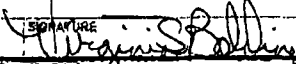
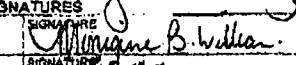
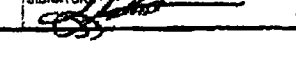


NRC FORM 602 (3-2007) U.S. NUCLEAR REGULATORY COMMISSION AWARD OF INTERAGENCY AGREEMENT		1. DATE OF ISSUE 09/28/2011	2. AGREEMENT NUMBER NRC-11Q-11-I-37-0085	3. MOD NO.	
4. ISSUED BY U.S. Nuclear Regulatory Commission Division of Contracts Washington, DC 20555-001 Attn: Monique B. Williams Mail Stop: TWB-01-R10M		4. AGENCY LOCATOR NO. 31000001	5. R R R NUMBER 2011-78-41-FY-192		
6. PROJECT MANAGER Pete Hernandez, OE/CRB, (301) 415-8319		7. JOB CODE N7994	8. APPROPRIATION SYMBOL 31X0200		
12. JOB CODE TITLE Allegation Training Course Conversion		9. SOC 251B	10. DOCUMENT IDENTIFICATION NUMBER OE-11-028/EFSH: 114194		
11. NAME AND ADDRESS OF SERVICING AGENCY U.S. Department of Commerce National Technical Information Services 5301 Shawnee Road Alexandria, VA 22312					
13. AGREEMENT PERFORMANCE PERIOD BEGIN: 09/30/2011 END: 03/31/2012					
14. OBLIGATION AVAILABILITY PROVIDED BY					
A. THIS ACTION		\$ 41,485			
B. TOTAL PLACED PRIOR TO THIS ACTION WITH THE PERFORMING ORGANIZATION UNDER THIS JOB CODE FOR THIS FISCAL YEAR		\$			
C. TOTAL ORDERS TO DATE FOR THIS JOB CODE FOR THIS FISCAL YEAR		\$ 41,485			
D. TOTAL ORDERS TO DATE FOR THIS AGREEMENT		\$ 41,485			
15. ATTACHMENTS THE FOLLOWING ATTACHMENTS ARE MADE A PART OF THIS AGREEMENT <input checked="" type="checkbox"/> STATEMENT OF WORK <input type="checkbox"/> ADDITIONAL TERMS AND CONDITIONS <input checked="" type="checkbox"/> OTHER (Specify) <u>Outline of Remaining Topics</u>		16. SECURITY <input type="checkbox"/> WORK ON THIS AGREEMENT INVOLVES CLASSIFIED INFORMATION <input type="checkbox"/> WORK ON THIS AGREEMENT INVOLVES SENSITIVE UNCLASSIFIED INFORMATION <input checked="" type="checkbox"/> WORK ON THIS AGREEMENT IS UNCLASSIFIED AND NOT SENSITIVE			
17. FEE BILLABLE UNDER 10 CFR PART 170 <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO					
18. REMARKS The objective of this IAA is to update the existing Allegations Training (Web-based) e-learning course and to create an "Allegations Heavy" e-learning course that provides specific guidance for processing allegations at NRC.					
19. AUTHORITY TO ENTER INTO INTERAGENCY AGREEMENT (Check only one) <input type="checkbox"/> ENERGY REORGANIZATION ACT OF 1974, AS AMENDED <input type="checkbox"/> THE ECONOMY ACT OF 1932 <input checked="" type="checkbox"/> OTHER (Specify) <u>NTIS Act of 1988 (USC 3704b)</u>					
20. ADVANCE PAYMENT <input type="checkbox"/> IS NOT AUTHORIZED <input type="checkbox"/> IS AUTHORIZED (Requires approval by Director, DFS/OFCO)					
21. ESTIMATED COST FOR FULL PERFORMANCE OF THIS AGREEMENT					
	FY 2011	FY	FY	FY	TOTAL
\$	41,485	\$		\$	41,485
22. CERTIFICATION OF FUNDS This certifies that funds in the amount cited in Block 14.A. are available in the current fiscal year allowance for work authorized by this agreement.					
FUNDS CERTIFICATION OFFICIAL (Typed Name) Virginia S. Boldrey (Signature or Title)		SIGNATURE 		DATE 9/29/11	
NRC ISSUING AUTHORITY (Typed Name and Title) Monique B. Williams, Contracting Office		SIGNATURE 		DATE 9/28/2011	
SERVICING AGENCY OFFICIAL/DDESIGNEE (Typed Name and Title) E.J. Lettari, Senior Program Manager		SIGNATURE 		DATE 9/29/11	

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**NRC CONTACTS:
TECHNICAL:**

FULL NAME Pete Hernandez		ADDRESS U.S. Nuclear Regulatory Commission
TELEPHONE NUMBER 301-415-9319	FACSIMILE NUMBER	OE/CRB Mail Stop: O-4H15A Washington, DC 20555-0001
E-MAIL ADDRESS pete.hernandez@nrc.gov		

ADMINISTRATIVE:

FULL NAME Monique Williams		ADDRESS U.S. Nuclear Regulatory Commission
TELEPHONE NUMBER 301-492-3640	FACSIMILE NUMBER	ADM.DC.RRG Mail Stop: TWB-01-D10M Washington, DC 20555-0081
E-MAIL ADDRESS monique.williams@nrc.gov		

**OTHER AGENCY'S CONTACTS:
TECHNICAL:**

FULL NAME Lo Lathan, Senior Program Manager		ADDRESS Office of Federal Services National Technical Information Service Department of Commerce
TELEPHONE NUMBER 703-605-6186	FACSIMILE NUMBER 703-605-6376	
E-MAIL ADDRESS llathan@ntis.gov		

ADMINISTRATIVE:

FULL NAME		ADDRESS
TELEPHONE NUMBER	FACSIMILE NUMBER	
E-MAIL ADDRESS		

BILLING INFORMATION: To receive reimbursement under this agreement, forward to NRC on a (check one):

monthly quarterly other Payment via IPAC basis, an original and three copies of Standard Form 1091 in accordance with the Treasury Fiscal Requirements Manual, Bulletin No. 78-09, or, if possible, bill monthly through the OPAC system. Send reimbursement requests to the following address:

Payment Policy and Obligations Team
Mail Stop: T-9 F30
Division of Financial Services
Office of the Chief Financial Officer
U.S. Nuclear Regulatory Commission
Washington, DC 20555-0001

Any NRC funds remaining unexpended at the end of a fiscal year may be carried over into future fiscal years unless otherwise notified by NRC.

REPORTING REQUIREMENTS: Submit reports to the NRC in accordance with the statement of work. Submit financial status reports on a (check one):

monthly quarterly other Final basis. These reports shall contain a brief letter status which summarizes the expenditure of NRC funds. This report shall address the following categories, as applicable: (1) staff effort; (2) travel; (3) equipment and supplies; and (4) subcontract costs. Each report shall include by category: (a) costs for the previous month; (b) cumulative costs and uncosted obligations to date; and (c) projections for the remainder of the NRC obligated funds. The first monthly report shall provide the initial projections, and subsequent reports shall either indicate revised projections or indicate "no change in the cost and uncosted expenditure projection."

Submit these reports to the NRC Technical Contact by the 20th day of the month following the reporting period.

TERMINATING THE AGREEMENT: This agreement may be unilaterally terminated by either party generally upon 30 days' written notice to the other party. NRC will pay its share of any project expenses up to the termination date. Any expenses incurred in terminating this agreement will be paid by the party terminating the agreement. Any unexpended funds shall be returned to the NRC.

**INTERAGENCY AGREEMENT BETWEEN
National Technical Information Services
DEPARTMENT OF COMMERCE
AND
U.S. NUCLEAR REGULATORY COMMISSION**

This agreement sets forth the terms under which the Nuclear Regulatory Commission (NRC) is transferring funds to the Department of Commerce, National Technical Information Services (NSIT), to update the existing Allegations Training E-learning Course.

GENERAL TERMS & CONDITIONS

A.1. PURPOSE

This Part of the IA (hereinafter "Part A") describes the terms and conditions that govern the provision of acquisition assistance between U.S. Nuclear Regulatory Commission, hereinafter "the Requesting Agency" and the National Technical Information Services, hereinafter "the Servicing Agency."

A.2. AUTHORITY

The parties' authority to enter into this interagency agreement is under the authority of The National Technical Information Act of 1988 (15 U.S.C. 3704b).

A.3. SCOPE FOR NRC ALLEGATIONS TRAINING ROM

TASKS:

1. **Needs Analysis** – EOS will meet with NRC to define the business goals, technical requirements, and learning objectives for the two Allegations courses. The output of this phase will be a requirements document that provides sufficient detail for EOS to move forward with storyboarding the new course.
2. **Storyboarding** – EOS will provide comprehensive storyboards or mockups for the new courses that depict text, images, layout, animations, and knowledge checks. The storyboards will be developed using an iterative approach where each course module's storyboard is delivered to NRC for review as it is completed. Each storyboard will go through one review and revision cycle with NRC to finalize the course content. The output of this phase will be a detailed set of storyboards that depict every screen or slide within the course.
3. **Prototyping** – EOS will develop a functional course prototype that demonstrates course functionality and provides examples of the types of content and interactivity to be used in the new courses. The prototypes will go through one review and revision cycle with NRC to finalize course structure and ready the courses for final development.

4. **Course Production** – EOS will produce two fully functional, SCORM compliant and 508 tested courses to be launched and tracked through the NRC iLearn system. The courses will be developed using an iterative approach where each course module is delivered to NRC for review as it is completed. The final courses will go through one review and revision cycle with NRC to ensure the final products are fully functional and meet NRC's goals and objectives.

Deliverables

1. Requirements Document
2. Two course storyboards (1 set for each course)
3. Two course prototypes (1 prototype per course)
4. Two courseware packages (1 courseware package per course)

Assumptions/Constraints

1. Course will be developed using Adobe Captivate.
2. Courses will be based on content provided in the "Allegations Training (web-based)" elearning course and the "Additional Allegations Heavy Training" requirements document provided to EOS on 8/22/11.
3. Course will include interactive content such as roll-over images, slide animations, exercises/games, scenario based learning, and knowledge checks.
4. Any final assessments required for this course will be developed by NRC and are considered out of scope for this project.
5. Any video required for this course will be created and provided by NRC.
6. Includes voice-over narration for each course.

A.4. PERIOD OF AGREEMENT

The period of performance is effective September 30, 2011 and ends on March 31, 2012, unless amended in accordance with Section A.8 or terminated in accordance with Section A.9.

A.5. BILLING & PAYMENT

The Requesting Agency will pay the Servicing Agency costs totaling \$41,485. To receive reimbursement under this agreement, the Servicing Agency must submit a Standard Form 1081 via IPAC. Send reimbursement requests to the following address:

Payment Policy and Obligations Team
Mail Stop: T-9 F30
Division of Financial Services
Office of the Chief Financial Officer
U.S. Nuclear Regulatory Commission
Washington, DC 20566-0001

A.6. CONTRACT TERMINATION, DISPUTES AND PROTESTS

If a contract or order awarded pursuant to this IA is terminated or cancelled or a dispute or protest arises from specifications, solicitation, award, performance or termination of a contract, appropriate action will be taken in accordance with the terms of the contract and applicable laws and regulations. The Requesting Agency shall be responsible for all costs associated with termination, disputes, and protests, including settlement costs, except that the Requesting Agency shall not be responsible to the Servicing Agency for costs associated with actions that stem from errors in performing the responsibilities assigned to the Servicing Agency. The Servicing Agency shall consult with the Requesting Agency before agreeing to a settlement or payments to ensure that the Servicing Agency has adequate time in which to raise or address any fiscal or budgetary concerns arising from the proposed payment or settlement.

A.7. REVIEW OF PART A

The parties agree to review jointly the terms and conditions in Part A.3 at least annually if the period of this agreement, as identified in Section A.4, exceeds one year. Appropriate changes will be made by amendment to this agreement executed in accordance with Section A.8. The parties further agree to review performance under this IA to determine if expectations are being met and document a summary of their assessment. The responsible reviewing official at each agency shall sign and date the assessment.

A.8. AMENDMENTS

Any amendments to the terms and conditions in Part A shall be made in writing and signed by both the Servicing Agency and the Requesting Agency.

A.9. IA TERMINATION

This IA may be terminated upon 30 calendar days written notice by either party. If this agreement is cancelled, any implementing contract/order may also be cancelled. If the IA is terminated, the agencies shall agree the terms of the termination, including costs attributable to each party and the disposition of awarded and pending actions.

If the Servicing Agency incurs costs due to the Requesting Agency's failure to give the requisite notice of its intent to terminate the IA, the Requesting Agency shall pay any actual costs incurred by the Servicing Agency as a result of the delay in notification, provided such costs are directly attributable to the failure to give notice.

A.10. INTERPRETATION OF IA

If the Servicing Agency and Requesting Agency are unable to agree about a material aspect of either Part A or Part B of the IA, the parties agree to engage in an effort to reach mutual agreement in the proper interpretation of this IA, including amendment of this IA, as necessary, by escalating the dispute within their respective organizations.

If a dispute related to funding remains unresolved for more than 30 calendar days after the parties have engaged in an escalation of the dispute, the parties agree to refer the matter to their respective Agency Chief Financial Officers with a recommendation that the parties submit the dispute to the CFO Council Intragovernmental Dispute Resolution Committee for review in

accordance with Section VII of Attachment 1 to the Treasury Financial Manual, Volume 1, Bulletin No. 2007-03, Intra-governmental Transactions, Subject: Intra-governmental Business Rules, or subsequent guidance.

A.11. SIGNATURES**REQUESTING AGENCY OFFICIAL:**

Signature: _____ Date: _____
Name: _____
Title: _____
Agency: National Technical Information Services
Address: _____

Phone: _____
E-mail: _____

SERVICING AGENCY OFFICIAL:

Signature: Monique B. Williams Date: 9/29/2011
Name: Monique B. Williams
Title: Contracting Officer
Agency: U.S. Nuclear Regulatory Commission
Address: U.S. Nuclear Regulatory Commission, Washington, DC 20555-0001
Mail Stop: TWN-01-B10M
Phone: 301-996-4311
E-mail: monique.williams@nrc.gov

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