

CONVERSATION RECORD

TIME | DATE

VISIT

CONFERENCE

TELEPHONE

10/7/11

INCOMING
 OUTGOING

NAME OF PERSON(S) CONTACTED OR IN CONTACT
Bob Freidman

ORGANIZATION (OFFICE, DEPT. ETC.)
Battelle Memorial Institute

TELEPHONE NO.
614-424-6588

SUBJECT

Question about change request on NRC Form 241

SUMMARY

While discussing questions about a change request on an NRC Form 241, the inspector noted that Battelle Memorial Institute (general licensee) began conducting general licensed activities in Federal jurisdiction that were previously approved in an initial Form 241; however, contrary to the initial Form 241, the activities were begun on 10/4/11 without obtaining required prior NRC approval of date changes.

The general licensee self-identified its error, submitted the applicable Form 241 date change request, obtained NRC approval of the change request, committed to include the error into its Corrective Action Program, and committed to use a tickler system to remind applicable staff of the need to obtain prior NRC approval of Form 241 changes before implementing the changes.

ACTION REQUIRED

Place in ADAMS.

NAME OF PERSON DOCUMENTING CONVERSATION
Bob Gattone

SIGNATURE

Robert M. Gattone, Jr.

DATE

10/11/11

ACTION TAKEN

SIGNATURE

TITLE

DATE