

# Task Force Project Charter

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*FEMA/NRC NUREG 0654-FEMA-REP-1, Rev. 1 Proposed Revision*

## 1. Project Overview

- 1.1 Name** NUREG-0654/FEMA-REP-1 Working Group
- 1.2 Document Date** April 10, 2012
- 1.3 Sponsor** Federal Emergency Management Agency(HQ/NPD/THD)/Nuclear Regulatory Commission (NSIR/DPR)
- 1.4 Project Manager** Lou R. DeGilio (FEMA)/Don Tailleart (NRC)
- 1.5 Purpose Statement** The Federal Emergency Management Agency (FEMA) and Nuclear Regulatory Commission (NRC) will jointly issue this revision to NUREG-0654/FEMA-REP-1, Rev. 1, to provide enhanced guidance for the development, review, and evaluation of NRC nuclear power plant (NPP) licensee and offsite radiological emergency response planning and preparedness surrounding the Nation’s commercial NPPs.
- 1.6 Authorities** The authorities under which FEMA and the NRC jointly issue this revision to NUREG-0654/FEMA-REP-1, Rev. 1, are as follows:
1. NRC’s regulations in Title 10, Chapter I, Parts 50 and 52 of the Code of Federal Regulations
  2. FEMA’s regulations in Title 44, Chapter I, Part 350 of the Code of Federal Regulations
  3. Homeland Security Presidential Directive 5, “Management of Domestic Incidents”
  4. Presidential Policy Directive 8, “National Preparedness”
  5. Post-Katrina Emergency Management Reform Act, Public Law 109-295 (PKEMRA)
- FEMA REP Authorities:
1. Section 201 of the Disaster Relief Act of 1974, 42 USC 5131, as amended by the Robert T. Stafford Disaster Relief and Emergency Assistance Act, Public Law 100-707, 102 Stat. 4689 (1988). This Act constitutes much of FEMA’s role in promoting, funding, coordinating, and providing technical assistance for disaster preparedness.
  2. Presidential Directive of December 7, 1979
  3. Executive Order 12148, “Federal Emergency Management”

4. Homeland Security Act of 2002, Pub. L. 107-296, 116 Stat. 2135 (2002)

NRC Authorities:

1. Atomic Energy Act of 1954, as amended
2. Energy Reorganization Act of 1974
3. Reorganization Plan No. 1 of 1980
4. Energy Policy Act of 2005
5. NRC Authorization Acts of 1980 (PL 96-295) and 1982-1983 (PL 97-415)

This document is consistent with the provisions of the NRC/FEMA Memorandum of Understanding dated June 17, 1993 (58 FR 47996), wherein the parties agree to cooperate in radiological emergency preparedness matters and that FEMA would review available offsite plans and provide its findings and determinations to the NRC for its use in making licensing determinations.

**1.7 Scope**

It is envisioned that key changes to the document will include: updating existing guidance to reflect the current environment and approaches; incorporating the various supplements and addenda; resolving discrepancies between the FEMA REP Program Manual and the recent EP rule changes; and incorporating guidance developed to support the recent EP rule changes.

**1.8 Estimated Schedule**

Project start date: April 10, 2012

**Policy and Draft Review**

Initial draft charter	04/10/2012
FEMA regulatory impact review	04/17/2012
Initial FEMA/NRC reasonable assurance impact review by OCC/OGC	07/13/2012
Charter review and approval by FEMA/NRC Program Directors	07/30/2012
Initial Federal Register Notice (FRN) for informational/stakeholder public meetings	08/6/2012
Federal, State, local, tribal, and licensee stakeholder public meetings and input	08/22/2012
Federal, State, local, tribal, and licensee stakeholder public meetings and input	09/13/2012
Review of stakeholder input	12/14/2012

Initial draft Rev. 2 document development	09/2013
Internal (NRC/FEMA HQ and regions) review and comment period	03/2014
Development of budget for updating materials	04/2014
Draft Rev. 2 document re-write/adjustments	07/2014
OCC/OGC review/concurrence/legal position of draft Rev. 2 document	09/2014
FEMA/NRC leadership review/concurrence of final draft Rev. 2 document	10/2014
FRN for initial distribution of Rev. 2 document for formal public comment	11/2014
Public comment period (90 days)	2015
Comment adjudication period ends	2016
Development of draft NRC endorsement document for Rev. 2	2016
Review of detailed listing of required changes by FEMA/NRC Program Directors	2016
Second optional public comment period (60 days)	2016
Comment adjudication period ends	2016
Final documents to FEMA/NRC leadership and OMB/OCC/OGC for review/concurrence	2016
Development of implementation training/public meetings for stakeholders	2016
FRN for final documents	2016
Issuance of final documents	2016
Conduct of implementation training/public meetings for stakeholders	2017

## 1.9 Oversight

FEMA/NRC EP Steering Committee

## 2. Project Resources

### 2.1 Project Team

Lou R. DeGilio (FEMA)

Don Tailleart (NRC)

James Purvis (FEMA)

FEMA Regional Task Force members and NRC staff as assigned

### 2.2 Customer Involvement

Throughout the public comment period suggestions, recommendations, and input from various staff members throughout the program, NRC and other agencies/organizations (i.e., FRPCC, CRCPD, and NEMA) will be requested by project team members.

## 3. Assumptions, Constraints, Dependencies and Impacts

### 3.1 Assumptions

Leadership will provide guidance and resources necessary for the project team to meet timeline.

Leadership at all levels will supply recommendations for improvement to initial and follow on revisions in a timely manner.

Leadership will, once policy is approved, provide necessary resources for staff to meet policy requirements and objectives.

### 3.2 Constraints

This document will represent FEMA Radiological Emergency Program's interpretations of statutory and regulatory requirements. The guide itself will not impose legally enforceable rights and obligations, but sets forth a standard operating procedure or agency practice that FEMA employees follow to be consistent, fair, and equitable in the implementation of the Agency's authorities. This document will also provide updated guidance for NRC licensees to develop and maintain onsite emergency plans and programs in accordance with NRC EP regulations, and for NRC staff to evaluate compliance with NRC EP regulations.

Project member's work is an additional duty to their current activities which may impact schedule of completion.

Project members work in different geographical areas of the Nation and the majority of the work will be accomplished via electronic means to include: telephone conference calls, e-mail, etc. It is envisioned that "face-to-face" meetings will occur and travel will be required during project period.

### 3.3 Dependencies

FEMA and NRC staff will be required to work through separate chains of command. Any issues on which the staff cannot reach alignment will be referred to the FEMA/NRC EP Steering Committee for resolution.

### 3.4 Impacts/Outcomes

Additional effort by onsite and offsite emergency response organizations to implement the updated guidance, resulting in improved and enhanced FEMA REP/NRC EP Programs.

## 4. Deliverables and Expected Outcomes

### 4.1 Key Deliverables

A revised NUREG-0654/FEMA-REP-1 with updated guidance for onsite/offsite EP programs.

A comprehensive program document established around the concepts and thought

processes that go into protecting the health and safety of the public around a commercial NPP.

**4.2  
Communication  
Plan**

Project working materials will be distributed electronically to all members.

The Project Managers will be the sole source for project documents sent to the FEMA Technological Hazards Division Director and NRC Office of Nuclear Security and Incident Response, Division of Preparedness and Response Director (Program Directors) for review, comment, and approval.

The Project Managers will be the sole collection point for project documents with comments or approval.

NRC and FEMA communication plans for stakeholders will also be developed.

**4.3 Success  
Criteria**

Meeting agreed on schedule and final acceptance of guidance and documents by Program Directors.