

November 29, 2012

FINAL SUMMARY OF INFORMATION COLLECTION REQUEST

Title: NRC Form 171 "Duplication Request" (OMB 3150-0066)

Current Burden/Responses: 100 hours (100 reporting + 0 recordkeeping)
1,200 responses (1,200 responses + 0 recordkeepers)

Proposed Burden/Responses: 17 hours (17 reporting + 0 recordkeeping)
200 responses (200 responses + 0 recordkeepers)

Frequency of Response: On Occasion

Number of Respondents: 200

Reasons for Changes in Burden/Responses:

The burden hours decreased by 83 hours from 100 to 17 hours as a result of more microfiche documents being retrofitted or scanned into ADAMS. This has made more of the agency's public documents accessible to all Internet access users. Users can now view and print these documents without making a duplication request. Since the deployment of Web-based ADAMS to the public, there has been a decrease in the number of requests from the public to duplicate documents. Based on the number of requests received during the current clearance period, we estimate an 83% decrease in the number of requests during this 3-year renewal period.

The changes in burden cost reflect an increase in NRC's recoverable fee rate, which increased from \$257/hr to \$274/hr.

Level of Concurrence: Chief, Technical Information Center Section
Information Services Branch
Office of Information Services

Recordkeeping Requirements in Accordance with the Retention Periods for Records/Rule:
There are no recordkeeping requirements.

Abstract:

This form is utilized by the Public Document Room (PDR) staff members who collect information from the public requesting reproduction of publicly available documents in NRC Headquarters' Public Document Room. Copies of the form are utilized by the reproduction contractor to accompany the orders. One copy of the form is kept by the contractor for their records, one copy is sent to the public requesting the documents, and the third copy (with no credit card data) is kept by the PDR staff for 90 calendar days, and then securely discarded.

ADAMS Accession Numbers Package: ML12333A099