

**SOLICITATION/CONTRACT/ORDER FOR COMMERCIAL ITEMS  
OFFEROR TO COMPLETE BLOCKS 12, 17, 23, 24, & 30**

1. REQUISITION NO. 015-11-409, 015-11-457  
015-11-546, 015-11-545  
NRR-11 263  
PAGE 1 OF 7

2. CONTRACT NO. GS35F0312U  
3. AWARD/EFFECTIVE DATE  
4. ORDER NO. NRC-HQ-11-A-33-0013  
NRC-HQ-11-F-33-0004  
5. SOLICITATION NUMBER  
6. SOLICITATION ISSUE DATE

7. FOR SOLICITATION INFORMATION CALL:  
a. NAME Adelis M Rodriguez  
b. TELEPHONE NO. (No Collect Calls) 301-492-3623  
8. OFFER DUE DATE/LOCAL TIME

9. ISSUED BY U.S. Nuclear Regulatory Commission  
Div. of Contracts  
Attn: Adelis M Rodriguez, 301-492-3623  
Mail Stop: TWB-01-B10X  
Washington, DC 20555  
CODE 3100  
10. THIS ACQUISITION IS  
 SMALL BUSINESS  
 HUBZONE SMALL BUSINESS  
 SERVICE-DISABLED VETERAN-OWNED SMALL BUSINESS  
 UNRESTRICTED OR SET ASIDE: \_\_\_\_\_ % FOR:  
 WOMEN-OWNED SMALL BUSINESS (WOSB) ELIGIBLE UNDER THE WOMEN-OWNED SMALL BUSINESS PROGRAM  
 ECONOMICALLY DISADVANTAGED WOMEN-OWNED SMALL BUSINESS (EDWOSB)  
NAICS: 532420  
SIZE STANDARD \$25.5 Million  
13a. THIS CONTRACT IS A RATED ORDER UNDER DPAS (15 CFR 700)  
13b. RATING N/A  
14. METHOD OF SOLICITATION  
 RFQ  IFB  RFP

11. DELIVERY FOR FOB DESTINATION UNLESS BLOCK IS MARKED  
 SEE SCHEDULE  
12. DISCOUNT TERMS  
15. DELIVER TO U.S. Nuclear Regulatory Commission  
Attn: Behrouz Golchane  
Mail Stop: T4-D32  
Washington DC 20555  
CODE  
16. ADMINISTERED BY U.S. Nuclear Regulatory Commission  
Div. of Contracts  
Mail Stop: TWB-01-B10M  
Washington, DC 20555  
CODE 3100

17a. CONTRACTOR/OFFEROR CODE FACILITY CODE  
FOUR LLC  
FOUR  
15413 SNOWHILL LN  
CENTREVILLE VA 201201148  
TELEPHONE NO. 240-401-9811  
17b. CHECK IF REMITTANCE IS DIFFERENT AND PUT SUCH ADDRESS IN OFFER  
18a. PAYMENT WILL BE MADE BY CODE 3100  
Department of Interior / NBC  
NRCPayments@nbc.gov  
Attn: Fiscal Services Branch - D2770  
7301 W. Mansfield Avenue  
Denver CO 80235-2230

18b. SUBMIT INVOICES TO ADDRESS SHOWN IN BLOCK 18a UNLESS BLOCK BELOW IS CHECKED  
 SEE ADDENDUM

18. ITEM NO.	20. SCHEDULE OF SUPPLIES/SERVICES	21. QUANTITY	22. UNIT	23. UNIT PRICE	24. AMOUNT
	<p>The contractor shall provide the items in the attached schedule in accordance with the terms and conditions of their GSA contract GS35F0312U and the terms and conditions of the BPA No. NRC-HQ-11-A-33-0013.</p> <p>Order type: Firm Fixed Price Total Obligated Amount: \$501,953.60 Total Order Ceiling: \$501,953.60 Period of Performance: Award date - 9/30/2012</p> <p>NRC Point of Contact: Behrouz Golchane Ph. 301-415-6196 behrouz.golchane@nrc.gov</p> <p>(Use Reverse and/or Attach Additional Sheets as Necessary)</p>				

25. ACCOUNTING AND APPROPRIATION DATA  
See page two (2) for accounting information.  
NACIS: 423430  
DUNS: 7890070064  
26. TOTAL AWARD AMOUNT (For Govt Use Only) \$501,953.60

27a. SOLICITATION INCORPORATES BY REFERENCE FAR 52.212-1, 52.212-4, FAR 52.212-3 AND 52.212-5 ARE ATTACHED. ADDENDA  ARE  ARE NOT ATTACHED.  
 27b. CONTRACT/PURCHASE ORDER INCORPORATES BY REFERENCE FAR 52.212-4, FAR 52.212-5 IS ATTACHED. ADDENDA  ARE  ARE NOT ATTACHED.  
 28. CONTRACTOR IS REQUIRED TO SIGN THIS DOCUMENT AND RETURN COPIES TO ISSUING OFFICE. CONTRACTOR AGREES TO FURNISH AND DELIVER ALL ITEMS SET FORTH OR OTHERWISE IDENTIFIED ABOVE AND ON ANY ADDITIONAL SHEETS SUBJECT TO THE TERMS AND CONDITIONS SPECIFIED  
28. AWARD OF CONTRACT: REF. \_\_\_\_\_ OFFER DATED \_\_\_\_\_ YOUR OFFER ON SOLICITATION (BLOCK 5), INCLUDING ANY ADDITIONS OR CHANGES WHICH ARE SET FORTH HEREIN IS ACCEPTED AS TO ITEMS.

30a. SIGNATURE OF OFFEROR/CONTRACTOR  
30b. NAME AND TITLE OF SIGNER (TYPE OR PRINT) Greth Nblan President  
30c. DATE SIGNED 8/26/11  
31a. UNITED STATES OF AMERICA (SIGNATURE OF CONTRACTING OFFICER)  
31b. NAME OF CONTRACTING OFFICER (TYPE OR PRINT) Adelis M Rodriguez Contracting Officer  
31c. DATE SIGNED 8/26/11

AUTHORIZED FOR LOCAL REPRODUCTION PREVIOUS EDITION IS NOT USABLE  
STANDARD FORM 1449 (REV. 5/2011) Prescribed by GSA - FAR (48 CFR) 53.212

TEMPLATE - ADM001

SUNSI REVIEW COMPLETE

AUG 31 2011

ADM002

**Accounting Information:**

Obligation	B&R	Job Code	BOC	Appropriation	Commitment No.
\$157,651.20	2011-10-51-J-143	J1272	252A	31X0200.011	113947
\$ 55,000.00	2011-20-11-5-156	J4695	2574	31X0200.120	113672
\$143,352.00	2011-10-51-J-143	J1272	252A	31X0200.011	113949
\$58,001.40	2011-10-51-J-156	J1234	252A	31X0200.011	113379
\$87,949.00	2011-10-51-J-144	D1407	2570	31X0200.110	113136
<b>\$501,953.60</b>	<b>Total obligations</b>				

**Attachment No. 001**

NRC Point of Contact for the new licenses: Behrouz Golchane 301-415-6196 [behrouz.golchane@nrc.gov](mailto:behrouz.golchane@nrc.gov)

New Licenses:

Part No.	Description	Period of Performance	Qty	Unit Price	Total
D08FPLL	IBM InfoSphere eDiscovery Manager User Value Unit License + SW Subscription and Support	9/1/2011-8/31/2012			\$ [REDACTED]
D08FVLL	IBM InfoSphere eDiscovery Analyzer User Value Unit License + SW Subscription and Support	9/1/2011-8/31/2012			\$ [REDACTED]
D0GB4LL	IBM DB2 Advanced Enterprise Server Edition CPU Option Processor Value Unit (PVU ) License + SW Subscription and Support	9/1/2011-8/31/2012			[REDACTED]
D55WJLL	IBM Websphere Application Server Network Processor Value Unit (PVU) License + SW Subscription and Support	9/1/2011-8/31/2012			\$ [REDACTED]0
<b>Total New Licenses</b>					<b>\$ 414,004.60</b>

Licenses renewal under agreement No. 0000041464

Site No. 7418642

IBM Customer No. 9231757

NRC PA Site #7418642

NRC Point of Contact for the licenses below: Kenneth Dunbar 301-415-6797 [Kenneth.dunbar@nrc.gov](mailto:Kenneth.dunbar@nrc.gov)

Part No.	Description	Period of Performance	Qty	Unit Price	Total
E029KLL	IBM Trivoli Storage Manager 10 Processor Value Units (PVUs) Annual SW Subscription and Support Renewal	10/1/2011-9/30/2012			\$ [REDACTED]
E029ELL	IBM Trivoli Storage Manager Extended Eddition 10 Processor Value Units (PVUs) Annual SW Subscription and Support Renewal	10/1/2011-9/30/2012			\$ [REDACTED]0
E029ELL	IBM Trivoli Storage Manager Extended Eddition 10 Processor Value Units (PVUs) Annual SW Subscription and Support Renewal	9/1/2011-9/30/2012			\$ [REDACTED]
E029ELL	IBM Trivoli Storage Manager Extended Eddition 10 Processor Value Units (PVUs) Annual SW Subscription and Support Renewal	10/1/2011-9/30/2012			\$ [REDACTED]

E028WLL	IBM Trivoli Storage Manager for Databases 10 Processor Value Units (PVUs) Annual SW Subscription and Support Renewal	10/1/2011-9/30/2012	[REDACTED]	[REDACTED]	\$ [REDACTED]
E029ILL	IBM Trivoli Storage Manager Storage Area Networks 10 Processor Value Units (PVUs) Annual SW Subscription and Support Renewal	10/1/2011-9/30/2012	[REDACTED]	[REDACTED]	\$ [REDACTED]
E029JLL	IBM Trivoli Storage Manager for System Backup and Recovery 10 Processor Value Units (PVUs) Annual SW Subscription and Support Renewal	10/1/2011-9/30/2012	[REDACTED]	[REDACTED]	\$ [REDACTED]
E02AFLL	IBM Trivoli Workload Scheduler Processor Value Units (PVUs) Annual SW Subscription and Support Renewal	10/1/2011-9/30/2012	[REDACTED]	[REDACTED]	\$ [REDACTED]
E02AMLL	IBM Trivoli Workload Scheduler for Applications Processor Value Units (PVUs) Annual SW Subscription and Support Renewal	10/1/2011-9/30/2012	[REDACTED]	[REDACTED]	\$ [REDACTED]

**Total Renewals**

**\$ 87,949.00**

**TOTAL NEW LICENSES AND RENEWALS**

**\$ 501,953.60**

**BILLING INSTRUCTIONS FOR  
FIXED-PRICE TYPE CONTRACTS (JULY 2011)**

**General:** During performance and through final payment of this contract, the contractor is responsible for the accuracy and completeness of data within the Central Contractor Registration (CCR) database and for any liability resulting from the Government's reliance on inaccurate or incomplete CCR data.

The contractor shall prepare invoices/vouchers for payment of deliverables identified in the contract, in the manner described herein. FAILURE TO SUBMIT INVOICES/VOUCHERS IN ACCORDANCE WITH THESE INSTRUCTIONS MAY RESULT IN REJECTION OF THE INVOICE/VOUCHER AS IMPROPER.

**Standard Forms:** Payment requests for completed work, in accordance with the contract, shall be submitted on the payee's letterhead, invoice/voucher, or on the Government's Standard Form 1034, "Public Voucher for Purchases and Services Other than Personal," and Standard Form 1035, "Public Voucher for Purchases Other than Personal-- Continuation Sheet."

**Electronic Invoice/Voucher Submissions:** The preferred method of submitting invoices/vouchers is electronically to the U.S. Department of the Interior's National Business Center, via email to: [NRCPayments\\_NBCDenver@NBC.gov](mailto:NRCPayments_NBCDenver@NBC.gov).

**Hard-Copy Invoice/Voucher Submissions:** If you submit a hard-copy of the invoice/voucher, a signed original and supporting documentation shall be submitted to the following address:

Department of the Interior  
National Business Center  
Attn: Fiscal Services Branch - D2770  
7301 West Mansfield Avenue  
Denver, CO 80235-2230

**Purchase of Capital Property:** (*\$50,000 or more with life of one year or longer*)

Contractors must report to the Contracting Officer, electronically, any capital property acquired with contract funds having an initial cost of \$50,000 or more, in accordance with procedures set forth in NRC Management Directive (MD) 13.1, IV, C – "Reporting Requirements" (revised 2/16/2011).

**Agency Payment Office:** Payment will continue to be made by the office designated in the contract in Block 12 of Standard Form 26, Block 25 of Standard Form 33, or Block 18a of Standard Form 1449, whichever is applicable.

**Frequency:** The contractor shall submit invoices/vouchers for payment once each month, unless otherwise authorized by the Contracting Officer.

**Format:** Invoices/Vouchers shall be submitted in the format depicted on the attached sample form entitled "Invoice/Voucher for Purchases and Services Other Than Personal". Alternate formats are permissible only if they address all requirements of the Billing Instructions. The instructions for preparation and itemization of the invoice/voucher are included with the sample form.

**Task Order Contracts:** The contractor must submit a separate invoice/voucher for each individual task order with pricing information. This includes items discussed in paragraphs (a) through (p) of the attached instructions. In addition, the invoice/voucher must specify the contract number, and the NRC-assigned task/delivery order number.

Final vouchers/invoices shall be marked "FINAL INVOICE" or "FINAL VOUCHER".

**Currency:** Invoices/Vouchers must be expressed in U.S. Dollars.

**BILLING INSTRUCTIONS FOR  
FIXED-PRICE TYPE CONTRACTS (JULY 2011)**

Supersession: These instructions supersede previous Billing Instructions for Fixed-Price Type Contracts (June 2008).

**BILLING INSTRUCTIONS FOR  
FIXED-PRICE TYPE CONTRACTS (JULY 2011)**

**INVOICE/VOUCHER FOR PURCHASES AND SERVICES OTHER THAN PERSONAL  
(SAMPLE FORMAT - COVER SHEET)**

**1. Official Agency Billing Office**

Department of the Interior  
National Business Center  
Attn: Fiscal Services Branch - D2770  
7301 West Mansfield Avenue  
Denver, CO 80235-2230

**2. Invoice/Voucher Information**

- a. Payee's DUNS Number or DUNS+4. The Payee shall include the Payee's Data Universal Number (DUNS) or DUNS+4 number that identifies the Payee's name and address. The DUNS+4 number is the DUNS number plus a 4-character suffix that may be assigned at the discretion of the Payee to identify alternative Electronic Funds Transfer (EFT) accounts for the same parent concern.
- b. Payee's Name and Address. Show the name of the Payee as it appears in the contract and its correct address. Where the Payee is authorized to assign the proceeds of this contract in accordance with the clause at FAR 52.232-23, the Payee shall require as a condition of any such assignment, that the assignee shall register separately in the Central Contractor Registration (CCR) database at <http://www.ccr.gov> and shall be paid by EFT in accordance with the terms of this contract. See Federal Acquisition Regulation 52.232-33(g) Payment by Electronic Funds Transfer - Central Contractor Registration (October 2003).
- c. Contract Number. Insert the NRC contract number (including Enterprise-wide Contract (EWC)), GSA Federal Supply Schedule (FSS), Governmentwide Agency Contract (GWAC) number, or Multiple Agency Contract (MAC) number, as applicable.
- d. Task Order Number. Insert the task/delivery order number (If Applicable). **Do not include more than one task order per invoice or the invoice may be rejected as improper.**
- e. Invoice/Voucher. The appropriate sequential number of the invoice/voucher, beginning with 001 should be designated. Contractors may also include an individual internal accounting number, if desired, in addition to the 3-digit sequential number.
- f. Date of Invoice/Voucher. Insert the date the invoice/voucher is prepared.
- g. Billing Period. Insert the beginning and ending dates (day, month, year) of the period during which deliverables were completed and for which payment is requested.
- h. Description of Deliverables. Provide a brief description of supplies or services, quantity, unit price, and total price.

**BILLING INSTRUCTIONS FOR  
FIXED-PRICE TYPE CONTRACTS (JULY 2011)**

- i. Work Completed. Provide a general summary description of the services performed or products submitted for the invoice period and specify the section or Contract Line Item Number (CLIN) or SubCLIN in the contract pertaining to the specified contract deliverable(s).
- j. Shipping. Insert weight and zone of shipment, if shipped by parcel post.
- k. Charges for freight or express shipments. Attach prepaid bill if shipped by freight or express.
- l. Instructions. Include instructions to consignee to notify the Contracting Officer of receipt of shipment.
- m. For Indefinite Delivery contracts, the final invoice/voucher shall be marked "FINAL INVOICE" or "FINAL VOUCHER".
- n. Total Amount Billed. Insert columns for total amounts for the current and cumulative periods.
- o. Adjustments. Insert columns for any adjustments, including outstanding suspensions for deficient or defective products or nonconforming services, for the current and cumulative periods.
- p. Grand Totals.