



UNITED STATES  
NUCLEAR REGULATORY COMMISSION  
REGION I  
2100 RENAISSANCE BOULEVARD, SUITE 100  
KING OF PRUSSIA, PENNSYLVANIA 19406-2713

August 23, 2012

Sandra Hinkel, Chief  
Radiation Control Permits Section  
Remedial Bureau  
Division of Environmental Remediation  
New York State Department of Environmental Conservation  
625 Broadway, 11<sup>th</sup> Floor  
Albany, NY 12233-7255

Dear Ms. Hinkel:

In order to help the Agreement States and the U.S. Nuclear Regulatory Commission (NRC) remain knowledgeable of each other's program and to initiate planning for the next Integrated Materials Performance Evaluation Program (IMPEP) review, the NRC conducts one-day periodic meetings with Agreement States between IMPEP reviews.

This letter confirms that, through previous coordination, the meeting with the New York State Department of Environmental Conservation is scheduled for September 26, 2012, and will be held in your offices. The meeting will be conducted in accordance with Office of Federal and State Materials and Environmental Management Programs (FSME) Procedure SA-116, *Periodic Meetings Between IMPEP Reviews*. In addition to me, Pamela Henderson, Deputy Director, Division of Materials Safety and State Agreements, Office of Federal and State Materials and Environmental Management Programs (FSME) and Michelle Beardsley, Health Physicist, FSME, will also attend the meeting.

The likely topics for discussion at this meeting are listed in the enclosed agenda. If there are any additional specific topics you would like to cover, or if you would like to focus on a specific area, please let me know. If you have any questions, please contact me at (610) 337-5371, or via email at [Donna.Janda@nrc.gov](mailto:Donna.Janda@nrc.gov).

Sincerely,

/RA/

Donna M. Janda  
Regional State Agreements Officer  
Division of Nuclear Materials Safety

Enclosure:  
Agenda for September 26, 2012 Periodic Meeting  
with New York State Department of Environmental Conservation

cc w/encl: Timothy Rice, NYS DEC  
Stephen Gavitt, NYS DOH  
Gene Miskin, NYC

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Distribution:

M. Beardsley, FSME      L. Dimmick, FSME  
K. Meyer, FSME         R. Lorson, RI DNMS

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| OFFICE | DNMS/RI    |  |  |  |  |  |  |  |
| NAME   | DJanda/dmj |  |  |  |  |  |  |  |
| DATE   | 08/23/12   |  |  |  |  |  |  |  |

**Agenda for Periodic Meeting with New York State  
Department of Environmental Conservation  
September 26, 2012**

Topic areas for discussion during the meeting may include:

1. Status of the States's actions to address all open IMPEP review findings and/or open recommendations.
2. Strengths and/or weaknesses of the State program as identified by the State or the NRC, including identification of actions that could diminish weaknesses.
3. Feedback on the NRC's program as identified by the State, including identification of any action that should be considered by the NRC.
4. Status of the State's program, including:
  - a. Staffing and training:
    - i) Number of staff in the program and status of their training and qualifications;
    - ii) Program vacancies;
    - iii) Staff turnover; and,
    - iv) Adequacy of FTEs for the materials program.
  - b. Materials inspection and licensing programs:

Discuss the status of the inspection and licensing programs, including whether an inspection and/or licensing backlog exists and the steps being taken to work off the backlog.
  - c. Regulations and legislative changes:

Discuss status of State's regulations and actions to keep regulations up to date, including the use of legally binding requirements.
  - d. Program reorganizations:

Discuss any changes in program organization, including program/staff relocations and new appointments.
  - e. Changes in program budget/funding.

**ENCLOSURE**

5. Event reporting, including follow up and closure information in NMED.
6. Response to incidents and allegations:
  - a. Status of allegations and concerns referred by the NRC for action;
  - b. Significant events and generic implications.
7. Status of the following program areas, if applicable:
  - a. Sealed Source and Device Evaluation Program;
  - b. Uranium Recovery Program; and/or,
  - c. Low-Level Radioactive Waste Disposal Program.
8. Information exchange and discussion:
  - a. Current State initiatives;
  - b. Emerging technologies;
  - c. Large, complicated, or unusual authorizations for use of radioactive materials;
  - d. State's mechanisms to evaluate performance; and,
  - e. NRC current initiatives.
9. Schedule for the next IMPEP review.
10. Any action items resulting from the meeting.
11. Other topics.

**ENCLOSURE**