

Schaperow, Jason

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**From:** Schaperow, Jason  
**Sent:** Thursday, January 06, 2011 1:15 PM  
**To:** Chang, Richard; Tinkler, Charles  
**Subject:** Summary of today's meeting on SOARCA schedule  
**Attachments:** Summary of meeting on SOARCA schedule.doc

Attached is my summary of today's meeting on SOARCA schedule.

January 6, 2011

Summary of 1/6/11 Meeting with Jennifer (part time), Kathy, Mike, Pat, Richard, Jason on  
SOARCA Schedule

Project management

Revise schedule to reflect 1/6/11 meeting and set up call between Kathy and Sandia management to discuss schedule.

Make the appendices into NUREG/CRs.

NRC needs to have better version control over the documentation. Kathy supports Richard having the version control copy of all 3 volumes.

NRC issue sole source contract to KC Wagner.

Extension request

The extension request needs to go into concurrence in the next two days.

Prepare email from Jennifer to the Steering Committee members explaining the situation and with the extension request attached. The extension request is needed because the SOARCA analysis needs to be based on accurate information such as the ISLOCA.

Peer review

Send peer reviewers a letter on how we have handled and are handling their comments. Include apology for Oct 2010 meeting, because it was not efficient.

Send peer reviewers each of the three volumes as they are completed for information, in preparation for the peer review meeting. (The MELCOR best practices report was not discussed.)

Meet with peer review committee to tell them how we addressed their comments. Then, issue all three volumes for public comment.

Public comment

Move the start of the public comment period to April. (Richard suspects this is because the main report is scheduled to be completed April 26.)

Publish main report for comment and appendices for information.