



UNITED STATES
NUCLEAR REGULATORY COMMISSION
WASHINGTON, D.C. 20555-0001

October 3, 2011

SECRETARY

Linda Cataldo Modica
Chair, Fuel Facility Working Group
Sierra Club Nuclear Issues Activist Team
266 Mayberry Rd.
Jonesborough, TN 37659

Dear Ms. Modica:

The U.S. Nuclear Regulatory Commission (NRC) is pleased that you will participate in a public Commission meeting on the fuel cycle oversight program, on November 1, 2011, at 9:00 a.m. The meeting will be held in the Commissioners' Conference Room on the first floor of the NRC's Headquarters building at One White Flint North, Rockville, Maryland. The Commission is interested in hearing the Sierra Club's views on revisions to the fuel cycle oversight process (FCOP). I am enclosing a copy of the draft meeting agenda for your information (enclosure 1). My staff will keep you informed of any updates to the agenda. The staff will be providing the Commission a paper on cornerstones for the FCOP and recommendations for next steps. As soon as the paper is publicly released, my staff will provide you the paper.


To assist the Commission in preparing for the meeting, please e-mail any written material, including slides/viewgraphs, to Ms. Rochelle Baval and Ms. Sandy Joosten (rochelle.baval@nrc.gov and sandy.joosten@nrc.gov) in the Office of the Secretary, by October 25, 2011, so that it can be distributed to the Commission for review in advance of the meeting. Enclosed are guidelines for slides, if you choose to use them (enclosure 2). PowerPoint is the preferred format, but other electronic presentation formats may be used. This Commission meeting will be webcast live at the Web address: www.nrc.gov. If you intend to use slides, they will also be posted on the NRC website prior to the meeting. If you have any questions, please contact Ms. Baval at 301-415-1651.

Your presentation at the Commission meeting should be based on the assumption that Commissioners are familiar with the content of your written material. Please plan your oral presentation for 5 minutes, discussing the important points on which you wish to focus the Commission's attention.

The NRC Headquarters building is located opposite the White Flint Metro Station on Rockville Pike and Marinelli Drive, Rockville, Maryland. The White Flint Metro Station is on the Red Line of the Washington area subway system. Reserved visitor parking for Commission guests is available. If you wish to use reserved parking, please notify Ms. Baval in advance. If reserved parking has been arranged, please check-in with the security staff at the entrance to the NRC campus on Marinelli Drive when you arrive. A Security Guard will call for an escort. Please

note that visitors will be screened through metal detectors, will have their packages x-rayed, and will be required to present a picture identification card prior to signing in at the registration desk.

Sincerely,


Annette Vietti-Cook
Secretary of the Commission

Enclosures:

1. Draft Agenda
2. Briefing Visuals Guidance

Draft: 10/3/11

DRAFT SCHEDULING NOTE

Title: **INFORMATION BRIEFING ON THE FUEL CYCLE OVERSIGHT PROGRAM (Public)**

Purpose: To provide the Commission an update on the staff's activities to provide fuel cycle licensees and certificate holders credit for an effective corrective action program (CAP) and other enhancements to the fuel cycle oversight process (FCOP), including program office and regional roles and responsibilities.

Scheduled: **November 1, 2011**
9:00 am

Duration: Approx. 3 hrs

Location: Commissioners' Conference Room, 1st floor OWFN

Participants:**Presentation****Stakeholders****20 mins.***

Janet Schlueter, Director, Fuel and Materials Safety,
Nuclear Energy Institute

5 mins.*

Michael Boren, Regulatory Compliance Manager,
U.S. Enrichment Corporation

5 mins.*

Mark Elliott, Quality, Safety & Safeguards Director,
Nuclear Fuel Services

5 mins.*

Linda Cataldo Modica, Chair, Fuel Facility Working Group
Sierra Club Nuclear Issues Activist Team

5 mins.*

Topic: Revisions to the Fuel Cycle Oversight Process

Commission Q &A**50 mins.****Break****5 mins.**

NRC Staff**45 mins.***

Michael Weber, Deputy Executive Director for Materials, Waste, Research, State, Tribal, and Compliance Programs 5 mins.*
Topic: Opening remarks

Victor McCree, Regional Administrator, Region II
Catherine Haney, Director, Office of Nuclear Material Safety and Safeguards

John Kinneman, Director, Division of Fuel Cycle Safety and Safeguards, NMSS 10 mins.*
Topic: General overview of the fuel cycle oversight program and NMSS' and RII's roles and responsibilities.

Tony Gody, Director, Division of Fuel Facility Inspection, RII 15 mins.*
Topic: Status of current oversight program including use of CAP at fuel cycle facilities.

Marissa Bailey, Deputy Director, Division of Fuel Cycle Safety and Safeguards, NMSS 15 mins.*
Topic: Status of enhancements to the FCOP including development of cornerstones, efforts to provide credit for an effective CAP, and next steps.

Commission Q & A **50 mins.**

Discussion – Wrap-up **5 mins.**

**For presentation only and does not include time for Commission Q & A's.

Documents:

- Notation Vote SECY Paper on Cornerstones and Assessment for the FCOP due 10/7/11.

Staff background material due to SECY: October 18, 2011.

Slides due to SECY: October 25, 2011.

PRESENTATION TITLE

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Date of Briefing

Your name, title, office

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Slide Title – Arial Black 36

- ***Text (Arial Black 32) on white.***
- ***Top and Side margins 1 inch min.***
- ***Bottom margin 2 inch min.***
- ***Number pages***
- ***Explain acronyms or include a separate slide with list***