

**Oakwood Southshore  
Medical Center**

5450 Fort Street  
Trenton, MI 48183-4625

734.671.3800



September 12, 2011

Taljit Sandhu, Ph.D.  
Oakwood Southshore Medical Center  
5450 Fort Street  
Trenton, Michigan 48183

Re: Radiation Safety Officer - Brachytherapy / Executive Management  
Letter of Understanding

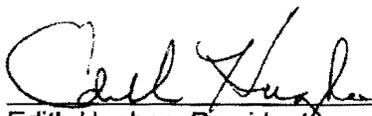
Dear Dr. Sandhu:

You have been appointed the Radiation Safety Officer (RSO) for Brachytherapy of this facility for our United States Nuclear Regulatory Commission Materials License. This "Letter of Understanding" is prepared to comply with Title 10 Code of Federal Regulations (CFR) Part 35.24(b). This section of the regulations requires that you agree in writing to the following:

- Assume responsibility for implementing the Radiation Protection Program for Brachytherapy
- Ensure that radiation safety activities are being performed in accordance with our own approved procedures and all regulatory requirements.
- Furthermore, in compliance with 10 CFR 35.24(e),(g), the executive management of this facility agrees to provide you as RSO:
- Specific written notation of your authority, duties and responsibilities, see attached.
- Sufficient authority, organizational freedom, time, resources and management prerogative to:
  1. Identify radiation safety problems;
  2. Initiate, recommend, or provide corrective actions;
  3. Stop unsafe operations; and,
  4. Verify implementation of corrective actions.

Our signatures noted below will attest to the issues noted above. Please make a copy of this document for your files and return the original to my attention.

Sincerely,

  
\_\_\_\_\_  
Edith Hughes, President  
Executive Management

  
\_\_\_\_\_  
Taljit Sandhu, Ph.D.  
Radiation Safety Officer-Brachytherapy

## **Forster, Sara**

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**From:** Barghout, Jennifer [Jennifer.Barghout@oakwood.org]  
**Sent:** Tuesday, September 20, 2011 11:50 AM  
**To:** Forster, Sara  
**Cc:** chefizzix@yahoo.com  
**Subject:** Oakwood Southshore RSO - Brachytherapy  
**Attachments:** DOC001.pdf

Hi Sara,

Attached is the Southshore "Letter of Understanding" you requested from Taljit Sandhu. I have obtained signatures from Dr. Sandhu and Edith Hughes. Please let me know if you need anything else. I'm going to fax it to you as well.

*Jennifer Barghout, CPCS  
Senior Medical Staff Coordinator  
Oakwood Southshore Medical Center  
734-671-3848*