

ORDER FOR SUPPLIES OR SERVICES

IMPORTANT: Mark all packages and papers with contract and/or order numbers.

BPA NO.

1. DATE OF ORDER 03-07-2008		2. CONTRACT NO. (If any) NRC-10-07-414		6. SHIP TO.	
3. ORDER NO. NRO-001		4. REQUISITION/REFERENCE NO. FFS# 10870609C		a. NAME OF CONSIGNEE U.S. Nuclear Regulatory Commission	
5. ISSUING OFFICE (Address correspondence to) U.S. Nuclear Regulatory Commission Div. of Contracts Attn: Robin T. Barnes Mail Stop T-7-I-2 Washington, DC 20555		7. TO		b. STREET ADDRESS	
b. NAME OF CONTRACTOR PHACIL, INC.		c. CITY Washington		d. STATE DC	e. ZIP CODE 20555
c. COMPANY NAME		f. SHIP VIA		8. TYPE OF ORDER	
d. STREET ADDRESS ACIN CAMDEN CENTER		e. STATE NJ		<input type="checkbox"/> a. PURCHASE <input checked="" type="checkbox"/> b. DELIVERY REFERENCE YOUR _____ Please furnish the following on the terms and conditions specified on both sides of this order and on the attached sheet, if any, including delivery as indicated.	
e. CITY CAMDEN		f. ZIP CODE 08103000		Except for billing instructions on the reverse, this delivery order is subject to instructions contained on this side only of this form and is issued subject to the terms and conditions of the above-numbered contract.	
3. ACCOUNTING AND APPROPRIATION DATA Apprn: 31X0200.810 B&R: 825-15-171-107 JCN: Q4130 BOC: 252A Obligation: \$390,111.00 DUNS: 054885111		\$390,111.00		10. REQUISITIONING OFFICE NRO Task Order for NRO	
11. BUSINESS CLASSIFICATION (Check appropriate box(es))				12. F.O.B POINT	
<input checked="" type="checkbox"/> a. SMALL <input type="checkbox"/> b. OTHER THAN SMALL <input type="checkbox"/> c. DISADVANTAGED <input type="checkbox"/> d. WOMEN-OWNED <input type="checkbox"/> e. HUBZone <input type="checkbox"/> f. EMERGING SMALLBUSINESS <input type="checkbox"/> g. SERVICE-DISABLED VETERAN-OWNED				N/A	
13. PLACE OF		14. GOVERNMENT B/L NO.		15. DELIVER TO F.O.B. POINT ON OR BEFORE (Date) See Below	
i. INSPECTION		b. ACCEPTANCE		16. DISCOUNT TERMS N/A	

17. SCHEDULE (See reverse for Rejections)

ITEM NO (a)	SUPPLIES OR SERVICES (b)	QUANTITY ORDERED (c)	UNIT (d)	UNIT PRICE (e)	AMOUNT (f)	QUANTITY ACCEPTED (g)
001AC	In accordance with Section C.3 52.216-8 Order clause, this Task Order is for administrative office support for \$390,111.04 at 6 months.	(b)(4)	hours	(b)(4)	\$390,111.04	
001AD	Advanced Services - Overtime Not Applicable		hours			
In accordance with the attached is the Statement of Work, the amount of funds obligated under this task order is \$390,111.00. The estimated ceiling amount of this task order is \$399,111.04. The project officer is Catherine Blakeney (301) 415-1491 The T. O. Manager for NRO is Janine Dehn on (301) 415-0560.						

18. SHIPPING POINT		19. GROSS SHIPPING WEIGHT		20. INVOICE NO.		\$390,111.04	17(h) TOTAL (Cont. pages)
SEE BILLING INSTRUCTIONS ON REVERSE		21. MAIL INVOICE TO.					
a. NAME U.S. Nuclear Regulatory Commission Division of Contracts		b. STREET ADDRESS (or P.O. Box) Attn: NRC-10-07-414/NRO-001		c. CITY Washington		17(i). GRAND TOTAL	
		d. STATE DC		e. ZIP CODE 20555		\$390,111.00	

UNITED STATES OF AMERICA
BY (Signature)

Sharlene McCubbin

23. NAME (Typed)
Sharlene McCubbin
Contracting Officer
TITLE: CONTRACTING/ORDERING OFFICER

C-13

(TASK ORDER STATEMENT OF WORK)

SCOPE OF WORK TASK ORDER FOR OFFICE OF NUCLEAR REACTOR REGULATION

In accordance with Section C.3, 52.216-18 Ordering Clause and Section B.1 Statement of Work under contract number NRC-10-07-414, the contractor shall provide the onsite office support services for Office of New Reactors (NRO) as follows:

Item No.	Type of Support	Short Term Assignment	Long Term Assignment	Estimated Hrs	Hourly Rate	Amount
0001AA	Basic Services					
0001AB	Overtime Basic Services					
0001AC	Advanced Services		9	(b)(4)	(b)(4)	\$390,111
0001AD	Overtime Advanced Services	N/A				
TOTAL ESTIMATED CEILING			9			\$390,111

Use the 240 days maximum allowable per person for short term so you will not have to go back and add hours later. LONGTERM must be over six months of effort. If you do not know for sure, then it would be better to go with one year for the long term to match with the period of performance for the overall task order.

Period of Performance

The Task Order shall be in effect from the date of this Task Order through one year.

SPECIFIC OFFICE REQUIREMENT/NEEDS

NRO's needs is to provide assistance with preparing vast amounts of technical documents. In addition, contractual support is needed to support other administrative task, but not limited, to disposition of official records, to support meeting/conference requirements, to support records management, to track and maintain the time and attendance process, and etc. NRO has orientation that is used to provide the necessary training and knowledge that will enable contractors to perform effectively and efficiently in his/her assigned division office.

ROLES AND RESPONSIBILITIES

Attachment A, B, and C are hereby provided In order to assist the NRC offices to understand the roles and responsibilities of the NRC Project Officer, NRC Task Order Manager, and the On-Site Project Manager for Phacil.

CONSIDERATION AND OBLIGATION--TASK ORDERS (JUN 1988)

(a) The total estimated amount of this task order (ceiling) for the products/services ordered, delivered, and accepted under this contract is \$390,111. The Contracting Officer may unilaterally increase this amount as necessary for orders to be placed with the contractor during the contract period provided such orders are within any maximum ordering limitation prescribed under this contract.

(b) The amount presently obligated with respect to this Task Order is \$390,111. The Contracting Officer may issue delivery orders for work up to the amount presently obligated. This obligated amount may be unilaterally increased from time to time by the Contracting Officer by written modification to this task order. The obligated amount shall, at no time, exceed the contract ceiling as specified in paragraph an above. When and if the amount(s) paid and payable to the Contractor hereunder shall equal the obligated amount, the Contractor shall not be obligated to continue performance of the work unless and until the Contracting Officer shall increase the amount obligated with respect to this task order. Any work undertaken by the Contractor in excess of the obligated amount specified above is done so at the Contractor's sole risk.

POINTS OF CONTACT:

Your contacts during the course of this task order are:

Project Officer: Catherine Blakeney
(301) 415-1491

Task Order Manager(s): Janine B. Dehn
(301) 415-0560

Contractual Matters: Sharlene McCubbin
Contract Specialist
(301) 415-6565

And Robin Barnes
Contract Specialist
(301) 415-5578

OPTION TO EXTEND THE TERM OF THIS TASK ORDER

The subject task order term will be extended by the Government unilaterally should the government exercise its option under the basic contract, unless provided otherwise in writing to the contractor. The total duration of this task order, including the exercise of any options under the basic contract, shall not exceed five years.