

August 2, 2011

ALL AGREEMENT STATES, MICHIGAN

**ACCEPTANCE TO THE INSPECTION PROCEDURES COURSE (G-108) (FSME-11-077)**

**Purpose:** To provide the list of students selected for the NRC Inspection Procedures Course (G-108).

**Background:** NRC provides the list of students and instructions to the States to help ensure that States with candidates on waiting lists will have an opportunity to fill vacated slots that may open up after this notification letter has been sent.

**Discussion:** Enclosure 1 is the list of students from the States selected to attend the September 26-30, 2011 Inspection Procedures Course (G-108). This course is to be held in Chattanooga, Tennessee. Please provide the list of students and the instructions (Enclosure 2) to each individual from your program that is on the list. Enclosed for your information is a tentative schedule for the course (Enclosure 3). Students attending this course will be paid travel and per diem by the U.S. Nuclear Regulatory Commission (NRC). Students should make their travel arrangements through Carlson Wagonlit Travel at 1-866-250-2160 immediately and then submit their travel information needed for NRC to issue their travel authorization (Appendix A) to Brenda Usilton (Fax 301-415-3502). Please go to the following website to download the Travel Application Form <http://nrc-stp.ornl.gov/training.html> and then send it to [Brenda.Usilton@nrc.gov](mailto:Brenda.Usilton@nrc.gov) or fax it to 301-415-3502.

We ask that you inform us of any cancellations 30 days prior to the course starting date or as soon as you are aware that the student cannot attend the course.\*

---

\*\* This information request has been approved by OMB 3150-0029 expiration 11/30/2013. The estimated burden per response to comply with this voluntary collection is approximately 8 hours. Send comments regarding the burden estimate to the Records and FOIA/Privacy Services Branch (T-5F52), U.S. Nuclear Regulatory Commission, Washington, DC 20555-0001, or by Internet e-mail to [infocollects@nrc.gov](mailto:infocollects@nrc.gov), and to the Desk Officer, Office of Information and Regulatory Affairs, NEOB-10202 (3150-0029), Office of Management and Budget, Washington, DC 20503. If a means used to impose an information collection does not display a currently valid OMB control number, the NRC may not conduct or sponsor, and a person is not required to respond to, the information collection.

If you have any questions regarding this correspondence, please contact me or the individual named below.

POINT OF CONTACT: Brenda G. Usilton INTERNET: Brenda.Usilton@NRC.GOV  
TELEPHONE: 301-415-2348 FAX: 301-415-3502

***/RA/***

Terrence Reis, Acting Director  
Division of Materials Safety  
and State Agreements  
Office of Federal and State Materials  
and Environmental Management Programs

Enclosures:

- 1) Participants List
- 2) Student Instructions
- 3) Agenda

If you have any questions regarding this correspondence, please contact me or the individual named below.

POINT OF CONTACT: Brenda G. Usilton INTERNET: Brenda.Usilton@NRC.GOV  
TELEPHONE: 301-415-2348 FAX: 301-415-3502

**/RA/**

Terrence Reis, Acting Director  
Division of Materials Safety  
and State Agreements  
Office of Federal and State Materials  
and Environmental Management Programs

- Enclosures:  
1) Participants List  
2) Student Instructions  
3) Agenda

Distribution:  
DCD (SP03)  
DMSSA r/f  
Jeff Griffis, TTD

**ML112130042**

<b>OFC</b>	FSME/MSSA	MSSA
<b>NAME</b>	BUsilton	TReis
<b>DATE</b>	8/2/11	8/2/11

**OFFICIAL RECORD COPY**

INSPECTION PROCEDURES COURSE  
September 26-30, 2011  
Chattanooga, TN

STATE	PARTICIPANT(S)
<b>ALABAMA</b> Dept. of Public Health 201 Monroe Street P.O. Box 303017 Montgomery, AL 36130-3017	Robert Suell
<b>ARKANSAS</b> Dept. of Health 4815 W. Markham St., Slot 30 Little Rock, AR 72206-3867	Angela Dyan Hill
<b>COLORADO</b> Dept. of Public Health & environment HMWMD-RAD-B2 4300 Cherry Creek Drive South Denver, CO 80246-1530	Megan Brown
<b>FLORIDA</b> Dept. of Health 4052 Bald Cypress Way, Bin C21 Tallahassee, FL 32399-1741	Michelle McCormick
<b>ILLINOIS</b> Division of Nuclear Safety 1035 Outer Park Drive Springfield, IL 62704	Beverly Clark Kelly Horn
<b>LOUISIANA</b> Dept. of Environmental Quality P.O. Box 4312 Baton Rouge, LA 70821-4312	Yulonda Shelby
<b>MASSACHUSETTS</b> Dept. of Public Health Schrafft Center, Suite 1M2A 529 Main Street Charlestown, MA 02129	J. Douglas Cullen
<b>MISSISSIPPI</b> Dept. of Health 3150 Lawson Street Jackson, MS 39213	Leslie Faulkenbery LaPeriall Jones
<b>MINNESOTA</b> Dept. of Health 625 Robert Street N. P.O. Box 64976 St. Paul, MN 55164-0975	Teresa Purrington
<b>NEVADA</b> State Health Division 4150 Technology Way, Suite 300 Carson City, NV 89706	John Follette
<b>NEW HAMPSHIRE</b> Dept. of health & Human Services 29 Hazen Drive	Frank Horan

STATE	PARTICIPANT(S)
Concord, NH 03301-6504	
<b>NEW JERSEY</b> Dept. of Environmental Protection 25 Arctic Parkway Ewing, NJ 08638	Karen Flanigan
<b>OKLAHOMA</b> Environmental Agency 707 N. Robinson Oklahoma City, OK 73102	Jennifer McAllister
<b>PENNSYLVANIA</b> Bureau of Radiation Protection Rachel Carson State Office Bldg P.O. Box 8469 Harrisburg, PA 17105-8469	Robert Zaccano
<b>TENNESSEE</b> Division of Radiological Health L&C Annex, Third Floor 401 Church Street Nashville, TN 37243-1532	Daniel Sims
<b>TEXAS COMMISSION ON ENVIRONMENTAL QUALITY</b> 12100 Park 3 Circle, Bldg F Austin, TX 78753	Joe Gonzalez
<b>WASHINGTON</b> Dept. of Health 111 Israel Road SE Tumwater, WA 98501	John Riley
<b>WISCONSIN</b> Dept. of Health Services 1 W. Wilson Street, Rm B157 Madison, WI 53702	Mark Paulson

## INSTRUCTIONS TO STUDENTS

**ACCEPTANCE:** This is to advise you that those individuals in Enclosure 1 have been accepted for participation in the training course (G-108) "Inspection Procedures." This course is scheduled to be presented September 26-30, 2011, at the NRC Technical Training Center, 5746 Marlin Road, Suite 200, Osborne Office Center, Near Eastgate Shopping Center, Chattanooga, Tennessee 37411-5677, Telephone (423) 855-6500.

**COURSE:** This course will be conducted beginning at 8:00 am on Monday, September 26, 2011, and end at noon on Friday, September 30, 2011. Enclosed is a tentative schedule for the course (Enclosure 3). Cellular phones and similar devices with audible capability should be disabled while classes are in session. Normal office/business attire is appropriate for students attending TTC courses.

**LODGING AND TRAVEL:** You should plan to arrive on Sunday, September 25, 2011, and depart on Friday, September 30, 2011. No rental cars will be authorized for travel. If traveling by air, you need to contact Carlson Travel at 1-866-250-2160 for airline reservations. The per diem for Chattanooga, Tennessee is 88/56/144. Please complete the Travel Application Form <http://nrc-stp.ornl.gov/training.html> and return it to Brenda Usilton at [Brenda.Usilton@nrc.gov](mailto:Brenda.Usilton@nrc.gov) or fax it to 301-415-3502. You will also need to go to the same website to receive a copy of the travel instructions and voucher for reimbursement. There is no suitable lodging within walking distance, nor reliable public transportation, from the hotels to the Training Center; therefore, students should coordinate with students who have cars or take a taxi to and from the training center. To find hotels in Chattanooga, TN please conduct an internet search and select your own hotel within the vicinity and within per diem.

**INSPECTION PROCEDURES COURSE**  
**Tentative Schedule for September 26-30, 2011**

	START	STOP	TOPIC	PRESENTER
<b>MONDAY</b>	8 AM	- 9 AM	<b>WELCOME AND ADMIN</b>	Griffis
	9 AM	- 10 AM	Overview	Gattonne
	10 AM	- 11 AM	Overview	Gattonne
	11 AM	- 12 PM	Overview	Gattonne
	12 PM	- 1 PM	<b>LUNCH</b>	
	1 PM	- 2 PM	Overview	Gattonne
	2 PM	- 3 PM	Overview	Gattonne
	3 PM	- 4 :30 PM	Laboratory R&D	Ullrich
	4:30 PM	- 5 PM	Q & A Session	Staff
<b>TUESDAY</b>	8 AM	- 9 AM	Laboratory R&D	Ullrich
	9 AM	- 10 AM	Radiopharmacy	Ullrich
	10 AM	- 11 AM	Radiopharmacy	Ullrich
	11 AM	- 12 PM	Medical	Gattonne
	12 PM	- 1 PM	<b>LUNCH</b>	
	1 PM	- 2 PM	Medical	Gattonne
	2 PM	- 3 PM	Medical	Gattonne
	3 PM	- 4 :30 PM	Industrial Gauges & Sources	Thompson
	4:30 PM	- 5 PM	Q & A Session	Staff
<b>WEDNESDAY</b>	8 AM	- 9 AM	Industrial Gauges & Sources	Thompson
	9 AM	- 10 AM	Industrial Gauges & Sources	Thompson
	10 AM	- 11 AM	Exercise Prep	Staff
	11 AM	- 12 PM	Exercise Prep	Staff
	12 PM	- 1 PM	<b>LUNCH</b>	
	1 PM	- 2 PM	Exercise	Staff
	2 PM	- 3 PM	Exercise	Staff
	3 PM	- 4 :30 PM	Exercise	Staff
	4:30 PM	- 5 PM	Q & A Session / Prepare for Debriefs	Staff
<b>THURSDAY</b>	8 AM	- 9 AM	Debrief and Exit Meeting	Staff
	9 AM	- 10 AM	Debrief and Exit Meeting	Staff
	10 AM	- 11 AM	Debrief and Exit Meeting	Staff
	11 AM	- 12 PM	Debrief and Exit Meeting	Staff
	12 PM	- 1 PM	<b>LUNCH</b>	
	1 PM	- 2 PM	Industrial Radiography	Thompson
	2 PM	- 3 PM	Industrial Radiography	Thompson
	3 PM	- 4 :30 PM	Well Logging	Thompson
	4:30 PM	- 5 PM	Q & A Session	Staff
<b>FRIDAY</b>	8 AM	- 9 AM	Industrial Irradiators	Ullrich
	9 AM	- 10 AM	Incidents & Allegations	Ullrich
	10 AM	- 11:30 AM	Inspections of Events	Ullrich
	11:30 AM	- 12 PM	Q & A Session	Staff
			<b>CLASS OVER</b>	

**NOTE:** Scheduled lecturers or the sequence of lectures may change due to circumstances beyond our control.