

U.S. NUCLEAR REGULATORY COMMISSION**Date:** July 31, 2013**TELEPHONE CONVERSATION RECORD****Mail Control
or Report No(s).**

N/A

License No(s).

37-01712-11

Docket No(s).

03019474

Name of Licensee:

Department of Health and Human Services, NIOSH

Name of Participant(s):Charles Ornot, Radiation Safety Officer
Steven R. Courtemanche, Health Physicist NRC Region I**Telephone No.**

412-386-6779, 610-337-5075

Subject:

Pending Expiration of NRC License

(NOTE: This will be used as the
Documents Title in ADAMS)

7/30/2013 (13:40) Mr. Ornot called to inform the NRC that they were behind in preparing the renewal application for the license. He wanted to know the process by which he could get an extension for submitting the application since the license was due to expire on August 31, 2013. I informed Mr. Ornot that the NRC OGC was tightening up on the NRC's discretion to accept application submitted within thirty days of the expiration date. He could send in a one-page letter indicating the license number and docket number with a statement of the licensee's intent to renew the license and that a renewal application would be submitted when completed. The letter should be signed by a senior management representative. I provided Mr. Ornot with the NRC facsimile number so that, once signed, the letter could quickly be submitted to the NRC.

Action Required: None**Document Availability:** **Publicly Available** **Non-Publicly Available** **Non-Sensitive**
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Normal Release Date: 08/08/2013 **Sensitive- Proprietary**
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Delayed Release Date:**SUNSI Review Completed By:** Steven R. Courtemanche / RA /