

**Michael G. Herr, CHP**  
**MATERIALS LICENSING BRANCH**  
**UNITED STATES NUCLEAR REGULATORY COMMISSION**  
REGION III  
2443 WARRENVILLE ROAD SUITE 210  
LISLE, ILLINOIS 60532-4352  
OFFICE: (630)-829-9752 FAX: (630) 515-1078

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**CONVERSATION RECORD**

TIME CALLED

DATE CALLED

**Emailed July 12, 2011**

**12:22 pm CST.**

**July 12, 2011**

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NAME OF PERSON(S) CONTACTED

ORGANIZATION

TELEPHONE NO.

Janis Kesy

Foth Infrastructure &  
Environment, LLC

O: (920) 497-6747

Proposed Radiation Safety Officer

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SUBJECT

License No.: 48-18916-02

Control No.: **574342**

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SUMMARY

This refers to application dated January 28, 2011 (with attachments) and the phone conversation between Marie Corant, Janis Kesy and Mike Herr on July 12, 2011.

**As we discussed on our phone conversation you are not permitted to self- appoint Radiation Safety Officers (RSOs), you must do this through the amendment process. Please refer to Section 8.7.1 of NUREG 1556, Vol. 1, Rev. 01, "Consolidated Guidance about Materials Licenses: Program-Specific Guidance about Portable Gauge Licenses" for what training is required for a Radiation Safety Officer (RSO) and provide the appropriate training documentation for Ms. Kesy.**

This NUREG can be found on our website at:

**<http://www.nrc.gov/reading-rm/doc-collections/nuregs/staff/sr1556/v1/r1/>**

**Due to a NRC Policy change a statement, the proposed RSO must confirm that s/he accepts the position as RSO and that s/he understands the duties and responsibilities associated with the RSO position. Please have Ms. Kesy provide a written, signed, and dated statement that Ms. Kesy accepts the position as RSO and that she understands the duties and responsibilities associated with the RSO position.**

**Lastly on your application dated January 28, 2011 we noted that Item 3 did not request the use of materials at temporary jobsites where the NRC maintains jurisdiction as your current license allows. Please provide clarification for where you would like to be authorized to use your licensed material.**

In accordance with 10 CFR 2.390 of the NRC's "Rules of Practice," a copy of this letter and its enclosure will be available electronically for public inspection in the NRC Public Document Room or from the NRC's Agencywide Documents Access and Management System (ADAMS), accessible from the NRC Web site at <http://www.nrc.gov/reading-rm/adams.html>.

**Upon receipt of your response we will resume our review, Address your written response to my attention at the above address and please be sure to reference Control No. 574342 to facilitate proper handling in our office. As a reminder, please provide the information requested in writing, accompanied by a transmittal letter appropriately dated and signed by a senior management official.**

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ACTION REQUIRED

Please submit the requested information immediately by referencing control number **574342** to facilitate proper handling. Upon receipt of your response we will resume our review. Address your written response to my attention at the above address.

PLEASE DIRECT ANY QUESTIONS YOU MAY HAVE TO MICHAEL G. HERR, CHP at 630-829-9752 OR AT (800) 522-3025, EXT. 9752.

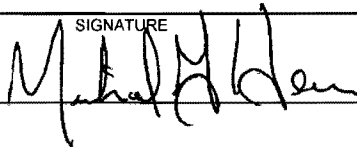
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NAME OF PERSON DOCUMENTING CONVERSATION

SIGNATURE

DATE

Michael G. Herr, CHP



July 12, 2011

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