

ORDER FOR SUPPLIES OR SERVICES

PAGE 1 OF 3 PAGES

IMPORTANT: Mark all packages and papers with contract and/or order numbers.

BPA NO.

1. DATE OF ORDER JUL 08 2013		2. CONTRACT NO. (If any) NRC-HQ-13-C-10-0040		6. SHIP TO:	
3. ORDER NO. NRC-HQ-13-T-08-0013		4. REQUISITION/REFERENCE NO. OIP-13-062 OIP-13-063		a. NAME OF CONSIGNEE U.S. Nuclear Regulatory Commission	
5. ISSUING OFFICE (Address correspondence to) U.S. Nuclear Regulatory Commission Division of Contracts, MSA Attn: Manon Butt, Cont Spc, 301-287-0933 Mail Stop: 3WFN-05-C64MP Washington, DC 20555				b. STREET ADDRESS 11555 Rockville Pike	
7. TO:		c. CITY Rockville		d. STATE MD	e. ZIP CODE 20852
a. NAME OF CONTRACTOR DUNS: 830476854 DUNS+4: INTELLIGENT FISCAL OPTIMAL SOLUTIONS LLC IFOS MANAGING CONSULTANTS				f. SHIP VIA	
b. COMPANY NAME				8. TYPE OF ORDER	
c. STREET ADDRESS 6030 DAYBREAK CIR STE A150 MS 119				<input type="checkbox"/> a. PURCHASE <input checked="" type="checkbox"/> b. DELIVERY REFERENCE YOUR _____ Please furnish the following on the terms and conditions specified on both sides of this order and on the attached sheet, if any, including delivery as indicated. Except for billing instructions on the reverse, this delivery order is subject to instructions contained on this side only of this form and is issued subject to the terms and conditions of the above-numbered contract.	
d. CITY CLARKSVILLE	e. STATE MD	f. ZIP CODE 210291642		10. REQUISITIONING OFFICE OIP	
9. ACCOUNTING AND APPROPRIATION DATA See below - Total Obligations \$13,669.00 DUNS: 830476854 NAICS: 561110 PSC: R699				12. F.O.B. POINT Destination	
11. BUSINESS CLASSIFICATION (Check appropriate box(es)) <input type="checkbox"/> a. SMALL <input type="checkbox"/> b. OTHER THAN SMALL <input checked="" type="checkbox"/> c. DISADVANTAGED <input checked="" type="checkbox"/> d. WOMEN-OWNED <input type="checkbox"/> e. HUBZone <input type="checkbox"/> f. SERVICE-DISABLED VETERAN-OWNED <input checked="" type="checkbox"/> g. WOMEN-OWNED SMALL BUSINESS (WOSB) ELIGIBLE UNDER THE WOSB PROGRAM <input checked="" type="checkbox"/> h. EDWOSB				16. DISCOUNT TERMS	
13. PLACE OF a. INSPECTION b. ACCEPTANCE		14. GOVERNMENT B/L NO.		15. DELIVER TO F.O.B. POINT ON OR BEFORE (Date)	

17. SCHEDULE (See reverse for Rejections)

ITEM NO. (a)	SUPPLIES OR SERVICES (b)	QUANTITY ORDERED (c)	UNIT (d)	UNIT PRICE (e)	AMOUNT (f)	QUANTITY ACCEPTED (g)
	<p>The U.S. Nuclear Regulatory Commission (NRC) hereby issues this task order titled "Onsite Secretarial Support Services" for the Office of International Programs (OIP).</p> <p>B&R: 2013-7G-51-L-141 JCN: L2336 BOC: 252P APPNO: 31X0200 RFFA OIP-13-062 FAIMIS# RQ 132591 OBLIGATE \$12,969.00</p> <p>B&R: 2013-7G-51-L-141 JCN: L2336 BOC: 252P APPNO: 31X0200 RFFA OIP-13-063 FAIMIS# RQ 132668 OBLIGATE \$700.00</p> <p>Secretary I - 1 Secretary</p> <p>Site Project Manager/Alternate Site Project Manager</p> <p>Task Order Obligation: \$13,669.00 Task Order Ceiling: \$13,697.60 Task Order Period of Performance: 07/09/2013 - 09/30/2013</p> <p>NRC COR: Catherine Blakeney, 301-415-1491 NRC Alternate COR: Robin Barnes, 301-415-2763 NRC/OIP TM: Joan McDevitt, 301-415-6027</p>		hours			

SEE BILLING INSTRUCTIONS ON REVERSE	18. SHIPPING POINT		19. GROSS SHIPPING WEIGHT		20. INVOICE NO.		\$13,697.60	17(h) TOTAL (Cont. pages)
	21. MAIL INVOICE TO:							
	a. NAME Submit via email to: NRCPayments@nrc.gov						\$13,697.60	17(i) GRAND TOTAL
	b. STREET ADDRESS (or P.O. Box)							
c. CITY		d. STATE	e. ZIP CODE					
22. UNITED STATES OF AMERICA BY (Signature) <i>Manon L. Butt</i>					23. NAME (Typed) Manon L. Butt Contracting Officer TITLE: CONTRACTING/ORDERING OFFICER			

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OPTIONAL FORM 347 (REV. 2/2012)
PRESCRIBED BY GSA/FAR 48 CFR 53.213(f)

TEMPLATE - ADM001

SUNSI REVIEW COMPLETE

JUL 10 2013

ATTN002

In accordance with Section C.30, 52.216-18 Ordering Clause, and Section B.6, Statement of Work, under Contract Number NRC-HQ-13-C-10-0040, the contractor shall provide the onsite secretarial office support services for the Office of International Programs (OIP).

The Task Order period of performance shall be effective from July 9, 2013 through September 30, 2013. The subject task order term will be extended by the Government unilaterally should the government choose to extend the task order beyond September 30, 2013, or to exercise its option under the basic contract.

Please find the prices below for the base period:

Item No.	Description	Unit	Estimated Quantity	Estimated Hours	Hourly Rate	Total Price
0001	Secretary I	Regular Hours				
0002	Site Project Manager/ Alternate SPM	Regular Hours				
Total Task Order Base Year Price						\$13,697.60

SPECIFIC OFFICE REQUIREMENTS

Secretarial support services including but not limited to answering telephones, preparing and editing documents; arranging meetings and conferences; records management; tracking ticketed items, etc. These secretarial support services include utilizing software applications such as Microsoft Outlook, Word, Excel, and the Microsoft Conference Room Scheduler System.

CONSIDERATION AND OBLIGATION—TASK ORDERS (AUG 2011)

(a) The ceiling of this order for services is **\$13,697.60**.

(b) The amount presently obligated with respect to this order is **\$13,669.00**. The obligated amount shall, at no time, exceed the order ceiling as specified in paragraph (a) above. When and if the amount(s) paid and payable to the Contractor hereunder shall equal the obligated amount, the Contractor shall not be obligated to continue performance of the work unless and until the Contracting Officer shall increase the amount obligated with respect to this order, in accordance with FAR Part 43 - Modifications. Any work undertaken by the Contractor in excess of the obligated amount specified above is done so at the Contractor's sole risk and may not be reimbursed by the Government.

POINTS OF CONTACT:

Contracting Officer Representative:	Alternate Contracting Officer Representative:	Contract Specialist:
Catherine Blakeney	Robin Barnes	Manon Butt
301-415-1491	301-415-2763	301-287-0933
catherine.blakeney@nrc.gov	robin.barnes1@nrc.gov	manon.butt@nrc.gov

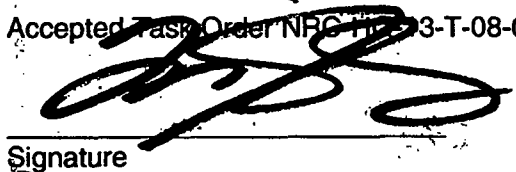
Task Order Manager Name	Phone Number	Email Address
Joan M. McDevitt, Primary	301-415-6027	Joan.McDevitt@nrc.gov
Robin K. Barnes, Alternate	301-415-3433	Robin.Barnes@nrc.gov

The issuance of this task order does not amend any terms or conditions of the subject contract.

CONTRACTOR ACCEPTANCE OF TASK ORDER NRC-HQ-13-T-08-0013

Acceptance of Task Order NRC-HQ-13-T-08-0013 should be made by having an official, authorized to bind your organization, execute two copies of this document in the space provided and return one copy to the Contract Specialist. Please retain the other copy for your records.

Accepted Task Order NRC-HQ-13-T-08-0013:



Signature

Tawanda M. Smith

Name

President & CEO

Title

7/8/2013

Date