

ORDER FOR SUPPLIES OR SERVICES

PAGE 1 OF 1

IMPORTANT: Mark all packages and papers with contract and/or order numbers.

BPA NO. NRC-DR-33-10-324

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1. DATE OF ORDER SEP 30 2010		2. CONTRACT NO. (If any) GS35F0125S		6. SHIP TO:	
3. ORDER NO. NRC-T003		MODIFICATION NO.		4. REQUISITION/REFERENCE NO. 33-10-323T003	
5. ISSUING OFFICE (Address correspondence to) U.S. Nuclear Regulatory Commission Div. of Contracts Attn: Matthew J. Bucher Mail Stop: TWB-01-B10M Washington, DC 20555				a. NAME OF CONSIGNEE U.S. Nuclear Regulatory Commission	
				b. STREET ADDRESS Attn: Arthur Davis, 301-415-5780 Mail Stop: O-6D3M	
c. CITY Washington		d. STATE DC		e. ZIP CODE 20555	
7. TO:				f. SHIP VIA	
a. NAME OF CONTRACTOR AEGIS.NET INC				8. TYPE OF ORDER	
b. COMPANY NAME				<input type="checkbox"/> a. PURCHASE <input checked="" type="checkbox"/> b. DELIVERY	
c. STREET ADDRESS 42 READS WAY				REFERENCE YOUR Please furnish the following on the terms and conditions specified on both sides of this order and on the attached sheet, if any, including delivery as indicated.	
d. CITY NEW CASTLE		e. STATE DE		f. ZIP CODE 197201649	
9. ACCOUNTING AND APPROPRIATION DATA B&R#:010-15-5F1-325 JC:J1267 B.O.C:252A APPN:31X0200.010 Obligates Funds: \$105,907.76 FSS Number:10070792 DUNS:152858358				10. REQUISITIONING OFFICE OIS	
11. BUSINESS CLASSIFICATION (Check appropriate box(es))					12. F.O.B. POINT N/A
<input checked="" type="checkbox"/> a. SMALL <input type="checkbox"/> b. OTHER THAN SMALL <input type="checkbox"/> c. DISADVANTAGED <input type="checkbox"/> d. WOMEN-OWNED <input type="checkbox"/> e. HUBZone <input type="checkbox"/> f. EMERGING SMALL BUSINESS <input type="checkbox"/> g. SERVICE-DISABLED VETERAN-OWNED					
13. PLACE OF		14. GOVERNMENT B/L NO.		15. DELIVER TO F.O.B. POINT ON OR BEFORE (Date)	
a. INSPECTION NRC Headquarters		b. ACCEPTANCE NRC Headquarters		N/A	
				16. DISCOUNT TERMS	

17. SCHEDULE (See reverse for Rejections)

ITEM NO. (a)	SUPPLIES OR SERVICES (b)	QUANTITY ORDERED (c)	UNIT (d)	UNIT PRICE (e)	AMOUNT (f)	QUANTITY ACCEPTED (g)
	<p>This is a Labor Hour (LH) task order. The contractor shall provide the services as described in the Statement of Work (SOW), attachment 1. The contractor shall provide the services in accordance with the labor categories described in the pricing structure on page two (2).</p> <p>Obligation: \$105,907.76 Ceiling: \$196,230.83</p> <p>Period of Performance: 10/15/2010-9/30/2011</p>				See CONTINUATION Page	

18. SHIPPING POINT		19. GROSS SHIPPING WEIGHT		20. INVOICE NO.	
21. MAIL INVOICE TO:					
a. NAME Department of Interior / NBC NRCPayments@nbc.gov					
b. STREET ADDRESS (or P.O. Box) Attn: Fiscal Services Branch - D2770 7301 W. Mansfield Avenue					
c. CITY Denver		d. STATE CO		e. ZIP CODE 80235-2230	
17(h) TOTAL (Cont. pages)					
17(i) GRAND TOTAL \$105,907.76					

22. UNITED STATES OF AMERICA BY (Signature) 		23. NAME (Typed) Joseph L. Widdup Contracting Officer TITLE: CONTRACTING/ORDERING OFFICER	
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TEMPLATE ADMIN

SUNSI REVIEW COMPLETE

MAR 08 2013

OPTIONAL FORM NO. 346 (2006)

DESCRIPTION OF WORK IN 48 CFR 53.213(f)

ORDER FOR SUPPLIES OR SERVICES SCHEDULE - CONTINUATION

PAGE NO.
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IMPORTANT: Mark all packages and papers with contract and/or order numbers.

DATE OF ORDER

CONTRACT NO.

GS35F0125S

ORDER NO.

NRC-T003

ITEM NO. (A)	SUPPLIES OR SERVICES (B)	QUANTITY ORDERED (C)	UNIT (D)	UNIT PRICE (E)	AMOUNT (F)	QUANTITY ACCEPTED (G)
	Base Period Period of Performance: 10/1/2010-5/14/2011					
0001	IV&V Technical Specialist		HR		\$91,341.38	
0002	IV&V Process Manager		HR		\$14,566.40	
	Option Period Period of Performance: 5/15/2011-9/30/2011					
1001	IV&V Technical Specialist		HR		\$82,833.87	
1002	IV&V Process Manager		HR		\$7,489.20	

TOTAL CARRIED FORWARD TO 1ST PAGE (ITEM 17(H))

A.1 52.232-19 AVAILABILITY OF FUNDS FOR THE NEXT FISCAL YEAR (APR 1984)

Funds are not presently available for performance under this contract beyond \$105,907.76. The Government's obligation for performance of this contract beyond that date is contingent upon the availability of appropriated funds from which payment for contract purposes can be made. No legal liability on the part of the Government for any payment may arise for performance under this contract beyond \$105,907.76, until funds are made available to the Contracting Officer for performance and until the Contractor receives notice of availability, to be confirmed in writing by the Contracting Officer.

**STATEMENT OF WORK FOR TASK ORDER NO. xxx
INDEPENDENT VERIFICATION AND VALIDATION SERVICES
FOR THE NRC SYSTEM INFORMATION CONTROL DATABASE (NSICD)**

1.0 BACKGROUND

The Office of Information Services (OIS) of the U.S. Nuclear Regulatory Commission (NRC) requires independent verification and validation (IV&V) services for the NRC System Information Control Database (NSICD.) NSICD is operated using Rationale ClearQuest as a part of the NRC Project Management Methodology (PMM) tool set and systems portfolio management information. It provides a single repository of information about NRC IT systems including:

- System purpose, owner, characteristics, platform, and software used
- Categorization by enterprise architecture segment
- Computer security status
- Configuration management information
- Financial information
- Disaster recovery information

NSICD satisfies the Federal Information Security Management Act (FISMA) requirement for the agency to maintain a central systems inventory, supports multiple audits, informs IT decision-making and Office of Management and Budget (OMB) data calls, and provides data is being used as a basis for effective IT portfolio management. NSICD also helps OIS identify candidates for system consolidation and rationalization as part of NRC IT modernization.

The NRC requires the support of a contractor to perform independent verification and validation services for the NRC System Information Control Database (NSICD.)The contractor will use relevant Office of Information Services (OIS) Management Directive (MD) 2.8, Project Management Methodology (PMM) or as directed by NRC Project Officer to evaluate and support the NRC System Information Control Database (NSICD), and related requirements, specifications, and procedures.

2.0 OBJECTIVES

The NRC requires the support of a contractor to perform independent verification and validation services for the NRC System Information Control Database (NSICD.) The objective of this task order is to provide independent information technology support services to help evaluate the system and make recommendations for improvement. This work shall include, but is not limited to, the following tasks:

- Assessing and documenting system requirements with current information owners and other stakeholders of NRC IT system information, for example, budget analysts and IT investment decision-makers.
- Assessing the quality of the system inventory data to identify improvements in data organization, quality, and accuracy of the data collected and updated.
- Assessing the quality of update and reporting processes to identify improvements.
- Developing alternative approaches, making recommendations, and developing improvement plans:
 - Recommending "quick hit" improvements that can be implemented in by the data call for update of the systems inventory in early-calendar-year 2011.
 - Recommending longer-term improvements to the systems inventory system.
- Developing written specifications for system or changes and/or written instructions for system users.

3.0 SCOPE OF WORK

The contractor shall support NRC efforts to issue an improved data call to update its system inventory in early calendar-year 2011, and also provide a plan for longer-term system inventory improvement.

SPECIFIC TASK REQUIREMENTS

3.1.1 Task 1 – IV&V Services for NRC System Information Control Database (NSICD)

Requirements

The contractor shall:

1. Develop a project plan to include a proposed work schedule showing milestones, critical activities, methodologies, and dependencies for the completion of work. The assessment methodology should include a traceability matrix of requirements (functional, data, procedures) vs. contractor findings concerning the current system.

2. Assess and document system requirements with current information owners and other stakeholders of NRC IT system information, for example, budget analysts and IT investment decision-makers.
3. Assess the quality of the system inventory data to identify improvements in data organization, quality, and accuracy of the data collected and updated.
4. Assess the quality of update and reporting processes to identify improvements.
5. Develop alternative approaches, make recommendations, and develop improvement plans, including specifications for system changes manual procedures.
6. Support the NRC PO, other NRC representatives, and designated NRC contractors in preparation to implement improvement plans

Deliverables

The contractor shall deliver the following:

Item	Name	Due Date
1	Draft Project Plan	10 work days after task order award
2	PO Approval	5 work days after receipt of draft
3	Final Project Plan	5 work days after NRC approval of draft
4	Draft NSICD IV&V Assessment	45 work days after task order award
5	PO Approval	5 work days after receipt of draft
6	Final NSICD IV&V Assessment	5 work days after NRC approval of draft
7	Draft NSICD Improvement Plan	70 work days after task order award
8	PO Approval	5 work days after receipt of draft
9	Final NSICD Improvement Plan	5 work days after NRC approval of draft
10	Implementation Support	As specified by NRC PO

4.0 OVERALL PERFORMANCE STANDARDS AND DEDUCTION SCHEDULE:

The following processes will be used by NRC to monitor performance of the contract requirements stated herein:

No more than one (1) deficiency shall be allowed by NRC per calendar-month period, in which the NRC PO determines the discrepancy is a deficiency for non-compliance with any Contract Requirements.

The Contractor shall invoice monthly with a single invoice that includes a breakdown of the cost of all support provided during the previous calendar-month's period. For any month in which the Contractor fails to comply with the contract requirements stated herein, NRC reserves the right to deduct the following amounts from that month's total monthly invoice payment:

- | | |
|------------------|--|
| 0-1 | Deficiency's per calendar-month period will result in no deduction; |
| 2 | Deficiency's per calendar-month period will result in 5% of the total monthly invoice being deducted; |
| 3 | Deficiency's per calendar-month period will result in 6% of the total monthly invoice being deducted; |
| 4 | Deficiency's per calendar-month period will result in 7% of the total monthly invoice being deducted; |
| 5 | Deficiency's per calendar-month period will result in 8% of the total monthly invoice being deducted; |
| 6 or more | Deficiency's per calendar-month period will result in 10% of the total monthly invoice being deducted. |

The deductions listed above do not prevent NRC from taking other appropriate actions to address performance problems under this task order.

5.0 ACCEPTANCE CRITERIA

For Task 1 in Section 4.0 above, All deliverables shall provide sufficient detail to ensure completeness, consistency, correctness, and accuracy of the work performed. All deliverables shall be grammatically correct and contain correct spelling. All technical and NRC-specific terms shall be clearly defined so as to be understood by all readers. All final deliverable products will be approved reviewed by the PO and they will provide approval or disapproval with five (5) days of receipt.

6.0 MEETINGS AND TRAVEL

6.1.1 Kick-off Meeting

For Task 1 in Section 4.0 above, the contractor shall participate in a kick-off meeting no later than five (5) business days after award to introduce the NRC Project Officer, and other NRC representatives. The purpose of the meeting is to review and discuss the OIS's goals for the project and to establish contractor/NRC communications report framework for the project.

6.1.2 Travel

For Task 1 in Section 4.0 above, the contractor shall complete work associated with these tasks at the contractor's own facilities and/or NRC Headquarters in Rockville, MD. Travel to other locations will not be required.

7.0 GOVERNMENT FURNISHED MATERIALS AND EQUIPMENT

For Task 1 in Section 4.0 above, to facilitate the work to be performed, the NRC will, upon

request, provide the contractor with any and all materials documenting current applications systems, processes, requirements, and access to Government and other contractor personnel as required.

8.0 PERIOD OF PERFORMANCE

The period of performance for this task order is one year from the date of task order award.

10.0 ESTIMATED LEVEL OF EFFORT

The estimated level of effort for this task order is not to exceed 1,300.00 contractor labor hours. This includes 707 hours in the base year and 593 hours in the option year.