

**From:** [Mary Handy](#)  
**To:** [Jackson, Todd](#)  
**Cc:** [Darrick D. Whitaker](#)  
**Subject:** FW: NRC License # 32-23947-01E; Annual Exempt Distribution Report(s)  
**Date:** Thursday, March 14, 2013 4:09:33 PM  
**Attachments:** [Annual Exempt Distribution Report-2011 Submitted.pdf](#)  
[Annual Exempt Distribution Report-2012 Submitted.pdf](#)  
[ATT00002.txt](#)

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Mr. Jackson:

Thank you for your insight and assistance provided to us during your inspection of our NRC Radioactive Materials License (#32-23947-01E) this morning.

In response to your finding, we have completed the Annual Exempt Distribution Report for 2012. I realize now that this is an annual requirement due by Jan. 31 of each year. In order to prevent a recurrence of missing this deadline, I have made a recurring calendar notification in our Outlook calendar, that will prompt both me and the Assistant Radiation Safety Officer, Darrick Whitaker, to complete this requirement on time.

The 2012 Report is being sent via FedEx to the appropriate NRC address this afternoon.

In addition, I have also attached the Annual Report from 2011, per your request. Please let me know if you have any questions or concerns.

Kind Regards,  
-Mary



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