



UNITED STATES
NUCLEAR REGULATORY COMMISSION
WASHINGTON, D.C. 20555-0001
September 7, 2011

SECRETARY

Andrew Mitchell
Director, Technological Hazards Division
FRPCC Executive Secretary
DHS/FEMA
1800 South Bell Street – CC847
Mail Stop 3025
Arlington, VA 20598

Dear Mr. Mitchell:

The U.S. Nuclear Regulatory Commission (NRC) is pleased that you will participate in a public Commission meeting on the Japan Near Term Task Force (NTTF) Report – Short-Term Actions, September 14, 2011, at 9:00 a.m. The meeting will be held in the Commissioners' Conference Room on the first floor of the NRC's Headquarters building at One White Flint North, Rockville, Maryland. The Commission is interested in hearing FEMA's input on potential short-term actions that should be implemented in light of the events associated with Fukushima regarding recommendations #9 of the NTTF report on requiring "facility emergency plans address prolonged station blackout and multiunit events," specifically to discuss offsite resources and communications. The NTTF report may be found on the NRC public website at <http://pbadupws.nrc.gov/docs/ML1118/ML111861807.pdf>, and a summary of the recommendations is listed on page 69-70. In the staff requirements memorandum on SECY-11-0093, the Commission directed the staff to provide two follow up papers on the short-term actions and prioritization of the recommendations: <http://www.nrc.gov/reading-rm/doc-collections/commission/srm/2011/2011-0093srm.pdf>. The new paper on the short-term actions is due this Friday, September 9th, and the new paper on the prioritization is due October 3rd. As soon as the papers are publicly released, my staff will provide them to you.

I am enclosing a copy of the draft meeting agenda for your information (enclosure 1). My staff will keep you informed of any updates to the agenda.


To assist the Commission in preparing for the meeting, please e-mail any written material, including slides/viewgraphs, to Ms. Rochelle Bavol and Ms. Sandy Joosten (rochelle.bavol@nrc.gov and sandy.joosten@nrc.gov) in the Office of the Secretary, by September 12, 2011, so that it can be distributed to the Commission for review in advance of the meeting. Enclosed are guidelines for slides, if you choose to use them (enclosure 2). PowerPoint is the preferred format, but other electronic presentation formats may be used. This Commission meeting will be webcast live at the Web address: www.nrc.gov. If you intend to use slides, they will also be posted on the NRC website prior to the meeting. If you have any questions, please contact Ms. Bavol at 301-415-1651.

Your presentation at the Commission meeting should be based on the assumption that Commissioners are familiar with the content of your written material. Please plan your oral presentation for 5 minutes, discussing the important points on which you wish to focus the

Commission's attention.

The NRC Headquarters building is located opposite the White Flint Metro Station on Rockville Pike and Marinelli Drive, Rockville, Maryland. The White Flint Metro Station is on the Red Line of the Washington area subway system. Reserved visitor parking for Commission guests is available. If you wish to use reserved parking, please notify Ms. Bovol in advance. If reserved parking has been arranged, please check-in with the security staff at the entrance to the NRC campus on Marinelli Drive when you arrive. A Security Guard will call for an escort. Please note that visitors will be screened through metal detectors, will have their packages x-rayed, and will be required to present a picture identification card prior to signing in at the registration desk.

Sincerely,

A handwritten signature in black ink, appearing to read "Annette Vietti-Cook", with a long, sweeping flourish extending to the right.

Annette Vietti-Cook
Secretary of the Commission

Enclosures:

1. Draft Agenda
2. Briefing Visuals Guidance

Draft: 9/7/11

SCHEDULING NOTE

Title: **BRIEFING ON THE JAPAN NEAR TERM TASK FORCE REPORT – SHORT-TERM ACTIONS (Public)**

Purpose: To provide the Commission with a discussion of the staff's recommendations and external stakeholders' input on the Japan Near Term Task Force's (NTTF) recommendations of short-term actions that should be implemented and to facilitate Commission voting on the notation vote paper providing staff's recommendations.

Scheduled: **September 14, 2011**
9:00 am

Duration: Approx. 3 hours and 15 minutes

Location: Commissioners' Conference Room, 1st floor OWFN

External Panel **40 mins.***

Bill Leith, U. S. Geological Survey **5 mins.***
[Recommendation 2 – seismic hazards]

Joseph McClelland, FERC, Director- Electrical Reliability **5 mins.***
[Recommendation 4 – input on SBO issues related to grid reliability]
Note: Invited but not yet confirmed.

Charles (Chip) Pardee, Chief Operating Officer, Exelon Generation **5 mins.***
[Recommendations 2- licensee evaluation of seismic and flooding hazards; 4 – licensee SBO coping and 50.54(hh) equipment readiness; 5 – hardened vents; 7 – spent fuel pools; and 8 – EOPs, SAMGs, EDMGs]

Christopher Paine, Natural Resources Defense Council **5 mins.***
[NGO general comments on Recommendations 2, 4, 5, 7, 8, 9]
Note: Invited but not yet confirmed.

Ed Lyman, Union of Concerned Scientists **5 mins.***
[NGO general comments on Recommendations 2, 4, 5, 7, 8, 9]

Sue Perkins-Grew, EP Director, Nuclear Energy Institute **5 mins.***
[Industry input on Recommendation 9 issues]

Patrick Mulligan, State of New Jersey and Federal Radiological Preparedness Coordinating Committee [Input on Recommendation 9 related to offsite resources and communications] 5 mins.*

Timothy Greten, FEMA, Deputy Director, Technological Hazards Division 5 mins.*
or **Andrew Mitchell**, FEMA, Director, Technological Hazards Division, FEMA [Federal agency input on Recommendation 9 related to offsite resources and communications]

Topic: Inputs on potential short-term actions related to Ensuring Protection, Enhancing Mitigation, and Emergency Preparedness that should be implemented in light of the events associated with Fukushima.

Commission Q & A 50 mins.

Break 5 mins.

NRC Staff Panel 45 mins.

Bill Borchardt, Executive Director for Operations

Marty Virgilio, Deputy Executive Director for Reactor and Preparedness Programs and Long-Term Steering Committee Chair

Eric Leeds, Director, Office of Nuclear Reactor Regulation

Jim Wiggins, Director, Office of Nuclear Security and Incident Response

(Other steering committee members will be seated in the well.)

Topic: Staff recommendations for NTTF short-term actions related to Ensuring Protection, Enhancing Mitigation, and Emergency Preparedness that should be implemented based on the recommendations of the NTTF and input derived from stakeholder input.

Commission Q & A 50 mins.

Discussion – Wrap-up 5 mins.

*For presentation only and does not include time for Commission Q & As

Documents:

- Notation Vote SECY Paper with staff's recommendations on the Japan Task Force's recommendations of short-term actions that should be implemented without unnecessary delay, due September 9, 2011.

Slides due to SECY: September 9, 2011.

Enclosure 2

PRESENTATION TITLE

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on white background

Date of Briefing

Your name, title, office

Arial Black 32

Slide Title – Arial Black 36

- **Text (Arial Black 32) on white.**
- **Top and Side margins 1 inch min.**
- **Bottom margin 2 inch min.**
- **Number pages**
- **Explain acronyms or include a separate slide with list**