Michael G. Herr, CHP MATERIALS LICENSING BRANCH UNITED STATES NUCLEAR REGULATORY COMMISSION

REGION III

2443 WARRENVILLE ROAD SUITE 210 LISLE, ILLINOIS 60532-4352 OFFICE: (630)-829-9752 FAX: (630) 515-1078

CONVERSATION RECORD	TIME OF CONVERSATION	DATE
Emailed on October 26, 201	1 2:55 p.m. CST.	October 25, 2011
NAME OF PERSON(S) CONTACTED Robert Bessonen Radiation Safety Officer	ORGANIZATION Houghton County Road Commission	TELEPHONE NO. O: (906) 482-9600

SUBJECT

License No.: 21-26317-01

Control No.: 575069

SUMMARY

This refers to your application for renewal dated April 25, 2011 (with attachments) and the conversation between Robert Bessonen and Michael Herr on October 25, 2011.

Please refer to NUREG 1556, Vol.1, Rev. 1 available at our website at:

http://www.nrc.gov/reading-rm/doc-collections/nuregs/staff/sr1556/v1/r1/

In your application dated April 25, 2011, a key element of your Radiation Safety Program was not addressed. Please respond to the specific radiation safety program element, listed below:

In Item 10.4 "Material Receipt and Accountability, "<u>please respond by committing to</u> <u>conducting "Physical inventories will be conducted at intervals not to exceed 6</u> <u>months, to account for all sealed sources and devices received and possessed</u> <u>under the license."</u>

In accordance with 10 CFR 2.390 of the NRC's "Rules of Practice," a copy of this letter will be available electronically for public inspection in the NRC Public Document Room or from the NRC's Agencywide Documents Access and Management System (ADAMS), accessible from the NRC Web site at <u>http://www.nrc.gov/reading-rm/adams.html</u>.

Address your written response to my attention at the above address and please be sure to reference Control No. 5750069 to facilitate proper handling in our office. As a reminder, please provide the information requested in writing, accompanied by a transmittal letter that is <u>appropriately dated and signed by a senior management official.</u>

ACTION REQUIRED

Please submit the requested information within 3 calendar days (by October 28, 2011)by referencing control number **5730069** to facilitate proper handling. Upon receipt of your response we will resume our review. Address your written response to my attention at the above address.

PLEASE DIRECT ANY QUESTIONS YOU MAY HAVE TO MICHAEL G. HERR, CHP at 630-829-9752 OR AT (800) 522-3025, EXT. 9752.

NAME OF PPERSON DOCUMENTING CONVERSATION	SIGNATURE	DATE
Michael G. Herr, CHP	Muldel	October 26, 2011