UNITED STATES
NUCLEAR REGULATORY COMMISSION
REGION IV
1600 EAST LAMAR BLVD
ARLINGTON, TEXAS 76011-4511

January 9, 2013

Aubrey Godwin, Director
Arizona Radiation Regulatory Agency
4814 South 40th Street
Phoenix, AZ 85040

Dear Mr. Godwin:

In order to help both Agreement States and the NRC remain knowledgeable of each others' programs and to conduct planning for the next IMPEP review, the IMPEP process includes holding one-day periodic meetings with Agreement States between IMPEP reviews.

In accordance with FSME Procedure SA-116, we request a meeting, no longer than one day, to discuss your Agreement State program and share programmatic information. This letter confirms that, after previous coordination with you, the meeting is scheduled for Tuesday, February 12, 2013, and will be held in the Radiation Control Program office. In addition to me, a staff member from the Office of Federal and State Materials and Environmental Management Programs (FSME) and a management representative from NRC's Region IV office may also be in attendance.

Based on our previous discussions, the likely topics for discussion at the meeting are listed on the enclosed agenda. If there are any additional specific topics you would like to cover, or if you would like to focus on a specific area, please let me know. If you have any questions, please call me at 817-200-1143 or via e-mail at Randy.Erickson@nrc.gov.

Sincerely,

Randy Erickson
State Agreements Officer
Region IV

Enclosure:
Arizona Periodic Meeting Agenda

bcc (via e-mail distribution):
Anton Vegel, DNMS
Vivian Campbell, DNMS
Brian McDermott, FSME
Pamela Henderson, FSME
Duncan White, FSME
Randy Erickson, SAO
Binesh Tharakan
Linda Gersey
Lisa Dimmick, FSME
Michelle Beardsley, FSME
Karen Meyer, FSME

Draft: S:\DNMS\!SAO\Periodic Meetings\2013\Arizona\Notification of 2013 Periodic Meeting.docx
Final: S:\DNMS\Ltrs-Memos\Notification of 2013 Periodic Meeting with Arizona.docx ML

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Publicly Available	✓ Yes ☐ No	Non-Sensitive		
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RRErickson				
/RA/				
1/9/13				

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Arizona Periodic Meeting Agenda
For
February 12, 2013

1. Status of State's actions to address all open previous IMPEP review findings and/or open recommendations.

2. Strengths and/or weaknesses of the State program as identified by the State or NRC, including identification of actions that could diminish weaknesses.

3. Feedback on NRC's program as identified by the State and including identification of any action that should be considered by NRC.

4. Status of State Program including:

   a. Staffing and training:
      i. Number of staff in the program and status of their training and qualifications;
      ii. Program vacancies;
      iii. Staff turnover;
      iv. Adequacy of FTEs for the materials program.

   b. Materials Inspection Program:
      i. Discuss the status of the inspection program including if an inspection backlog exists and the steps being taken to work off backlog.

   c. Regulations and Legislative changes:
      i. Discuss status of State's regulations and actions to keep regulations up to date, including the use of legally binding requirements.

   d. Program reorganizations:
      i. Discuss any changes in program organization including program/staff relocations and new appointments.

   e. Changes in Program budget/funding.

5. Event Reporting, including follow-up and closure information in NMED.

6. Response to Incidents and Allegations:

   a. Status of allegations and concerns referred by the NRC for action;
   b. Significant events and generic implications.

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7. Information exchange and discussion:

   a. Current State initiatives;
   b. Emerging technologies;
   c. Large, complicated or unusual authorizations for use of radioactive materials, including, (e.g., major decommissioning and license termination actions)
   d. State's mechanisms to evaluate performance (as applicable):
      i. Self audits;
      ii. Computer tracking;
      iii. Inspector accompaniments;
      iv. Other management tools.

   NRC current initiatives.

8. Other topics

9. Schedule for the next IMPEP review.

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