



**UNITED STATES  
NUCLEAR REGULATORY COMMISSION**  
REGION II  
245 PEACHTREE CENTER AVENUE NE, SUITE 1200  
ATLANTA, GEORGIA 30303-1257

November 22, 2011

Mr. David A. Heacock  
President and Chief Nuclear Officer  
Virginia Electric and Power Company  
Dominion Nuclear  
Innsbrook Technical Center  
5000 Dominion Boulevard  
Glen Allen, VA 23060-6711

**SUBJECT: REQUALIFICATION PROGRAM INSPECTION – NORTH ANNA POWER  
STATION**

Dear Mr. Heacock:

In a telephone conversation on November 17, 2011, Mr. Michael Meeks, Operations Engineer, and Mr. Lee Baron, Operations Training Supervisor, made arrangements for the NRC to inspect the licensed operator requalification program at the North Anna Power Station. The inspection is planned for the week of January 9, 2012, which coincides with your regularly scheduled requalification examination cycle. The staff at your facility should prepare and conduct the requalification examinations in accordance with your NRC-approved requalification program. It is our understanding that you have committed to maintain your plant-referenced simulator in accordance with ANSI/ANS-3.5-1998 "American National Standard for Nuclear Power Plant Simulators for Use in Operator Training and Examination."

In accordance with 10 CFR 55.59, the NRC has requested that you submit (by December 29, 2011, make ready upon arrival), the material as specified in the Enclosure, in order to support the NRC's inspection program needs. Mr. Baron has been advised of this request and provided with the name and address of the NRC lead inspector assigned to this inspection.

This letter contains information collections that are subject to the Paperwork Reduction Act of 1995 (44 U.S.C. 3501 et seq.). These information collections were approved by the Office of Management and Budget, approval number Part 55 (3150-0018), which expires on February 28, 2013.

The public reporting burden for this collection of information is estimated to average 4 hours per response, including the time for reviewing instructions, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments on any aspect of this collection of information, including suggestions for reducing the burden, to the Information and Records Management Branch (T-6 F33), U.S. Nuclear Regulatory Commission, Washington, DC 20555-0001, or by Internet electronic mail at [infocollectsresource@nrc.gov](mailto:infocollectsresource@nrc.gov); and to the Desk Officer, Office of Information and Regulatory Affairs, NEOB-10202, (3150-0101), Office of Management and Budget, Washington, DC 20503.

The NRC may not conduct or sponsor, and a person is not required to respond to, a collection of information unless it displays a currently valid OMB approval number.

In accordance with 10 CFR 2.390 of the NRC's "Rules of Practice," a copy of this letter and its enclosure will be available electronically for public inspection in the NRC Public Document Room or from the Publicly Available Records (PARS) component of NRC's document system (ADAMS). ADAMS is accessible from the NRC Web site at <http://www.nrc.gov/reading-rm/adams.html>. (The Public Electronic Reading Room).

Thank you for your cooperation in this matter. If you have any questions regarding this inspection please contact Mr. Meeks at (404) 997-4467, (Internet E-mail: [Michael.Meeks@nrc.gov](mailto:Michael.Meeks@nrc.gov)), or me at (404) 997-4608, (Internet E-mail: [Bruno.Caballero@nrc.gov](mailto:Bruno.Caballero@nrc.gov)).

Sincerely,

**/RA/**

Bruno Caballero, Acting Chief  
Operations Branch 1  
Division of Reactor Safety

Docket Nos.: 50-338, 50-339  
License Nos.: NPF-4, NPF-7

Enclosure:  
Materials Request List

cc w/encl: (See Page 3)

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Thank you for your cooperation in this matter. If you have any questions regarding this inspection please contact Mr. Meeks at (404) 997-4467, (Internet E-mail: [Michael.Meeks@nrc.gov](mailto:Michael.Meeks@nrc.gov)), or me at (404) 997-4608, (Internet E-mail: [Bruno.Caballero@nrc.gov](mailto:Bruno.Caballero@nrc.gov)).

Sincerely,

**/RA/**

Bruno Caballero, Acting Chief  
Operations Branch 1  
Division of Reactor Safety

Docket Nos.: 50-338, 50-339  
License Nos.: NPF-4, NPF-7

Enclosure:  
Materials Request List

cc w/encl: (See Page3)

Distribution w/encl:  
RIDSNRRDIRS  
PUBLIC  
RidsNrrPMNorthAnna Resource  
R. Wesley, Training Manager

PUBLICLY AVAILABLE       NON-PUBLICLY AVAILABLE       SENSITIVE       NON-SENSITIVE  
ADAMS: X Yes      ACCESSION NUMBER: ML113270288 \_\_\_\_\_      X SUNSI REVIEW COMPLETE X FORM 665 ATTACHED

OFFICE	DRS: OBII	DRS: OBII	DRS: DRP				
SIGNATURE	RA	RA	RA				
NAME	M. Meeks	B. Caballero	G. McCoy				
DATE	11/ 21 /2011	11/ 22 /2011	11/ 22 /2011				
E-MAIL COPY?	<b>YES</b> NO	<b>YES</b> NO	<b>YES</b> NO	YES NO	YES NO	YES NO	YES NO

OFFICIAL RECORD COPY DOCUMENT NAME: G:\DRS\I\OBII\SITES\NORTH ANNA\NORTH ANNA 2012 REQUAL INSPECTION\NORTH ANNA JAN 2012 REQUAL INSPECTION NOTIFICATION LETTER AND MATERIALS LIST.DOCX

cc w/encl:  
Larry Lane  
Site Vice President  
North Anna Power Station  
Virginia Electric & Power Company  
Electronic Mail Distribution

Fred Mladen  
Director, Station Safety & Licensing  
Virginia Electric and Power Company  
Electronic Mail Distribution

Michael Crist  
Plant Manager  
North Anna Power Station  
Virginia Electric & Power Company  
Electronic Mail Distribution

Lillian M. Cuoco, Esq.  
Senior Counsel  
Dominion Resources Services, Inc.  
Electronic Mail Distribution

Tom Huber  
Director, Nuclear Licensing & Operations  
Support  
Virginia Electric and Power Company  
Electronic Mail Distribution  
Ginger L. Rutherford  
Virginia Electric and Power Company  
Electronic Mail Distribution

Virginia State Corporation Commission  
Division of Energy Regulation  
P.O. Box 1197  
Richmond, VA 23209

Attorney General  
Supreme Court Building  
900 East Main Street  
Richmond, VA 23219

Senior Resident Inspector  
North Anna Power Station  
U.S. Nuclear Regulatory Commission  
P.O. Box 490  
Mineral, VA 23117

Michael M. Cline  
Director  
Virginia Department of Emergency Services  
Management  
Electronic Mail Distribution

Executive Vice President  
Old Dominion Electric Cooperative  
Electronic Mail Distribution

County Administrator  
Louisa County  
P.O. Box 160  
Louisa, VA 23093

Virginia Electric and Power Company  
Mr. Richard W. Wesley  
Manager Nuclear Training  
North Anna Power Station  
P. O. Box 402  
Mineral, VA 23117



## **MATERIALS REQUEST LIST**

The items listed below are necessary to support the Licensed Operator Requalification Program inspection (IP-71111.11) in January 2012, at North Anna Power Station. Items listed under "In-office inspection material" must be received in the NRC Region II office by December 29, 2011. Items listed under "On-site inspection material" should be ready for review upon arrival of the inspectors on January 9, 2012.

### **A. In-office inspection material:**

1. Complete list of all licensed individuals (active and inactive; RO and SRO) including license restrictions.
2. Copy of an Organizational Chart for the training department including simulator staff.
3. Copy of the weekly examination schedules for the weeks that the 2012 annual operating exams will be administered, including a list of personnel scheduled for testing the week of January 09, 2012.
4. Copies of the written examinations that were administered for the last biennial requalification examination (for all weeks), including all re-take examinations.
5. Copies of simulator scenarios and JPMs (simulator and in-plant) that were administered for the current annual operating test and that will be administered the week of January 09, 2012. (exam security related item).
6. Self-assessment reports, corrective action reports, and Licensee Event Reports, written since the last requalification inspection, resulting from or concerning human performance errors.
7. A copy of site procedure(s) governing the conduct (process and content) of license operator requalification training (classroom and simulator), examination development/administration, remedial training, and examination security.
8. A copy site procedure(s) governing simulator configuration control, maintenance, and fidelity, including all testing methods used to fulfill ANSI/ANS-3.5-1998 requirements.
9. Copy of the program evaluation of the previous biennial requalification cycle.

### **B. On-site inspection material:**

1. Requalification training attendance records for the current biennial training cycle.
2. Examination results since last requalification inspection (weekly operating & written examinations); copies of examinations with pass/failure rates outside the average.
3. Simulator scenarios and JPMs (in-plant and simulator) that have been or will be administered for this requalification exam. (exam security related item).
4. All training feedback forms since the last requalification inspection.

Enclosure

5. Documentation regarding all remedial training conducted for examination failures since the last requalification inspection.
6. Complete list of all individuals that reactivated their licenses since the last requalification inspection.
7. Records associated with license reactivation, including:
  - a. Documentation of time on shift under instruction.
  - b. Security system and HP/dosimetry records for plant areas toured by reactivating individual and accompanying licensed operator.
8. Records providing documentation of maintenance of active license status (time on shift) for all licensed operators since last requalification inspection.
9. Medical records for all licensed (active and inactive) operators.
10. Simulator maintenance and testing records, including:
  - a. List of all open simulator discrepancies
  - b. List of all simulator discrepancies closed within the past 12 months
  - c. List of simulator performance tests
  - d. Simulator performance testing records and associated documentation