

December 28, 2011

MEMORANDUM TO: Sharon D. Stewart-Clark, Deputy Director
Office of Administration

FROM: Kathryn O. Greene **/RA/**
Senior Procurement Executive and Chief Acquisition Officer

SUBJECT: DELEGATION OF SENIOR PROCUREMENT EXECUTIVE
AND CHIEF ACQUISITION OFFICER AUTHORITY

In my capacity as the agency's Senior Procurement Executive (SPE), I delegate authority to the Deputy Director, Office of Administration (ADM), to act as the SPE when I am absent or unavailable. Any exercise of this authority by the Deputy Director, ADM, acting as the SPE prior to this written delegation of the authority is hereby ratified.

Also, in my capacity as the agency's Chief Acquisitions Officer (CAO), I delegate authority to the Deputy Director, ADM, to act as the CAO when I am absent or unavailable. Any exercise of this authority by the Deputy Director, ADM, acting as the CAO prior to this written delegation of the authority is hereby ratified.

These authorities may not be re-delegated and shall remain in effect until superseded.

cc: SECY
OGC
OEDO
OCFO
OHR

CONTACT: Carolyn Cooper, ADM/DC
301-492-3605

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ADAMS Accession No.: ML11341A088

*email concurrence

OFFICE	ADM/DC	ADM/DC	OGC	ADM/DC/D(A)	ADM/DD	Sr. Procurement Executive
NAME	CCooper	JDaly	SMcAndrew*	ASanchez	SStewart-Clark	KOGreene
DATE	12/21/2011	12/22/2011	12/14/2011	12/23/2011	12/27/2011	12/28/11

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