

Abraham, Susan

From: Mattingley, Joel *OCFO*
Sent: Tuesday, June 05, 2012 3:06 PM
To: Golder, Jennifer; Trybus, Chester; Pelton, David; Maxin, Mark; Olive, Karen; Kasputys, Clare; Corbett, James; Allwein, Russell; Smolik, George; Pool, Stephen; Abraham, Susan
Cc: Widdup, Joseph
Subject: Meeting Takeaways on OMB Memo M12-12

All,

Attached below are the takeaways from our meeting, arranged by office. If there is a takeaway that I have missed please let me know and I will add it for tracking purposes.

After our meeting OCFO had a conference call with OMB to discuss this memo and some of the requirements it contains. When the NRC reports the conference activity for FY 2012 in January of 2013, information should be provided for all conferences that were held during the fiscal year. However, the specific reporting requirements and waivers will only need to be attached for the conferences that occurred after the memo was released. Though not specified in the memo, Christine McDonald stated that waivers and reports on conferences should highlight any actions that were taken to hold down costs of the approved conferences. For the travel requirements portion of the memo Christine was supportive of the NRC pursuing exemptions for mission travel and reiterated that the memo was not intended to be a one-size-fits-all exercise.

Thanks,

Joel



Summary of
takeaways.docx

Summary of takeaways from 5/30 meeting on OMB Memo M12-12

All Offices

- Provide feedback to OCFO (Chester Trybus) on any similar reporting requirements included in the memo to ensure consistency in external reporting

ADM

- Work through EDO's office on the development of procedures for senior level review of conferences in excess of \$100,000 and \$500,000
- Take corporate lead to ensure that, prior to the reporting deadline, all offices have added their conference reports to the web

CFO

- Meet with OMB to discuss requirements
- Get final travel data to formulate travel exclusion list, collaborate with OEDO and make joint recommendation to Chairman about excluded travel
- Work with OIG to include its information in the Agency report due August 11th
- FY 2014 Performance Budget section on how the memo influenced the requested travel budget
- Determine expected reporting requirements for FY 2012

EDO

- Take lead in working with OIS to get reporting mechanism added to web-site
- Approve ADM procedure for conference review

NRR

- Lead in writing waiver request for RIC

Upcoming Tasks

- Redirection of FY 2013 resources due to the 30% reduction to travel – report due to OMB August 11th