

ORDER FOR SUPPLIES OR SERVICES

PAGE 1 OF 3

IMPORTANT: Mark all packages and papers with contract and/or order numbers.

BPA NO.

1. DATE OF ORDER
10-15-2007

2. CONTRACT NO. (If any)
NRC-10-07-414

6. SHIP TO:

3. ORDER NO.

MODIFICATION NO.

4. REQUISITION/REFERENCE NO.
ADM-07-414

a. NAME OF CONSIGNEE
U.S. Nuclear Regulatory Commission

b. STREET ADDRESS

5. ISSUING OFFICE (Address correspondence to)

U.S. Nuclear Regulatory Commission
Div. of Contracts
Attn: Sharlene McCubbin
Mail Stop T-7-I-2
Washington, DC 20555

c. CITY
Washington

d. STATE
DC

e. ZIP CODE
20555

7. TO:

f. SHIP VIA

NAME OF CONTRACTOR

PRACIL, INC.

8. TYPE OF ORDER

☐ a. PURCHASE

☒ b. DELIVERY

REFERENCE YOUR
Please furnish the following on the terms and
conditions specified on both sides of this order
and on the attached sheet, if any, including
delivery as indicated.

Except for billing instructions on the reverse, this
delivery order is subject to instructions
contained on this side only of this form and is
issued subject to the terms and conditions
of the above-numbered contract.

STREET ADDRESS
ACIN CAMDEN CENTER

CITY
CAMDEN

e. STATE
NJ

f. ZIP CODE
081030000

ACCOUNTING AND APPROPRIATION DATA
31X0200 B&R: 84015-5B1306 BOC: 252A JCN: B1452
OBLIGATE: \$24,314.40 DUNS: 054885111

\$24,314.40

10. REQUISITIONING OFFICE ADM
Office of Administration

11. BUSINESS CLASSIFICATION (Check appropriate box(es))

☒ a. SMALL

☐ b. OTHER THAN SMALL

☐ c. DISADVANTAGED

☐ g. SERVICE-
DISABLED
VETERAN-
OWNED

☐ d. WOMEN-OWNED

☐ e. HUBZone

☐ f. EMERGING SMALLBUSINESS

12. F.O.B. POINT
N/A

13. PLACE OF

INSPECTION

b. ACCEPTANCE

14. GOVERNMENT B/L NO.

15. DELIVER TO F.O.B. POINT
ON OR BEFORE (Date)
See Below

16. DISCOUNT TERMS
N/A

17. SCHEDULE (See reverse for Rejections)

ITEM NO. (a)	SUPPLIES OR SERVICES (b)	QUANTITY ORDERED (c)	UNIT (d)	UNIT PRICE (e)	AMOUNT (f)	QUANTITY ACCEPTED (g)
001AC	In accordance with Section C.3 52.216-8 Order clause, this Task Order is for administrative office support for ADM. Advanced Services - Short Term 2 people In accordance with the attached is the Statment of Work, the amount of funds obligated under this task order is \$24,314.40. The estimated ceiling amount of this task order is \$24,314.40. The project officer is Catherine Blakeney (301) 415-1491 The T. O. Manager for ADM is Susan Bellosi (301) 415-7307	(b)(4)	hours	(b)(4)	\$24,314.40	

18. SHIPPING POINT

19. GROSS SHIPPING WEIGHT

20. INVOICE NO.

\$24,314.40

21. MAIL INVOICE TO:

a. NAME
U.S. Nuclear Regulatory Commission
Division of Contracts

b. STREET ADDRESS (or P.O. Box)
Attn: NRC-10-07-414/ADM-001

c. CITY
Washington

d. STATE
DC

e. ZIP CODE
20555

\$24,314.40

17(h)
TOTAL
(Cont.
pages)

17(i)
GRAND
TOTAL

UNITED STATES OF AMERICA
BY (Signature)

23. NAME (Typed)
Sharlene McCubbin
Contracting Officer

TITLE: CONTRACTING/ORDERING OFFICER

THORIZED FOR LOCAL REPRODUCTION
EVIOUS EDITION NOT USABLE

OPTIONAL FORM 347 (REV. 4/2006)
PRESCRIBED BY GSA/FAR 48 CFR 53.213(f)

C-4

**SCOPE OF WORK
TASK ORDER FOR OFFICE OF ADMINISTRATION**

In accordance with Section C.3, 52.216-18 Ordering Clause and Section B.1 Statement of Work under contract number NRC-10-07-414, the contractor shall provide the onsite office support services for Office of Administration (ADM).as follows:

<i>Item No.</i>	<i>Type of Support</i>	<i>Short Term Assignment</i>	<i>Long Term Assignment</i>	<i>Estimated Hrs</i>	<i>Hourly Rate</i>	<i>Amount</i>
0001AA	Basic Services				(b)(4)	\$ 0.00
0001AB	Overtime Basic Services					\$ 0.00
0001AC	Advanced Services	2		(b)(4)		\$24,314.40
0001AD	Overtime Advanced Services					\$ 0.00
TOTAL ESTIMATED CEILING						\$24,314.40

Period of Performance

The Task Order shall be in effect from the date of this Task Order is October 15, 2007 through October 31, 2008.

SPECIFIC OFFICE REQUIREMENT/NEEDS

Greet visitors, answer phones, perform typing and filing, data entry copy documents, distribute mail, etc. Software skills required: Microsoft Word, Excel, PowerPoint and Outlook. ADAMS, Groupwise, conference room Scheduler, and HRMS.

ROLES AND RESPONSIBILITIES

Attachment A, B, and C are hereby provided In order to assist the NRC offices to understand the roles and responsibilities of the NRC Project Officer, NRC Task Order Manager, and the On-Site Project Manager for Phacil.

CONSIDERATION AND OBLIGATION--TASK ORDERS (JUN 1988)

(a) The total estimated amount of this task order (ceiling) for the products/services ordered, delivered, and accepted under this contract is \$24,314.40. The Contracting Officer may unilaterally increase this amount as necessary for orders to be placed with the contractor during the contract period provided such orders are within any maximum ordering limitation prescribed under this contract.

(b) The amount presently obligated with respect to this Task Order is \$24,314.40. The Contracting Officer may issue delivery orders for work up to the amount presently obligated. This obligated amount may be

unilaterally increased from time to time by the Contracting Officer by written modification to this task order. The obligated amount shall, at no time, exceed the contract ceiling as specified in paragraph a above. When and if the amount(s) paid and payable to the Contractor hereunder shall equal the obligated amount, the Contractor shall not be obligated to continue performance of the work unless and until the Contracting Officer shall increase the amount obligated with respect to this task order. Any work undertaken by the Contractor in excess of the obligated amount specified above is done so at the Contractor's sole risk.

POINTS OF CONTACT:

Your contacts during the course of this task order are:

Project Officer: Catherine Blakeney
(301) 415-1491

Task Order Manager(s): Susan Bellosi, ADM
(301) 415-7307

Contractual Matters: Sharlene McCubbin
Contract Specialist
(301) 415-6565

And Robin Barnes
Contract Specialist
(301) 415-5578

OPTION TO EXTEND THE TERM OF THIS TASK ORDER

The subject task order term will be extended by the Government unilaterally should the government exercise its option under the basic contract, unless provided otherwise in writing to the contractor. The total duration of this task order, including the exercise of any options under the basic contract, shall not exceed five years.