

**From:** Bettis, Ashley  
**Sent:** Thursday, July 12, 2012 7:41 AM  
**To:** Corley, Cherrie  
**Subject:** RE: Followup to call re: OMB Guidance Actions

Stop over and I can fill you in... I actually just talked to ADM yesterday late afternoon.

Ashley  
301-415-3066

**From:** Corley, Cherrie  
**Sent:** Thursday, July 12, 2012 7:24 AM  
**To:** Bettis, Ashley  
**Subject:** RE: Followup to call re: OMB Guidance Actions

Good morning.

Is there anything else I should be aware of/review prior to the pre-meeting on Monday?

Thanks

*Cherrie M. Corley*

Executive Technical Assistant  
Office of the Executive Director for Operations  
301-415-6078 (phone)  
Cherrie.Corley@nrc.gov



**From:** Corley, Cherrie  
**Sent:** Tuesday, July 10, 2012 11:35 AM  
**To:** Bettis, Ashley  
**Subject:** RE: Followup to call re: OMB Guidance Actions

Thanks for keeping me in the loop.

Cherrie

**From:** Bettis, Ashley  
**Sent:** Tuesday, July 10, 2012 9:21 AM  
**To:** Corley, Cherrie  
**Subject:** FW: Followup to call re: OMB Guidance Actions

Cherrie,

Just so you know... I send the followup email to ADM b/c I saw that you were in training today. I added you to cc so that you would stay in the loop for our meeting with OCFO on Monday, 7/16.

Ash

Ashley  
301-415-3066

**From:** Bettis, Ashley  
**Sent:** Tuesday, July 10, 2012 9:20 AM  
**To:** Meyer, David  
**Cc:** Bladey, Cindy; Kasputys, Clare; Kasaskerts, Olga; Corley, Cherrie  
**Subject:** Followup to call re: OMB Guidance Actions

David,

Per our conversation, below are the 5 items in the OMB guidance (M# provided below if you would like to reference the memo) that are ADM lead. As we discussed, one procedure posted to ADM internal web that covers all of the conference items would likely be sufficient. Regarding fleet, as we also discussed, ADM may already have this written internal procedure in place, but you mentioned you would check and put in place if not.

Can you please let me know sometime this week what the status is of these items? As I mentioned, these are not deliverables with the FY 14 budget, but we just want to stay on top of them and ensure we are meeting the requirements, and that we are ready to report on the highlighted item for FY 12 by January 2013.

E: 25

Please let me know if I can be of any further assistance.

M#	Topic	Requirement	Applicable dates	Status	Lead Office
M-12-12	Conferences	Initiate a senior level review of all planned conferences.	Beginning May 11, 2012	Agency needs to develop process and post to internal ADM website. OEDO checking with ADM on status.	ADM
M-12-12	Conferences	Initiate a senior level approval of all conference expenses in excess of \$100,000.	Beginning May 11, 2012	Agency needs to develop process and post to internal ADM website. OEDO checking with ADM on status.	ADM
M-12-12	Conferences	Prohibit expenses in excess of \$500,000 on a single conference (waiver is possible in certain instances)	Beginning May 11, 2012	RIC waiver is with the Chairman for signature. Agency needs to develop process and post to internal ADM website. OEDO checking with ADM on status.	RIC: NRR Process: ADM
M-12-12	Conferences	Report publicly on all conference expenses in excess of \$100,000.	By January 31 of each year (beginning on January 31, 2013)	OEDO initiated discussion with OIS on reporting location on external website. ADM has lead for posting annually. Agency needs to develop process and post to internal ADM website. OEDO checking with ADM on status.	Updating website: OEDO/OIS Reporting: ADM

Outside of Scope

Ashley  
301-415-3066