

2. AMENDMENT/MODIFICATION NO. **M002** 3. EFFECTIVE DATE 05-17-2012 4. REQUISITION/PURCHASE REQ. NO. ADM-12-341 5. PROJECT NO. (If applicable)

6. ISSUED BY CODE 3100 7. ADMINISTERED BY (If other than Item 6) CODE 3100
 U.S. Nuclear Regulatory Commission
 Div. of Contracts
 Attn: H. (Eddie) Colón, Jr. 301-492-3620
 Mail Stop: TWB-01-B10M
 Washington, DC 20555
 U.S. Nuclear Regulatory Commission
 Div. of Contracts
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 Washington, DC 20555

8. NAME AND ADDRESS OF CONTRACTOR (No., street, county, State and ZIP Code) (X) 9A. AMENDMENT OF SOLICITATION NO.
 CENTEVA, LLC
 1505 MISTY FEN WAY
 WEST JORDAN UT 840886588
 CODE 8066002962 FACILITY CODE
 9B. DATED (SEE ITEM 11)
 10A. MODIFICATION OF CONTRACT/ORDER NO. NRC-HQ-12-C-10-0007
 X
 10B. DATED (SEE ITEM 13) 11-17-2011

11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS

The above numbered solicitation is amended as set forth in Item 14. The hour and date specified for receipt of Offers is extended, is not extended.
 Offers must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended, by one of the following methods:
 (a) By completing Items 8 and 15, and returning _____ copies of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) By separate letter or telegram which includes a reference to the solicitation and amendment numbers. FAILURE OF YOUR ACKNOWLEDGMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such change may be made by telegram or letter, provided each telegram or letter makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.

12. ACCOUNTING AND APPROPRIATION DATA (If required) **NOT APPLICABLE**
 THIS MODIFICATION DOES NOT OBLIGATE ANY FUNDS

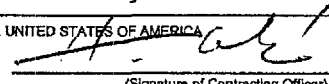
13. THIS ITEM APPLIES ONLY TO MODIFICATIONS OF CONTRACTS/ORDERS, IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14.

(X) A. THIS CHANGE ORDER IS ISSUED PURSUANT TO: (Specify authority) THE CHANGES SET FORTH IN ITEM 14 ARE MADE IN THE CONTRACT ORDER NO. IN ITEM 10A.
 B. THE ABOVE NUMBERED CONTRACT/ORDER IS MODIFIED TO REFLECT THE ADMINISTRATIVE CHANGES (such as changes in paying office, appropriation data, etc.) SET FORTH IN ITEM 14, PURSUANT TO THE AUTHORITY OF FAR 43.103(b).
 C. THIS SUPPLEMENTAL AGREEMENT IS ENTERED INTO PURSUANT TO AUTHORITY OF: 52.212-4 (c) Changes...Agreement of the Parties
 X
 D. OTHER (Specify type of modification and authority)

E. IMPORTANT: Contractor is not, is required to sign this document and return 1 e-Copy copies to the issuing office.

14. DESCRIPTION OF AMENDMENT/MODIFICATION (Organized by UCF section headings, including solicitation/contract subject matter where feasible.)
 The purpose of this modification is to: (1) Restructure the FFP for CLIN 1 - CUSTOMER PORTAL by (\$53,000.00), from \$551,808.00 to "\$498,258.00," and increase the FFP of CLIN 0003 - ACQ. AND FINANCIAL DATA RECONCILIATION by \$53,000.00, from \$17,800.00 to "\$71,350.00." CLIN 0001 decreases because PR processing is hereby taken out of NEAT's scope, and CLIN 0003 increases because instead of just doing 1 reconciliation in June, the NRC is hereby requesting Centeva perform reconciliations through the end of FY2013; (2) Provide SubCLIN's and breakdown of CLIN 0001 - 0003. Refer to ATTACHMENTS. (2) Extend the PERIOD OF PERFORMANCE of the BASE PERIOD through "Sep. 23, 2012" at no additional cost to the Government ALL OTHER TERMS AND CONDITIONS REMAIN THE SAME
 Current Contract Value, including all options: \$2,656,822.00 (Unchanged)
 Current Contract Ceiling and Obligations: \$899,608.00 (Unchanged)
 Period of Performance: November 17, 2011 - September 23, 2012 (Changed)

Except as provided herein, all terms and conditions of the document referenced in Item 8A or 10A, as heretofore changed, remains unchanged and in full force and effect.

15A. NAME AND TITLE OF SIGNER (Type or print) 15A. NAME AND TITLE OF CONTRACTING OFFICER (Type or print)
 Jan Quan-Esplin / CEO Heriberto Colón, Jr.
 Contracting Officer
 15B. CONTRACTOR OFFEROR Digitally signed by Jan Quan-Esplin DN: cn=Jan Quan-Esplin, 15C. DATE SIGNED 05/29/2012 16B. UNITED STATES OF AMERICA BY  (Signature of Contracting Officer) 16C. DATE SIGNED 05-17-2012

FAIMIS Acquisitions
 NEAT - Customer Portal & Reconciliation Tool CLIN Breakdown

Total Value
 \$ 899,608.00

CLIN	Deliverable	Total	Date	Month
0001	Customer Portal (SOW 8.1)			
0001A	Documented Requirements & Design	[REDACTED]	4/25/2012	April
0001B	Configured Functionality for User Acceptance Testing	[REDACTED]	5/14/2012	May
0001C	Implementation	[REDACTED]	6/1/2012	June
				(Already Obligated)
0002	Reconciliation Tool (SOW 8.2)			
0002A	Documented Requirements & Design	[REDACTED]	4/25/2012	April
0002B	Configured Functionality for User Acceptance Testing	[REDACTED]	5/14/2012	May
0002C	Implementation	[REDACTED]	6/1/2012	June
				(Already Obligated)
0003	Reconciliation Performance (SOW 8.3)			
0003A	Complete Initial Reconciliation	\$ [REDACTED]	6/22/2012	June
0003B	Complete Initial Reconciliation	\$ [REDACTED]	7/23/2012	July
0003C	Complete Initial Reconciliation	\$ [REDACTED]	8/27/2012	August
0003D	Complete Initial Reconciliation	\$ [REDACTED]	9/24/2012	September
0003E	Complete Initial Reconciliation	\$ [REDACTED]	10/22/2012	October
0003F	Complete Initial Reconciliation	\$ [REDACTED]	11/26/2012	November
0003G	Complete Initial Reconciliation	\$ [REDACTED]	12/21/2012	December
0003H	Complete Initial Reconciliation	\$ [REDACTED]	1/21/2013	January
0003I	Complete Initial Reconciliation	\$ [REDACTED]	2/25/2013	February
0003J	Complete Initial Reconciliation	\$ [REDACTED]	3/25/2013	March
0003K	Complete Initial Reconciliation	\$ [REDACTED]	4/22/2013	April
0003L	Complete Initial Reconciliation	\$ [REDACTED]	5/20/2013	May
0003M	Complete Initial Reconciliation	\$ [REDACTED]	6/24/2013	June
0003N	Complete Initial Reconciliation	\$ [REDACTED]	7/22/2013	July
0003O	Complete Initial Reconciliation	\$ [REDACTED]	8/26/2013	August
0003P	Complete Initial Reconciliation	\$ [REDACTED]	9/23/2013	September
				(Already Obligated)

Narrative Changes to PWS for PR Submission Functionality

To assist with the revision of the PWS to reflect the transfer of PR Submission functionality from the Customer Portal CLIN to the Requisitioning Workflow CLIN, the below highlights reflect our recommendations for the removal and addition of text. Gray highlighted text should be removed from the PWS and the Green highlighted text should be added.

8.1 Customer Portal

The contractor shall provide a “customer portal” that will provide NRC staff a means to: track their acquisitions at all stages of action – advanced procurement through post-award, capture key data elements from the agency’s acquisition and financial **systems**, and communicate accomplishment of important acquisition milestones. The customer portal shall also serve as a standard location for users to find acquisition materials for all commercial, DOE Lab and interagency agreements. The customer portal shall also provide users with acquisition and financial data in a reconciled state as outlined in 8.2 and 8.3.

The establishment of a customer portal for the purposes of ~~controlling PRs, aiding in the establishment of procurement actions, and proactively communicating acquisition status~~ will be a significant improvement over the existing process. This portal shall allow offices to track ~~their submitted PRs~~ **the status of each PR and** retrieve specific information and dates associated with their PR(s). ~~The portal shall also allow offices to determine if the PR package that they sent forth is actually actionable – that is: determine whether or not a Contract Specialist can build an award from the submission. Using existing data to determine whether or not a PR can be acted upon, the contractor shall devise a feature within the portal that shall provide feedback on whether or not a PR is actually ready to move forward or not.~~ The portal shall provide ~~a tracking number in addition to subsequent dashboard data that will allow users to easily monitor the status of all PRs without directly contacting personnel in the Division of Contracts (DC), allowing contracting specialists to focus on executing tasks versus answering inquiries from office staff.~~ In addition, the portal shall include a degree of business logic, allowing the tool to assess and report the progress to completion of the PR considering the normal phases of an acquisition lifecycle.

The contractor shall plan, lead and execute tactical work sessions between DC staff and select program office staff. The contractor shall develop detailed requirements for the customer portal including a data set of key requisition attributes to ensure all necessary data is being provided to DC with each new PR. This process will ensure the data required for specific customer reporting is captured. The contractor shall develop and document the process that will be followed to operate the customer portal, document the design of the customer portal, and upon approval by the NRC PO, develop, test, and deploy the customer portal to the production operation environment. The contractor shall develop training materials and train users on all aspects of the Customer Portal. Following deployment of the customer portal, the contractor shall provide operations and maintenance support for the customer portal throughout the period of performance of the contract.

The customer portal shall be ~~developed~~ **constructed via currently available NRC**

enterprise technologies including, but not limited to, Microsoft SharePoint, and HandySoft's BizFlow, and Microsoft SharePoint Designer. Microsoft Sharepoint shall be at the heart of the customer portal so that staff may access it remotely. Other related technologies including, but not limited to, using Microsoft's .NET technology stack. The tools include Microsoft InfoPath, Microsoft SQL Server, Microsoft SQL Reporting Server shall be employed at the discretion of both NRC employees and the contractor.

This work shall be done on a Firm-Fixed Price basis.

8.4 Tailored Requisitioning Workflow (Optional)

Electronic generation of the Agency's PR Packages is an important aspect of improving the Agency's current request process. In addition to electronic generation of the PR, the creation of unique tracking numbers and the electronic routing and approval of PRs is equally important to agency's goal of 21st century strategic acquisition. The NRC is in a position to leverage the existing SharePoint/BizFlow framework in order to develop a workflow solution capable of supporting the majority of the requisition process. The contractor shall develop an electronic workflow process that will support the electronic submission of a requisition to the agency's FAIMIS CFS for the commitment of funds which could then be manually executed by a designated financial manager. The contractor shall utilize the agency's existing SharePoint, BizFlow framework and InfoPath software to develop the standard RFPA PR form and associated workflow based on the agency's requirements.

The contractor shall integrate the requisitioning workflow with the customer portal as outlined in 8.1. The customer portal shall provide users a way of acquiring goods and services from pre-existing acquisitions – the portal shall be the entry point to using the requisitioning workflow.

The goal of this tool is to quickly and easily develop the electronic RFPA PR form and to bring the majority of the remaining requisitioning process into a single controlled environment. The NRC expects this tool to provide a complete solution controlling the requisition process and allowing agency managers in both the program offices and DC to know what is being prepared for submission.

In addition to workflow functionality, the contractor shall create functionality for controlling PRs, aiding in the establishment of procurement actions within the Agency's COTS acquisition management system, and allow offices to track their submitted PRs. This submission functionality shall also aid Program Officers in determining if a PR package is actionable prior to final submission to the Division of Contracts. The portal shall provide a PR tracking number.

This work shall be done on a Firm-Fixed Price basis.

Narrative Changes to PWS for Additional Reconciliations

To assist with the revision of the PWS to reflect the additional reconciliations for the Data Reconciliation CLIN, the below highlights reflect our recommendations for the removal and addition of text. Gray highlighted text should be removed from the PWS and the Green highlighted text should be added.

8.3 Financial and Acquisition Data Reconciliation (Optional)

The contractor shall use the tool developed in 8.2 to perform the 16 monthly reconciliations between the acquisition information and FAIMIS financial information.

The NRC estimates that the current universe of obligations to be reconciled between acquisition systems data and financial systems data at roughly 5500. The contractor shall provide a price indicative of the level of effort necessary to reconcile obligations using the tool. The contractor shall be paid for work as they have reconciled entire acquisitions, rather than a per-obligation basis. Any acquisitions which are unable to be reconciled in-full shall be reviewed and the contractor shall be compensated appropriately.

This work shall be done on a Firm-Fixed Price basis.

Narrative Changes to PWS for Additional Enterprise Reports

To assist with the revision of the PWS to reflect the additional reconciliations for the Data Reconciliation CLIN, the below highlights reflect our recommendations for the removal and addition of text. Gray highlighted text should be removed from the PWS and the Green highlighted text should be added.

8.5 Enterprise Reporting (Optional)

ADSA recognizes the need for the agency's program offices to obtain acquisition and financial data for analysis and reporting requirements. Currently many program offices do not have the tools in place to retrieve this information from the agency's current systems.

The contractor shall provide support to ADSA to develop reports to use in validating and verifying the accuracy of system functionality and all data, to include Strategic Acquisition related data, and to address emergent reporting needs throughout the life of the project. The report criteria shall be collected from and made available as needed to the NRC. The reports will be used, on an iterative basis, to formulate, evaluate, and identify issues that may require the NRC's attention. Reports may also be used to meet requirements internal and external to the NRC.

The contractor shall develop a reporting platform that will enable the program offices to obtain acquisition and financial data which currently exists in the agency's acquisition and financial systems. This platform will provide program office staff with a level of visibility into their acquisitions. This visibility is vital for project officers to plan and manage their respective projects. This tool shall include the full acquisition lifecycle including everything from RFP submission to include but not limited to the following:

- Solicitation date
- Award date
- Delivery date
- Effective date

- Renewal Date
- Completion Date

The contractor shall organize and conduct work sessions in conjunction with ADSA to gather all reporting requirements. ADSA views the following reporting areas as bringing value to the organization quickly and effectively:

- RFPA progress tracking
- commitments
- acquisition renewals
- invoicing
- spending
- trending

Related to the above reporting requirements is the emergent need for consolidated acquisition reports dedicated to the needs of ADM/ADSA's Strategic Acquisitions (SA) Spend Analysis. One pain point that the SA team has experienced over the past year is the manual effort associated with the collection and reporting of both commercial and DOE Lab acquisitions.

The contractor shall build out an Extract, Transform, and Load (ETL) tool that will deliver Commercial, DOE Lab, and Interagency Agreement acquisition information in a concise format for ADM/ADSA's Strategic Acquisition initiative. The contractor shall provide the data within Microsoft SQL Server. The ETL shall include unique business intelligence suitable to roll-up acquisition information so that users have a complete history of the acquisition's full lifecycle. Acquisitions shall not be piecemeal or provided on a per-action basis. As an example: modifications to a base award shall be reflected within the base award of the acquisition and not within a separate action.

The NRC expects to procure no more than ~~20~~ ~~25~~ reports. For each report, the contractor shall provide a requirements document and a design document. Report development shall commence after the NRC has agreed to and signed off on both documents.

Report development and deployment shall be done on a Time and Materials basis. The documentation for each report shall be provided on a firm-fixed price basis. Operations and maintenance support shall be provided on a Time and Materials basis.