

## Announcement No. 116

Date: October 10, 2007

## To: All NRC Employees

## SUBJECT: ELECTRONIC PUBLICATION AND DISTRIBUTION OF MANAGEMENT DIRECTIVES

As part of an ongoing initiative to modernize the NRC Management Directives (MD) System, the Office of Administration (ADM) has instituted electronic publication of MDs. Distribution of hard copies has been discontinued. New and revised MDs are now published directly to the <u>online MD Catalog</u>, available on the NRC intranet. Publicly available MDs will continue to be made available on the <u>NRC Public Web Site</u> as a document collection in ADAMS.

When a new or revised MD is published to the online MD Catalog, ADM will notify all employees by issuing an NRC Announcement that includes a direct hyperlink to the printable PDF version of the MD. In the case of a new issuance, the announcement will briefly describe the content of the MD; if an existing MD has been revised, a summary of major changes will be included. NRC Announcements of this type will carry the prefix "Management Directives" in the subject line and will be archived under this category heading on the <u>NRC Announcements Web site</u>.

MD 1.1, "NRC Management Directives System," is currently under revision. When issued, the updated Handbook 1.1 will reflect the move to electronic publication of MDs.

For further information on the elimination of paper publication, visit the <u>Frequently Asked Questions</u> page on the MD Web site. Questions, suggestions, and comments may be directed to ADM's Management Directives Team at <u>Directives@nrc.gov</u>.

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Timothy F. Hagan, Director Office of Administration

Management Directive Reference: MD 1.1, "NRC Management Directives System"

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