

Boyer, Rachel

From: RidsEdoMailCenter Resource
Sent: Friday, October 28, 2011 12:43 PM
To: Kasputys, Clare; Corley, Cherrie; Jacobs-Baynard, Elizabeth
Subject: FW: Request Comment by 5:00 pm on Monday, October 31, 2011, on the Office of Management and Budget's proposed executive order entitled "Promoting Efficient Spending"
Attachments: EO Promoting Efficient Spending (10 28 11)(10 00am).doc

Ladies,

Please advise to which office this should be assigned.

Thanks,
Kathy

From: Hirsch, Patricia
Sent: Friday, October 28, 2011 10:54 AM
To: Jaegers, Cathy; EDO_ETAs; RidsEdoMailCenter Resource; Maxin, Mark; Baum, Robin; Doane, Margaret
Subject: FW: Request Comment by 5:00 pm on Monday, October 31, 2011, on the Office of Management and Budget's proposed executive order entitled "Promoting Efficient Spending"

Note reference to travel and conferences, and promotional items. Any comments to me by 4:00pm Monday.
Thanks!

Pat Hirsch
Assistant General Counsel for Legal Counsel,
Legislation and Special Projects
Office of General Counsel
Nuclear Regulatory Commission
Mail Stop O-15 D21
301-415-0563



From: Reed, McGavock D. [mailto:McGavock_D_Reed@omb.eop.gov]
Sent: Friday, October 28, 2011 10:18 AM
To: State-LRM; LLR@treasury.gov; usdaleg@obpa.usda.gov; Pope-Trice, Karolynne; DODLRS@osd.mil; D'Amato, Paul, Mr, DoD OGC; Hart, Rosemary (OLC); Feeney, Megan; Strylowski, John A; CLRM@doc.gov; Levitt, Michael; Otte, Jill - SOL; Greene, James A - SOL; Kramer, Allison - SOL; Mantel, Brad - SOL; Angel, Usbaldo - SOL; OS HHSEExecSec; Cruciani, Linda M; Acevedo, Camille E; Santa Anna, Aaron; DOT.LEGISLATION@dot.gov; Jane.DeCell@dot.gov; Beard, Susan; Fygi, Eric; Templeman, Lori; Riddle, Paul; Greenberg, Ken (SES); Button, Gemma; Neal, Sonnita (Sonnita.Neal@HQ.DHS.GOV); Totaro, Juliana; Dupre, Kyle (kyle.dupre@hq.dhs.gov); Mallory.Brenda@epamail.epa.gov; DCIA_Policy@ucia.gov; ca.legislation@gsa.gov; Jennings, Nanette (HQ-LP030); Box, Larry (HQ-AH000); Rison, Kathryn R.; CLA; [dni-](#)

irm@dni.gov; LEGTEAM; SSAExecSec@ssa.gov; Hirsch, Patricia; Mendonca, Pat - Washington, DC; Wallace, Christopher M.; Ford, Crystal D.; CLA-LA; Gomer, Lisa (GC); Faisal B Siddiqui; Mantini, John C (OGC/OGC-ADM); Street, Patricia (OCEO); Green, Valerie E.

Cc: Weaver, Bessie M.

Subject: Request Comment by 5:00 pm on Monday, October 31, 2011, on the Office of Management and Budget's proposed executive order entitled "Promoting Efficient Spending"

To all:

Attached for your comment **by 5:00 pm on Monday, October 31, 2011**, is a proposed executive order (EO) prepared by the Office of Management and Budget (OMB) entitled "Promoting Efficient Spending."

The proposed EO would direct executive departments and agencies (agencies) to take certain actions to promote efficient spending. Among other things, the proposed EO would direct agencies to: (i) adopt a "local first" policy on government travel and conference-related spending; (ii) limit international travel by focusing such travel on essential activities; and (iii) limit the number of Information Technology devices (e.g., cell phones, smart phones, laptops, tablet personal computers) issued to employee; (iv) limit publication and printing of hard copy documents; and (v) limit the purchase of non-essential promotional items. The proposed EO would direct each agency to establish a plan for reducing costs associated with the activities covered by the proposed EO by not less than 20 percent below Fiscal Year 2010 levels by the end of Fiscal Year 2013 and to report such plan to OMB within 45 days from the date of the EO.

On behalf of the Director of the OMB, this office is collecting input on this proposal. **Please note that we have established the following new email address to collect your input.** Please communicate any comments or objections to OGCexecutiveorder@omb.eop.gov **by 5:00 pm on Monday, October 31, 2011**. Agencies not responding by that date will be recorded as not objecting to this proposal.

If you have any questions about the proposal, please call Mac Reed at (202) 395-3563 or Bess Weaver at (202) 395-3556.

Thank you very much. Mac Reed

EXECUTIVE ORDER

PROMOTING EFFICIENT SPENDING

By the authority vested in me as President by the Constitution and the laws of the United States of America, and in order to promote efficient spending in the Federal Government, it is hereby ordered as follows:

Section 1. Policy. My Administration is committed to tightening the Federal Government's fiscal belt and identifying additional opportunities to promote efficient spending. The Federal Government performs critical functions that support the basic protections that Americans have counted on for decades. As they serve taxpayers, executive departments and agencies (agencies) must also act in a fiscally responsible manner, including by minimizing their costs, in order to focus agency resources on mission-critical functions.

Sec. 2. Travel and Conferences. (a) Not later than February 7, 2012, agencies shall adopt a "local first" policy on government travel and conference-related spending. Accordingly, agencies should make all appropriate efforts to limit travel to circumstances when the activity can only be performed in a different location (e.g., a diplomatic mission, an enforcement inspection) or where a different location is more cost-effective. Agencies should make all appropriate efforts to conduct business and attend conferences, whether hosted or sponsored by an agency or a non-governmental organization, in locations that are within an employee's duty station location or do so through teleconferencing or videoconferencing. Agencies shall also limit international travel by focusing such travel on essential activities. If agencies are hosting or sponsoring conferences, they shall use conference space controlled by the Federal government, wherever practicable.

(b) Each agency and agency component shall designate a senior level official responsible for ensuring efficient spending on travel and conference-related activities, and approving all international travel, consistent with subsection (a) of this section. Designations shall be reported to the Office of Management and Budget (OMB) within 30 days from the date of this order.

(c) Each agency shall review its policies associated with permanent change of duty station travel (relocations), including eligibility rules, to identify strategies to reduce costs and ensure appropriate controls are in place. Agencies shall report the results of these reviews to the OMB within 90 days from the date of this order.

Sec. 3. Employee Information Technology Devices. Not later than February 7, 2012, each agency shall take steps to limit the number of IT devices (e.g. cell phones, smartphones, laptops, tablet personal computers) issued to employees. In addition, agencies shall establish controls to ensure they are not paying for unused IT equipment or services. The Chief Information Officer of each agency shall report to the OMB within 90 days from the date of this order on steps taken by the agency to implement this section.

Sec. 4. Printing. Agencies shall limit publication and printing of hard copy documents and presume that information should be provided in an electronic form, whenever practicable. In addition, I direct the OMB to work with agencies to identify reports that are unnecessary, duplicative, or can be automatically generated from existing data to reduce preparation and printing costs. Lastly, agencies shall identify any legal requirements that documents be generated in printed form and report all such requirements to the OMB not later than 90 days from the date of this order.

Sec. 5. Federal Fleet Efficiencies. The Presidential Memorandum, *Federal Fleet Performance*, dated May 24, 2011, directed agencies to improve the performance of the Federal fleet of motor vehicles by focusing improvement efforts on vehicle technologies, optimizing fleet size, and improving agency fleet management. Building upon this effort, I hereby direct the Administrator to establish policies and procedures that define allowable executive transportation, and to analyze the viability of requiring agencies to consolidate motor pools. The Administrator shall report the results of the analysis of executive transportation and shared motor pools to the OMB within 90 days from the date of this order.

Sec. 6. Non-essential Promotional Items. Agencies shall take immediate steps to limit the purchase of nonessential items used to promote the agency, such as promotional clothing, coffee mugs, non-work related gadgets, and other items. This policy shall not apply to items used for recognition of exemplary performance (i.e., highest agency awards) given to Federal employees or as a part of retirement from the Federal government.

Sec. 7. Agency Reduction Targets. Agencies shall establish a plan for reducing costs associated with the activities covered under this order by not less than 20 percent below Fiscal Year 2010 levels by the end of Fiscal Year 2013. Agency plans shall be reported to the OMB within 45 days from the date of this order. OMB shall monitor progress towards achieving the goals in these plans on a quarterly basis consistent with Executive Order 13576 (*Delivering an Efficient, Effective and Accountable Government*).

Sec. 8. General Provisions. (a) Nothing in this order shall be construed to impair or otherwise affect:

- (i) authority granted by law to a department or agency, or the head thereof; or
- (ii) functions of the Director of the OMB related to budgetary, administrative, or legislative proposals.

(b) This order shall be implemented consistent with applicable law and subject to the availability of appropriations.

(c) This order is not intended to, and does not, create any right or benefit, substantive or procedural, enforceable at law or in equity by any party against the United States, its departments, agencies, or entities, its officers, employees, or agents, or any other person.

THE WHITE HOUSE,