

**Steering Committee on Implementation of Part 37,  
“Physical Protection of Category 1 and Category 2 Quantities of Radioactive  
Material”**

**CHARTER**

**PURPOSE**

The Working Group on Implementation of Part 37 (Working Group) considers and decides on the actions necessary to ensure effective implementation of Part 37 by applicants and licensees regulated by the U.S. Nuclear Regulatory Commission (NRC, or the Commission) and Agreement States. The Working Group is organized into subgroups with leaders responsible for the individual tasks. The Steering Committee on Implementation of Part 37 (Steering Committee), consisting of representatives of NRC headquarters offices, NRC regional offices, and the Organization of Agreement States, oversees the activities of the Working Group.

**BACKGROUND**

The Part 37 rule was affirmed by the Commission on March 9, 2012, and published in the *Federal Register* on March 19, 2013. It became effective on May 20, 2013, and NRC licensees were required to comply by March 19, 2014. Agreement States were required to issue rules or other compatible legally binding requirements within three years of publication in the *Federal Register* and have done so. The rule establishes security requirements for byproduct radioactive materials in Category 1 and Category 2 quantities.

**Purpose and Scope**

The primary responsibility of the Steering Committee is to aid the Working Group in accomplishing its goals as defined in its charter and to provide guidance regarding critical issues associated with the development and implementation of enhanced security requirements for the subject facilities and activities. Specifically, the Steering Committee will direct and support the group by:

1. Reviewing progress and providing, guidance and advice related to Working Group activities. This includes monitoring Working Group progress and endorsing, as appropriate, recommendations made by the Working Group. (Note: NMSS management retains the authority for approval of recommendations and actions with policy and resource implications.)
2. Serving as a sounding board for the Working Group
3. Providing guidance and advice on the regulatory program, and policy issues being addressed by the Working Group
4. Helping resolve issues, and achieving the outcomes and vision for enhanced security of high risk sources without imposing an excessive regulatory burden
5. Providing feedback on draft Working Group products

6. Reviewing and clearing final Working Group products, to help ensure that they fully address the intended purposes, and are of sufficient depth, quality, and content; and arranging any additional management concurrence needed.
7. Helping keep senior management informed of Working Group progress, as necessary.

## **INTERACTION WITH WORKING GROUP**

The Steering Committee members should be informed of the Working Group's activities by receiving copies of Working Group meeting agendas, meeting minutes, and draft products, as they are prepared. The Steering Committee will also meet with the Working Group at appropriate points in time to review and provide guidance on issues identified by the Working Group; to review and provide comments on draft products prepared by Working Group; and to review progress of Working Group activities. Steering Committee guidance and advice should be provided by the Steering Committee, as documented by minutes of meetings agreed by the Chairpersons of the Working Group and Steering Committee. Individual members of the Steering Committee may interact with the Working Group to provide, for example, clarification and additional information on comments offered by individual committee members.

During the course of its work, the Steering Committee may receive Working Group-identified issues or matters that require Steering Committee guidance or advice. The Steering Committee should provide resolution/guidance for any issues identified and sent to them by the Working Group.

## **MEMBERS**

The following personnel will participate on the Steering Committee:

Sabrina Atack, NRC, NMSS, Co-chair  
Lee Cox, OAS (NC), Co-chair  
Blake Welling, NRC, RI  
Aaron McCraw, NRC, RIII  
Ray Kellar, NRC, RIV  
Paul Michalak, NRC, NMSS  
Douglas Bollock, NRC, NMSS  
Hipolito Gonzalez, NRC, NMSS  
Norman St. Amour/Carrie Safford, NRC, OGC  
Tim Mossman, NRC, NSIR

**LEVEL OF EFFORT EXPECTED OF PARTICIPANTS**

The group will meet at appropriate times, as requested by the Working Group and as decided by the Steering Committee, to review issues and draft or final products. Members will review products outside meetings as necessary.

APPROVED

<b>/RA/</b>	<b>2/8/2017</b>
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Daniel S. Collins, Director, NRC/NMSS/MSTR	Date
<b>/RA/</b>	<b>4/14/2017</b>
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Matt McKinley, Chair, Organization of Agreement States	Date

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**2/8/2017**

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Daniel S. Collins, Director, NRC/NMSS/MSTR

Date

**/RA/**

**4/14/2017**

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Matt McKinley, Chair, Organization of Agreement States

Date

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<b>OFC</b>	NMSS/MSTR	NMSS/MSTR	NMSS/MSTR
<b>NAME</b>	PGoldberg	SAtack	DCollins
<b>DATE</b>	12/05/2016	12/05/2016	2/8/2017

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