

June 21, 2012

MEMORANDUM TO: Those on the Attached List

FROM: J. E. Dyer **/RA/**  
Chief Financial Officer

R. W. Borchardt **/RA/**  
Executive Director for Operations

SUBJECT: SOLICITATION FOR MEMBERSHIP IN THE INTERNAL  
CONTROL WORKING GROUP

The purpose of this memorandum is to request participation from offices in the agency's Internal Control Working Group (ICWG). The objective of the ICWG is to help coordinate efforts to develop, analyze, communicate and implement programmatic internal controls across the Nuclear Regulatory Commission (NRC) Business Lines. Therefore, we ask that you identify Product Line Leads and Technical Assistants for membership. Specifically, we need for you to identify:

- Two members from the Office of New Reactors;
- Two members from the Office of Nuclear Reactor Regulation;
- Two members from the Office of Nuclear Material Safety and Safeguards – one from *Spent Fuel Storage and Transportation*, and one from *Fuel Facilities*;
- Two members from the Office of Federal State Materials and Environmental Management Programs – one from *Nuclear Materials Users*, and one from *Decommissioning and Low Level Waste*;
- One member from the Office of Information Services;
- One member from the Office of the Chief Human Capital Officer;
- One member from the Office of Administration;
- One member from any of the four regions that will represent all four regions;
- One member from the Office of the Executive Director for Operations; and
- One observer member from the Office of the Inspector General.

Over the next two fiscal years, NRC is implementing a more streamlined internal control framework that will better leverage the existing internal control activities, and activities that have internal control implications, as well as increase the transparency and communication of such activities. Therefore, it is essential that you identify individuals that have experience with activities that directly impact the mission of the agency and the objectives of your office.

CONTACT: David Holley, OCFO/DPB/ICPT  
(301) 415-7325

Those on the Attached List

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Please reply via email to David Holley ([David.Holley@nrc.gov](mailto:David.Holley@nrc.gov)) with your selections by **August 8, 2012**. We plan to convene the first ICWG meeting in September 2012, where we will distribute the draft charter.

Those on the Attached List

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Please reply via email to David Holley ([David.Holley@nrc.gov](mailto:David.Holley@nrc.gov)) with your selections by **August 8, 2012**. We plan to convene the first ICWG meeting in September 2012, where we will distribute the draft charter.

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ACCESSION NO: ML12131A380

|        |               |  |               |  |            |  |          |  |          |  |
|--------|---------------|--|---------------|--|------------|--|----------|--|----------|--|
| OFFICE | OCFO/DPB/ICPT |  | OCFO/DPB/ICPT |  | OCFO/DPB   |  | OCFO/DPB |  | OEDO     |  |
| NAME   | LBowlin       |  | DHolley       |  | DPelton    |  | JGolder  |  | MLandau  |  |
| DATE   | 06/7/12       |  | 06/7/12       |  | 06/ /12    |  | 06/11/12 |  | 06/13/12 |  |
| OFFICE | DCFO          |  | CFO           |  | EDO        |  |          |  |          |  |
| NAME   | MBrown        |  | JDyer         |  | RBorchardt |  |          |  |          |  |
| DATE   | 06/14/12      |  | 06/14/12      |  | 06/21/12   |  |          |  |          |  |

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MEMORANDUM TO THOSE ON THE ATTACHED LIST DATED: JUNE 21, 2012

SUBJECT: SOLICITATION FOR MEMBERSHIP IN THE INTERNAL CONTROL WORKING GROUP

Michael F. Weber, Deputy Executive Director for Materials, Waste, Research, State, Tribal, and Compliance Programs, OEDO

Darren B. Ash, Deputy Executive Director for Corporate Management, OEDO

Michael R. Johnson, Deputy Executive Director for Reactor and Preparedness Programs, OEDO

Nader L. Mamish, Assistant for Operations, OEDO

Hubert T. Bell, Inspector General

Cynthia A. Carpenter, Director, Office of Administration

Mark A. Satorius, Director, Office of Federal and State Materials and Environmental Management Programs

Mary S. Givvines, Acting Director, Office of Information Services

Miriam Cohen, Director, Office of the Chief Human Capital Officer

Glenn M. Tracy, Director, Office of New Reactors

Catherine Haney, Director, Office of Nuclear Material Safety and Safeguards

Eric J. Leeds, Director, Office of Nuclear Reactor Regulation

William M. Dean, Regional Administrator, Region I

Victor M. McCree, Regional Administrator, Region II

Charles A. Casto, Acting Regional Administrator, Region III

Elmo E. Collins, Jr., Regional Administrator, Region IV

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