6/14/76

Docket No. 50-331

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Iowa Electric Light & Power Company
ATTN: Mr. Duane Arnold
President
Security Building
P. O. Box 351
Cedar Rapids, Iowa 52406

Gentlemen:

RE: DUANE ARNOLD

To the extent possible, all licensing activities should be conducted within normal working hours and should be planned accordingly. However, to accommodate the unusual situations which are beyond your ability to control and need prompt licensing action, we have established a procedure that may be used during off working hours, i.e., nights, weekends and holidays, to assure that you will be able to contact a representative from the Division of Operating Reactors. By licensing actions we mean those activities on which you would normally contact the Project Manager during normal business hours, such as for amendments to your license, including technical specifications, or interpretations of your license. Nothing in this new procedure is intended to replace your notification procedures concerning reportable events. You should continue to notify the NRC regional office of all such events in accordance with applicable reporting requirements. You should always first attempt to contact your Operating Reactors Project Manager on any licensing matter. If justified by the urgency of the matter, you may reach him during off working hours by calling the NRC operator on 301-492-7000, identifying yourself and asking to have the phone call transferred to the home of the Project Manager for your facility by giving his name. For those occasions when the Project Manager is not available, and the problem cannot wait for the next business day, you may then ask the NRC operator to connect you to the "Operating Reactors Duty Officer". We have initiated a system whereby a Duty Officer will always be on call during off working hours. This individual is responsible for taking appropriate action to resolve urgent licensing actions when the Project Manager is not available.

Sincerely,

George Lear, Chief
Operating Reactors Branch #3
Division of Operating Reactors

OFFICE	ORB#3	ORB#3			
SURNAME	JShea:kmb	GLear			
DATE	6/ 14 /76	6/ 14 /76			

cc: See next page

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