

Conversation Record



COMPANY: Roberson Contractors, Inc.

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PAGES: 3

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CONVERSATION RECORD

NAME OF PERSON(S) CONTACTED NO.	TELEPHONE	TIME 11:00 am	DATE 2/1/2013	ORGANIZATION
Travis Slayton	573-785-0880			Project Manager

License No.: Pending

Control No.: 579686

SUMMARY

This refers to your application for an NRC license dated January 1, 2013 and the phone conversation between Travis Slayton and Jennifer Bishop on February 1, 2013.

- A. The Certifying Official for the NRC Form 313, "Certificate of Disposition of Radioactive Materials," signed March 2, 2012, does not appear to be signed by the applicant's management. The completed NRC Form 313 is required in order to complete a new license.

RESPONSE: When responding to this request, please include a cover letter that has been signed by a Senior Management Official.

- B. We now require a total possession limit for each radionuclide requested, as well as providing the "per source" activity you need.

RESPONSE: Please provide the total number of gauges that you will possess. It is acceptable to request more sealed sources than you may actually need immediately, to allow for some growth, so long as the request is reasonable and realistic.

- C. In Item 7, "Individual(s) Responsible for Radiation Safety Program and Their Training Experience," you proposed Julian Pearson as the Radiation Safety Officer.

RESPONSE: Please provide the qualifications (not a resume) of your proposed RSO and a written, signed (by the proposed RSO and senior management) and currently dated statement that stipulates your proposed RSO accepts the RSO

position and understands the duties and responsibilities associated with the position. Refer to Appendices D and E of NUREG 1556, Vol. 1, Rev. 1 for guidance on RSO Qualification requirements.

In addition, please include a delegation of authority for the proposed RSO. A sample Delegation of Authority memo is attached to this document in Attachment 1.

In accordance with 10 CFR 2.390 of the NRC's "Rules of Practice," a copy of this letter and its enclosure will be available electronically for public inspection in the NRC Public Document Room or from the NRC's Agencywide Documents Access and Management System (ADAMS), accessible from the NRC Web site at <http://www.nrc.gov/reading-rm/adams.html>.

Action Required:

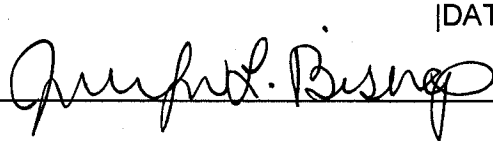
Submit the requested information within 14 calendar days (by February 15, 2013) by referencing control number 579686 to facilitate proper handling in our office. Please contact me if you need to make alternative response arrangements.

PLEASE DIRECT ANY QUESTIONS YOU MAY HAVE TO ME AT (630) 829-9607.

NAME OF PERSON DOCUMENTING
CONVERSATION

SIGNATURE
DATE

Jennifer Bishop

 2/1/2013

Attachment 1

Model Delegation of Authority:

Memo To: Radiation Safety Officer
From: Chief Executive Officer
Subject: Delegation of Authority

You, _____, have been appointed Radiation Safety Officer and are responsible for ensuring the safe use of radiation. You are responsible for managing the Radiation Protection Program; identifying radiation protection problems; initiating, recommending, or providing corrective actions; verifying implementation of corrective actions; stopping unsafe activities; and ensuring compliance with regulations. You are hereby delegated the authority necessary to meet those responsibilities, including prohibiting the use of byproduct material by employees who do not meet the necessary requirements and shutting down operations where justified to maintain radiation safety. You are required to notify management if staff does not cooperate and does not address radiation safety issues. In addition, you are free to raise issues with the Nuclear Regulatory Commission at any time. It is estimated that you will spend ___ hours per week conducting radiation protection activities.

Signature of Management Representative

Date

I accept the above responsibilities,

Signature of Radiation Safety Officer

Date

cc: Affected department heads