

January 23, 2013

MEMORANDUM TO: James C. Corbett, Director  
Division of Contracts  
Office of Administration

FROM: Cynthia A. Carpenter */RA/*  
Senior Procurement Executive

SUBJECT: DELEGATION OF CONTRACTUAL AUTHORITY

Pursuant to the authority delegated to the Senior Procurement Executive (SPE) by the Executive Director for Operations in memorandum dated March 31, 2011(ML110540450), the Director, Division of Contracts (DC), Office of Administration (ADM) is hereby delegated authority to execute and modify acquisition vehicles (including, but not limited to contracts, delivery/task orders, financial assistance relationships and interagency actions to include Department of Energy laboratory agreements), and settle claims and terminations thereof.

Exercise of this delegated authority shall comply with all requirements of the law, executive orders, regulations, policies, and procedures, including clearances, approvals, and notification requirements in effect at the time of the transaction.

This delegation of authority, effective the date of this memorandum, supersedes any contractual authority previously delegated to the Director, DC, ADM. This delegation shall remain in effect until superseded.

Further redelegation, as appropriate, within DC and to regional staff, shall be executed, in writing, effective the date of this memorandum.

A copy of any redelegation shall be filed with the SPE, General Counsel, Chief Financial Officer, and ADM. Absent such documentation, the delegation is null and void.

Enclosure:  
Certificate of Appointment

CONTACT: Carolyn Cooper, ADM/DC  
(301) 492-3605

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RidsSecyCorrespondenceMCTR

ADAMS Accession No: ML12328A172

OFFICE	PPT:DC	DD:DC(A)	DD:ADM	D:ADM
NAME	CCooper	SBumpass	SStewart-Clark (CCarpenter for)	CCarpenter
DATE	1/16/2013	1/16/2013	1/23/2013	1/23/2013

**OFFICIAL RECORD COPY**

# Certificate of Appointment

Under authority vested in the undersigned and in conformance with  
Subpart 1.6 of the Federal Acquisition Regulation

**James C. Corbett**

is appointed

**Contracting Officer**

for the

**United States of America**

Subject to the limitations contained in the Federal Acquisition Regulation and to the following:

Unlimited procurement authority as stated in the memorandum dated below:

Unless sooner terminated, this appointment is  
effective as long as the appointee is assigned to:

Division of Contracts  
(Organization)

U.S. Nuclear Regulatory Commission  
(Agency/Department)

*Cynthia A Carpenter*  
Cynthia Carpenter, Director, Office of Administration  
(Signature and Title)

11/23/2013  
(Date)

248  
(Number)