



UNITED STATES
NUCLEAR REGULATORY COMMISSION
REGION IV
612 EAST LAMAR BLVD, SUITE 400
ARLINGTON, TEXAS 76011-4125

August 2, 2011

Mr. B. J. Smith, Director
Mississippi Division of Radiological Health
State Department of Health
3150 Lawson Street
PO Box 1700
Jackson, MS 39215-1700

SUBJECT: NOTIFICATION OF SEPTEMBER 20, 2011, PERIODIC MEETING

Dear Mr. Smith,

In order to help both Agreement States and the NRC remain knowledgeable of each others' programs and to conduct planning for the next IMPEP review, the IMPEP process includes holding one-day periodic meetings with Agreement States between IMPEP reviews.

In accordance with FSME Procedure SA-116, we request a meeting to discuss your Agreement State program and share programmatic information. This letter confirms that, after previous coordination with you, the meeting is scheduled for September 20, 2011, starting at 8 a.m., and will be held at your office. Dr. Janine Katanic, from the Office of Federal and State Materials and Environmental Management Programs (FSME), will be in attendance, in addition to me and possibly a management representative from NRC's Region IV office.

The possible topics for discussion at the meeting are listed on the enclosed agenda. If there are any additional specific topics you would like to cover, or if you would like to focus on a specific area, please let me know. If you have any questions, please call me at 817-860-8116 or contact me via e-mail to Rachel.Browder@nrc.gov

Sincerely,

/RA/

Rachel S. Browder
State Agreements Officer

Enclosure:
Mississippi Periodic Meeting Agenda

B.J. Smith

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Internal distribution via E-mail:

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S:/DNMS/!SAO/Periodic Meetings/2011/MS/Notification of 9-20-11 MS Periodic Meeting

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| ADAMS: <input type="checkbox"/> No <input checked="" type="checkbox"/> Yes | <input checked="" type="checkbox"/> SUNSI Review Complete | Reviewer Initials: rsb | | |
| | <input checked="" type="checkbox"/> Publicly Available | <input checked="" type="checkbox"/> Non-Sensitive | | |
| | <input type="checkbox"/> Non-publicly Available | <input type="checkbox"/> Sensitive | | |
| RIV:DNMS/SAO | | | | |
| RSBrowder;dlf | | | | |
| /RA/ | | | | |
| 8/2/11 | | | | |

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Agenda for Mississippi Periodic Meeting
for
September 20, 2011

1. Status of State's actions to address all open previous IMPEP review findings and/or open recommendations.

The review team recommends that the State take additional actions, such as increasing salary and benefits, to stabilize staffing and ensure continued successful program implementation (Section 3.1 of the 2005 IMPEP Report).

The review team recommends that the State update its existing procedures and develop new procedures, if necessary, to memorialize the policies and practices of the Agreement State program and to serve as a knowledge management tool (Section 3.1).

The review team recommends that the State implement a reliable and comprehensive licensing and inspection database that serves as an effective planning, tracking, and data management tool (Section 3.1).

The review team recommends that the State implement a process to ensure that violations are adequately documented, licensee corrective actions are reviewed for adequacy and documented, and sufficient follow up of violations is performed and documented consistent with the safety or security significance (Section 3.3).

The review team recommends that the State develop and implement a procedure for the control of sensitive or security-related information that provides guidance to identify, mark, handle, and protect such information (Section 3.3).

2. Strengths and/or weaknesses of the State program as identified by the State or NRC, including identification of actions that could diminish weaknesses
3. Feedback on NRC's program as identified by the State, including identification of any action that should be considered by NRC
4. Status of State program including:
 - a. Staffing and training:
 - Number of staff in the program and status of their training and qualifications
 - Program vacancies
 - Staff turnover
 - Adequacy of FTEs for the materials program
 - Salary scale and benefits

- b. Materials Inspection Program:
 - Discuss the status of the inspection program, including whether an inspection backlog exists and the steps being taken to work off the backlog
- c. Regulations and Legislative changes:
 - Discuss status of State's regulations and actions to keep regulations up to date, including the use of legally binding requirements
- d. Program reorganizations:
 - Discuss any changes in program organization, including program/staff relocations and new appointments
- e. Changes in Program budget/funding
5. Event Reporting, including follow-up and closure information in NMED
6. Response to Incidents and Allegations:
 - a. Status of allegations and concerns referred by the NRC for action
 - b. Significant events and generic implications
7. Information exchange and discussion:
 - a. Current State initiatives
 - b. Emerging technologies
 - c. Large, complicated, or unusual authorizations for use of radioactive materials (e.g., major decommissioning and license termination actions)
 - d. State's mechanisms to evaluate performance (as applicable):
 - Self-audits
 - Computer tracking
 - Inspector accompaniments
 - Other management tools
8. NRC current initiatives
9. Other topics
10. Schedule for the next IMPEP review