

FOIA Resource

From: Tabitha Jackson <tabitha.jackson@thecmccgroup.com>
Sent: Tuesday, March 19, 2013 11:26 AM
To: FOIA Resource
Cc: Justin Rison
Subject: FOIA Request

FOIA REQUEST
Case No: 2013-0190
Date Rec'd: 3/19/13
Specialist: [Signature]
Requested Case: [Signature]

Dear Sir or Madam:

The purpose of this letter is to request information pursuant to the Freedom of Information Act (FOIA), 5 U.S.C. section 552. If this information is not available from your agency, please forward this request or advise me of the other agencies that might have this information.

Routinely and publicly, government employees participate in the Mass Transit Benefit program which offers, up to \$245 a month to a federal employee to support commute to work programs such as vanpooling, mass transit or bus services. Based on this statement, I would like to request the following information, as it should be considered public information and not subject to an FOIA exemption:

Name, Contact Number, Location and e-mail for the current Transportation Coordinator managing the national program for your agency and each location representative which manages the local Employee Mass Transit Commuter Program for all locations within your organization both inside and outside the National Capitol Region.

A report, which states in a dollar amount, the monthly total cost each facility location receives relating to the Employee Mass Transit Commuter Program in the form of a benefit or purchase card allotment for QTR 1 and QTR 2, FY 2013.

The Mass Transit Benefit Program is funded using appropriated resources, as part and addition to the standard OPM employee benefit programs. Funds are not taxed to the employee. As such and being considered part of the employee salary package, information relating to the use and funds received by staff falls within the scope of FOIA. The Program is managed at the national level by TRANSERVE, which is managed by the US DOT, placing access and document control within the operational scope of your agency and this FOIA request.

If any part or all of the materials are withheld under an FOIA exemption, please provide a list of the information withheld and mark any deleted sections. Please list the specific exemptions that form the basis for any deletion from a document or the complete withholding of a document.

Please contact me at the provided e-mail address if you have any questions regarding this request.

As provided for by section 552(a)(6)(A)(i) of the Freedom of Information Act, please provide your reply within twenty (20) business days. Thank you for your prompt attention to this matter.

Sincerely,

Tabitha Jackson
TRANSITIONS Commute Solutions, LLC
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