



UNITED STATES
NUCLEAR REGULATORY COMMISSION
REGION IV
1600 EAST LAMAR BLVD
ARLINGTON, TEXAS 76011-4511

September 10, 2012

Dr. Paul Halverson, Director of Health
and State Public Health Officer
Arkansas Department of Health
4815 W. Markham Street, Slot 39
Little Rock, Arkansas 72203

Dear Dr. Halverson:

In order to help both Agreement States and the NRC remain knowledgeable of each others' programs and to conduct planning for the next IMPEP review, the IMPEP process includes holding one-day periodic meetings with Agreement States between IMPEP reviews.

In accordance with FSME Procedure SA-116, we request a meeting, no longer than one day, to discuss your Agreement State program and share programmatic information. This letter confirms that, after previous coordination with Jared Thompson of your staff, the meeting is scheduled for Tuesday, October 30, 2012, and will be held in the Radiation Control Program office. Following the meeting, NRC would like to meet with you and your staff to discuss the status of your Radiation Control Program. In addition to me, a staff member from the Office of Federal and State Materials and Environmental Management Programs (FSME) and a management representative from NRC's Region IV office may also be in attendance.

Based on our previous discussions, the likely topics for discussion at the meeting are listed on the enclosed agenda. If there are any additional specific topics you would like to cover, or if you would like to focus on a specific area, please let me know. If you have any questions, please call me at 817-200-1143 or via e-mail at Randy.Erickson@nrc.gov.

Sincerely,

/RA/

Randy Erickson
State Agreements Officer
Region IV

Enclosure:
Arkansas Periodic Meeting Agenda

Dr. Paul Halverson

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bcc (via e-mail distribution):

Anton Vogel, DNMS

Vivian Campbell, DNMS

Brian McDermott, FSME

Pamela Henderson, FSME

Duncan White, FSME

Randy Erickson, SAO

Lisa Dimmick, FSME

Kathleen Schneider, FSME

Michelle Beardsley, FSME

Karen Meyer, FSME

Draft: S:\DNMS\SAO\Periodic Meetings\2012\Arkansas\Notification of 2012 Periodic Meeting.docx

Final: S:\DNMS\Ltrs-Memos\Notification of 2012 Periodic Meeting with Arkansas.docx MLXXXXXXXXXX

ADAMS	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	<input checked="" type="checkbox"/> SUNSI Rev Complete	Reviewer Initials:	RRE
Publicly Available	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Non-Sensitive		
RIV: SAO				
RRErickson				
/RA/				
9/10/12				

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Arkansas Periodic Meeting Agenda
For
October 30, 2012

1. Status of State's actions to address all open previous IMPEP review findings and/or open recommendations.
2. Strengths and/or weaknesses of the State program as identified by the State or NRC, including identification of actions that could diminish weaknesses.
3. Feedback on NRC's program as identified by the State and including identification of any action that should be considered by NRC.
4. Status of State Program including:
 - a. Staffing and training:
 - i. Number of staff in the program and status of their training and qualifications;
 - ii. Program vacancies;
 - iii. Staff turnover;
 - iv. Adequacy of FTEs for the materials program.
 - b. Materials Inspection Program:
 - i. Discuss the status of the inspection program including if an inspection backlog exists and the steps being taken to work off backlog.
 - c. Regulations and Legislative changes:
 - i. Discuss status of State's regulations and actions to keep regulations up to date, including the use of legally binding requirements.
 - d. Program reorganizations:
 - i. Discuss any changes in program organization including program/staff relocations and new appointments.
 - e. Changes in Program budget/funding.
5. Event Reporting, including follow-up and closure information in NMED.
6. Response to Incidents and Allegations:
 - a. Status of allegations and concerns referred by the NRC for action;
 - b. Significant events and generic implications.

ENCLOSURE

7. Information exchange and discussion:
 - a. Current State initiatives;
 - b. Emerging technologies;
 - c. Large, complicated or unusual authorizations for use of radioactive materials, including, (e.g., major decommissioning and license termination actions)
 - d. State's mechanisms to evaluate performance (as applicable):
 - i. Self audits;
 - ii. Computer tracking;
 - iii. Inspector accompaniments;
 - iv. Other management tools.

NRC current initiatives.
8. Other topics
9. Schedule for the next IMPEP review.