

**AMENDMENT OF SOLICITATION/MODIFICATION OF CONTRACT**

BPA NO.

1. CONTRACT ID CODE

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2. AMENDMENT/MODIFICATION NO. M003		3. EFFECTIVE DATE See Block 16c		4. REQUISITION/PURCHASE REQ. NO. HR-13-318 Dated 04/16/2013		5. PROJECT NO (if applicable)	
6. ISSUED BY U.S. Nuclear Regulatory Commission Div. of Contracts Attn: La'toya Cooper (301) 492-3692 Mail Stop: TWB-01-B10M Washington, DC 20555		CODE 3100		7. ADMINISTERED BY (If other than Item 6) U.S. Nuclear Regulatory Commission Div. of Contracts Mail Stop: TWB-01-B10M Washington, DC 20555		CODE 3100	

8. NAME AND ADDRESS OF CONTRACTOR (No., street, county, State and ZIP Code)  IVY PLANNING GROUP, LLC  15204 OMEGA DR STE 110  ROCKVILLE MD 208504813		(X)	9A. AMENDMENT OF SOLICITATION NO.
CODE			9B. DATED (SEE ITEM 11)
FACILITY CODE		X	10A. MODIFICATION OF CONTRACT/ORDER NO. GS23F9805H NRC-HQ-11-F-27-0001
			10B. DATED (SEE ITEM 13) 09-23-2011

**11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS**

The above numbered solicitation is amended as set forth in Item 14. The hour and date specified for receipt of Offers  is extended,  is not extended. Offers must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended, by one of the following methods: (a) By completing Items 8 and 15, and returning \_\_\_\_\_ copies of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) By separate letter or telegram which includes a reference to the solicitation and amendment numbers. FAILURE OF YOUR ACKNOWLEDGMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such change may be made by telegram or letter, provided each telegram or letter makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.

12. ACCOUNTING AND APPROPRIATION DATA (If required)

NAICS Code: 541611; DUNS#: 840203368

**13. THIS ITEM APPLIES ONLY TO MODIFICATIONS OF CONTRACTS/ORDERS, IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14.**

(X)	A. THIS CHANGE ORDER IS ISSUED PURSUANT TO: (Specify authority) THE CHANGES SET FORTH IN ITEM 14 ARE MADE IN THE CONTRACT ORDER NO. IN ITEM 10A.
X	B. THE ABOVE NUMBERED CONTRACT/ORDER IS MODIFIED TO REFLECT THE ADMINISTRATIVE CHANGES (such as changes in paying office, appropriation date, etc.) SET FORTH IN ITEM 14, PURSUANT TO THE AUTHORITY OF FAR 43.103(b).
	C. THIS SUPPLEMENTAL AGREEMENT IS ENTERED INTO PURSUANT TO AUTHORITY OF:
	D. OTHER (Specify type of modification and authority)

**E. IMPORTANT:** Contractor  is not,  is required to sign this document and return \_\_\_\_\_ copies to the issuing office.

14. DESCRIPTION OF AMENDMENT/MODIFICATION (Organized by UCF section headings, including solicitation/contract subject matter where feasible.)

The purpose of this modification is to change the Contracting Officer's Representative (COR) from Jackie Nicholson to Karin A. Francis.

Total Obligation: \$25,000.00 (unchanged)  
Total Contract Ceiling: \$300,000.00 (unchanged)  
Period of Performance: September 23, 2012 - September 22, 2013 (unchanged)

Please see the next page for specific contract changes.

Except as provided herein, all terms and conditions of the document referenced in Item 9A or 10A, as heretofore changed, remains unchanged and in full force and effect.

15A. NAME AND TITLE OF SIGNER (Type or print)		16A. NAME AND TITLE OF CONTRACTING OFFICER (Type or print) Erika Eam Contracting Officer	
15B. CONTRACTOR/OFFEROR  (Signature of person authorized to sign)	15C. DATE SIGNED	16B. UNITED STATES OF AMERICA BY <i>Erika Eam</i> (Signature of Contracting Officer)	16C. DATE SIGNED 5/20/13

**TEMPLATE - ADMOC**

**SUNSI REVIEW COMPLETE**

**ADMOC**

**DESCRIPTION OF MODIFICATION:**

The purpose for modification number 003 is to:

1. Change the Contracting Officer's Representative (COR) from Jackie Nicholson to Karin A. Francis.

Accordingly, the following change is as follows:

1. Under Section C.11 2052.215-71 PROJECT OFFICER AUTHORITY (NOVEMBER 2006), delete paragraph (a) and replace with the following:

"(a) The contracting officer's authorized representative (hereinafter referred to as the project officer) for this contract is:

Name: Karin A. Francis

Address: US Nuclear Regulatory Commission  
Mailstop: 3WFN/ 02 C64M  
Washington, DC 20555-0001

Telephone Number: 301-287-0575"

All Other Terms and Conditions Remain the Same.