

Sara A.B. Forster, M.S.  
MATERIALS LICENSING BRANCH



TELECON & FAX TRANSMITTAL

TO: Mark Herman

COMPANY: Huron Engineering & Surveying, Inc

NUCLEAR REGULATORY COMMISSION  
REGION III  
2443 WARRENVILLE ROAD  
LISLE, ILLINOIS 60532-4351

# PAGES: 2 TEL.: (989) 356-6375

FAX #: N/A

(630) 829-9892 FAX: (630) 515-1078

EMAIL: mark.herman@huronesi.com

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**CONVERSATION RECORD**

|TIME |DATE  
1:30 pm March 11, 2013

NAME OF PERSON(S) CONTACTED |TELEPHONE NO. |ORGANIZATION  
Mark Herman, proposed RSO (989) 356-6375 Huron Engineering & Surveying, Inc.

REPRESENTED PERSON or PERSONS |ORGANIZATION  
Mark Herman, proposed Radiation Safety Officer Huron Engineering & Surveying, Inc.

SUBJECT  
|License No.: N/A |Control No.: 579994

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**SUMMARY**

We have reviewed your new license request and find that we are unable to continue this action until we have received information regarding the following:

1. The NRC Form 313 submitted with your application was signed by you, as a principal in the organization. Please describe your position and the organizational structure of your company, clearly explaining how you meet the criteria of "a person duly authorized to act for and on [behalf of Huron Engineering & Surveying, Inc.]. **In the March 11, 2013, phone conversation you indicated that you are one of four shareholders in the company. No additional information is needed in response to this item.**
2. Your application is unclear as to the total number of gauges or devices to be used and/or possessed by your company. Please resubmit all manufacturers and/or model numbers you may possess, and include an overall possession limit, by isotope. Include a statement that use will be in accordance with that authorized by the SS and D certificate. **In the March 11, 2013, phone conversation you indicated that you would submit the requested materials information in writing. Requested information was received via March 29, 2013, letter attached to email dated March 29, 2013. No additional information is required.**
3. Your application included your training and experience relative to your request to be named as the Radiation Safety Officer, but it excluded a commitment to ensure that any appointed RSO has the appropriate training and experience. Please submit the Radiation Safety Officer training requirement, as noted in NUREG 1556, Vol. 1, Rev. 1, page 8-9. **In the March 11, 2013, phone conversation you indicated that you would submit the requested commitment in writing. Requested information was received via March 29, 2013, letter attached to email dated March 29, 2013. No additional information is required.**

- 4. Your application included a certificate for the APNGA portable gauge training session, but it is unclear whether this training included a hands on component, or if it was limited to online training. Also, the APNGA training course is not a manufacturer training course, which may be needed to meet RSO training requirements outlined in NUREG 1556, Vol. 1, Rev. 1, pages 8-8 to 8-9. Please submit a course description for the APNGA course or other training that included a hands on component, as outlined in the guidance. **In the March 11, 2013, phone conversation you indicated that you would submit the requested training information in writing. Requested information was received via March 29, 2013, letter attached to email dated March 29, 2013. No additional information is required.**
- 5. Please note that a pre-licensing site visit is required for new radioactive materials licenses. **The pre-licensing site visit was completed at your facility on March 19, 2013. No response is required for this item.**

We have requested you submit the requested information –

- Portable gauge information including model numbers and total possession limits, etc.
- RSO training commitment and training documentation for Mark Herman

- via facsimile, to (630) 515-1078. **Include a signed, dated cover letter with any response.** Please reference the Control No. 579994, as listed at the top of this memo. We expected to and did hear from you on or before April 10, 2013. No additional information is needed at this time.

**For future reference, please always include the name, phone number and fax number of at least one person whom we may contact for additional information when reviewing your licensing correspondence and requests.**

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Please submit the requested information within **30** days of this record. **Include reference control number 579994, Please FAX your response to my attention at (630) 515-1078.** You may also scan your response and send to me via email, as a pdf file.

Please direct any questions you have to me at **(630) 829-9892** or **sara.forster@nrc.gov**.

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NAME OF PERSON DOCUMENTING CONVERSATION

SIGNATURE

DATE

Sara A.B. Forster

*Sara A.B. Forster* 04/16/2013