealed sources and devices received and possessed under the license.</p>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<p>10. RADIATION SAFETY PROGRAM - OCCUPATIONAL DOSIMETRY</p>	<p>Either we will maintain, for inspection by <i>NRC</i>, documentation demonstrating that unmonitored individuals are not likely to receive a radiation dose in excess of 10% of the allowable limits in 10 CFR Part 20 or we will provide dosimetry processed and evaluated by a <i>NVLAP</i>-approved processor that is exchanged at a frequency recommended by the processor.</p>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<p>10. RADIATION SAFETY PROGRAM - PUBLIC DOSE</p>	<p>The applicant is <u>not</u> required to submit a response to the public dose section during the licensing phase. This matter will be examined during an inspection.</p>	<p>Need Not Be Submitted With Application</p>	



**Quality Control Laboratory
8775 Blackbird Road
Thornville Ohio 43076**

**740-246-5009
740-246-6810 Fax**

8/7/2013

Training for Individuals Working in or Frequenting Restricted Areas

The Shelly Company requires each person that will be working with or in the areas of licensed materials to complete a radiation safety class as per U.S. NRC NUREG 1556, vol.1, rev 1 and agreement state requirements. We also take an online course annually from the American Portable Nuclear Gauge Associations. All certificates are all file at 8775 blackbird Lane, Thornville, Ohio 43076.



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Inventory

The Shelly Company requires a physical inventory at a minimum of every 6 months to account for all sealed sources and devices received and possessed under the license. All documents are kept on file at 8775 Blackbird Lane, Thornville, Ohio 43076.



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Maintenance and Leak Checks

The authorized personnel using the gauge will inspect the licensed material daily before use. Periodic maintenance will be performed as directed by the manufacturer. All maintenance records will be on file at 8775 Blackbird Lane, Thornville, Ohio 43076.

Leak checks are performed every six months on all licensed materials. They are sent to Troxler to be reviewed and the results of the leak test is sent back and kept on file at 8775 Blackbird Lane, Thornville, Ohio 43076.

Cline's Technical Services, Inc. Certificate of Attendance

This is to certify that the below listed individuals have attended a refresher training session.
Topics covered: Emergency and Operating procedures, Field Maintenance, Leak Testing, Regulations,
License, and Transportation

Wesley Gibson
Dennis Paul
Kimberly Pence
Patti Legge
Curt Ward

Marty Vann
Larry E. Shively
Shawn White
Todd Lowery
Michael S. ~~Spott~~^{Scott}

Tim Strohl
Dallas Boggess
Ross Kirk
Christopher S. Leasure

Stephen Russell
Garry Miller
Jim Schinker
Scott Cooper

The above Training was held at Cline's Technical Services, Inc. - Amanda, Ohio



March 9, 1998
Date

Willie Cline
Instructor Signature

APNGA
Certificate of Achievement
This confirms that

Shawn White

has successfully completed the APNGA Portable Nuclear Gauge

Radiation Safety Officer Class

on this day

Thursday, November 18, 2010

American Portable Nuclear Gauge Association (APNGA)
www.apnga.com


George E. Marshall
APNGA Director

APNGA
Portable Nuclear Gauge Safety Certification Class
Certificate of Completion to:

Shawn White

Hazmat refresher training is required within 3 years after today's date: Wednesday, November 17, 2010

Course covers training criteria of NUREG 1556, The Agreement States, and 49 CFR 172, Subpart H. (Includes IATA Requirements)
The Company RSO completes the training requirements by familiarizing the employee with:

- State specific regulations including introduction to the state regulatory website
- The company radiation safety program, specifically gauge safety operating and emergency procedures
- A tour of storage area with emphasis on security, documents and postings
- Loading, security, and transporting gauges in company vehicles
- The safety and operating features of the gauge(s) in use by the company
- Introduction to gauge safety content on gauge manufacturer website
- The RSO must also monitor the employee completing and passing a closed book test of this class material

The RSO signature certifies that the trainee has received the above training requirements.

Shelly Company
Company Name

Shawn White
Signature of RSO

George E. Marshall
Director of APNGA

American Portable Nuclear Gauge Association (APNGA)
www.apnga.com

George E. Marshall
APNGA Director

No 29626

Certificate Of Completion

This is to certify that Thomas S. White has completed the
basic CPN® training course on Radiation Safety and Use of Nuclear Gauges,
held this 11th day of June 19 97 in the
City of Amanda State of Oh by Boart Longyear Company.

Boart Longyear Company
2830 Howe Road
Martinez, California 94553 USA
Phone: (510) 228-9770
Fax: (510) 228-3183



Willie Cline
INSTRUCTOR *Willie Cline*
Willie Cline
RADIATION SAFETY OFFICER
Willie Cline