

## TRAVEL REGISTRATION FORM

U.S. Nuclear Regulatory Commission's  
National State Liaison Officers (SLOs) Conference  
November 5-6, 2013  
Effective Communication of Nuclear Information for SLOs Training Session  
November 7, 2013

Please email (preferred) or fax information by 5:00 p.m. Eastern Time on October 15, 2013 to:

Brenda Usilton  
Work: 301-415-2348  
Fax: 301-415-3502  
[Brenda.Usilton@nrc.gov](mailto:Brenda.Usilton@nrc.gov)

NAME: \_\_\_\_\_

STATE: \_\_\_\_\_

HOME  
ADDRESS: \_\_\_\_\_  
\_\_\_\_\_

WORK  
ADDRESS: \_\_\_\_\_  
\_\_\_\_\_

PHONE NUMBER: \_\_\_\_\_ SOCIAL SECURITY: \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_

EMAIL ADDRESS: \_\_\_\_\_

(NOTE: If you have travelled with the NRC in the past year, only the last 4 digits of the social security number are necessary. If not, the entire number is required for reimbursement)

DATE OF MEETING: November 5-6, 2013 (conference); November 7, 2013 (training)

TRAVEL DATES: \_\_\_\_\_

DEPARTURE CITY  
(AIRPORT): \_\_\_\_\_

DEPARTURE DATE: \_\_\_\_\_

Please note anything unusual and provide reason:

\_\_\_\_\_

RETURN DATE: \_\_\_\_\_

Please note anything unusual and provide reason:

\_\_\_\_\_

COST OF AIRFARE: \_\_\_\_\_  
(from Carlson Travel)

Flight Number \_\_\_\_\_  
(e.g., UA 210)

Arrival Time \_\_\_\_\_  
(e.g. 4:23 p.m. Nov 4)

IF DRIVING, INDICATE ROUND TRIP MILEAGE: \_\_\_\_\_  
Will need a cost comparative to drive versus fly

**NOTE: Reimbursement will be in accordance with hotel check-in on November 4, 2013, and check-out no later than November 7, 2013. Please note any deviation from this timeframe on the Travel Registration Form.**