

July 3, 2013

MEMORANDUM TO: Division of Fuel Cycle Safety
and Safeguards Managers
Office of Nuclear Material Safety
and Safeguards

FROM: John D. Kinneman, Director **/RA/ P. Habighorst for**
Division of Fuel Cycle Safety
and Safeguards
Office of Nuclear Material Safety
and Safeguards

SUBJECT: ISSUANCE OF 2013 UPDATE TO THE FUEL CYCLE
LICENSING REVIEW HANDBOOK FORMERLY KNOWN AS THE
PROJECT MANAGER'S HANDBOOK

The 2013 update to the Fuel Cycle Licensing Review Handbook (Handbook), formerly Project Manager's Handbook, incorporates comments and suggestions provided by the Division of Fuel Cycle Safety and Safeguards (FCSS) staff. This update incorporates multiple revisions, as listed in the 2013 SUMMARY OF UPDATES section of the Handbook. The revised handbook is attached as an enclosure.

The Handbook provides FCSS staff with guidance for conducting licensing-related actions. This document and associated templates are intended to be used as a reference to facilitate and standardize the work of project managers and license reviewers.

The Handbook is a living document that is updated on a regular basis. FCSS staff are encouraged to provide comments and suggestions on the SharePoint site entitled License Review Handbook List (<http://portal.nrc.gov/edo/nmss/fcss/Guidance/Lists/LRHL/AllItems.aspx>). In addition, staff may access the latest version of the Handbook through the above SharePoint site, in ADAMS at (ML081130292) or on the Office website under the drop down marked Important/FCSS LR & LA Handbooks. For additional information on the LR Handbook, please contact the Divisions point of contact, as listed below.

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CONTACT: Matthew Bartlett, NMSS/FCSS/ CDMB
(301) 492-3119

Enclosure:
2013 Licensing Review Handbook

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