

## CCNPP3COLA PEmails

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**From:** Donohue, Jack  
**Sent:** Friday, April 11, 2008 11:42 AM  
**To:** NRO\_Distribution  
**Cc:** Dusaniwskyj, Michael; Lee, Peter; Huyck, Doug; Williams, Vince; Weiss, Eric; Barss, Dan; Weisman, Robert; Biggins, James  
**Subject:** FW: Calvert Cliffs RCOL Hearing File

This is the response from Bill Usilton, Information Technology Team Leader, use the following :  
[CCNPP3COL.Resource@nrc.gov](mailto:CCNPP3COL.Resource@nrc.gov)

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**From:** William Usilton  
**Sent:** Friday, April 11, 2008 10:01 AM  
**To:** Jack Donohue  
**Subject:** RE: Calvert Cliffs RCOL Hearing File

Jack,

The third one should be the correct email address.

(3) [CCNPP3COL.Resource@nrc.gov](mailto:CCNPP3COL.Resource@nrc.gov)

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**From:** David Terao  
**Sent:** Friday, April 11, 2008 6:03 AM  
**To:** John Rycyna; NRO\_Distribution  
**Cc:** Michael Dusaniwskyj; Pete Lee; Doug Huyck; Vince Williams; Eric Weiss; Dan Barss; Robert Weisman; James Biggins  
**Subject:** RE: Calvert Cliffs RCOL Hearing File

John,

I believe we need clarification of what the precise hearing file email address is for Calvert Cliffs. I have seen at least three different variations for the Outlook email address:

- (1) [CCNPP3COL.Resource@nrc.gov](mailto:CCNPP3COL.Resource@nrc.gov)
- (2) [CCNPP3.COL@nrc.gov](mailto:CCNPP3.COL@nrc.gov)
- (3) [CCNPP3COL.Resource@nrc.gov](mailto:CCNPP3COL.Resource@nrc.gov)

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**From:** John Rycyna  
**Sent:** Thursday, April 10, 2008 7:44 AM  
**To:** NRO\_Distribution  
**Cc:** Michael Dusaniwskyj; Pete Lee; Doug Huyck; Vince Williams; Eric Weiss; Dan Barss; Robert Weisman; James Biggins  
**Subject:** RE: Calvert Cliffs RCOL Hearing File

The link to the email box in the message below should be [CCNPP3COL.Resource@nrc.gov](mailto:CCNPP3COL.Resource@nrc.gov).

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**From:** John Rycyna  
**Sent:** Wednesday, April 09, 2008 3:59 PM  
**To:** NRO\_Distribution  
**Cc:** Michael Dusaniwskyj; Pete Lee; Doug Huyck; Vince Williams; Eric Weiss; Dan Barss; Robert Weisman; James Biggins  
**Subject:** Calvert Cliffs RCOL Hearing File

On January 25, 2008, the NRC docketed the Calvert Cliffs 3 COLA tendered by UniStar. With that action began our responsibility to identify and preserve documents that meet the criteria to be disclosed during the hearing process.

WHAT AM I REQUIRED TO DO? (1) PRESERVE, (2) Identify PRIVILEGE, (3) PRODUCE.

(1) PRESERVE documents: Save all documentation submitted by applicant, all correspondence (letters, emails, etc.) between the applicant and staff related to the application, any documents supporting or opposing the Staff's review of the application, and any documents representing the Staff's determination on the application. For more detailed discussion of preserving documents, go to the following link: <http://nrr10.nrc.gov/NRO/training/docs/hearing.ppt>. Not sure if it's an Official Agency Record? Check OIS's interactive question and answer tool: <http://www.internal.nrc.gov/ois/divisions/irsd/records-mgt/what-is-a-record/screen1.html>

(2) Identify PRIVILEGE: Just because you are required to preserve a document, doesn't mean that it will become public. Although the majority of our documents will become public, if you know that a document should not be made public because it contains information characterized by any of the following, such "privilege" needs to be identified: Safeguards Information, Proprietary Information, Deliberative Process Information, and Attorney-Client Information. Identify the type of "privilege" in the subject line of transmitting e-mails.

(3) PRODUCE: A hearing file has been set up for the Calvert Cliffs R-COL as a mailbox in Outlook. This mailbox allows easy "capture" of e-mails and transfer into ADAMS so that they can be preserved as official agency records and automatically produced for the mandatory hearing. The Outlook email box is CCNPP3COL [Resource@nrc.gov](mailto:Resource@nrc.gov). If you have non-electronic files, let me know and we will help you get them processed appropriately.

#### NOTES TO REMEMBER:

- \* Proprietary or other privilege should be the first word in subject line.
- \* Start forwarding records as soon as you are working on the technical review, but not the acceptance review.
- \* Acceptance Review documents are not required to be sent to the hearing file email box.
- \* Technical Branches are responsible to forward their contractors' emails.
- \* All types of documents (paper, electronic, other OARs, etc.) are to be preserved. Inform the Chapter or Lead PM if you have a document that is not readily captured in the email system

OTHER QUESTIONS: Answers to questions that arose during the hearing training sessions are available at: <http://nrr10.nrc.gov/NRO/training/docs/hearing-training-questions-r1.pdf>

Thank you.

John Rycyna  
Project Manager  
Division of New Reactor Licensing  
Office of New Reactors  
U.S. Nuclear Regulatory Commission  
301-415-4122

**Hearing Identifier:** CalvertCliffs\_Unit3Cola\_Public\_EX  
**Email Number:** 2648

**Mail Envelope Properties** (01BD2A1885C88F45A12CB413DEF034103099B7BA2B)

**Subject:** FW: Calvert Cliffs RCOL Hearing File  
**Sent Date:** 4/11/2008 11:42:10 AM  
**Received Date:** 4/11/2008 11:42:17 AM  
**From:** Donohue, Jack

**Created By:** Jack.Donohue@nrc.gov

**Recipients:**

"Dusaniwskyj, Michael" <Michael.Dusaniwskyj@nrc.gov>  
Tracking Status: None  
"Lee, Peter" <Peter.Lee@nrc.gov>  
Tracking Status: None  
"Huyck, Doug" <Doug.Huyck@nrc.gov>  
Tracking Status: None  
"Williams, Vince" <Vince.Williams@nrc.gov>  
Tracking Status: None  
"Weiss, Eric" <>  
Tracking Status: None  
"Barss, Dan" <Dan.Barss@nrc.gov>  
Tracking Status: None  
"Weisman, Robert" <Robert.Weisman@nrc.gov>  
Tracking Status: None  
"Biggins, James" <James.Biggins@nrc.gov>  
Tracking Status: None

**Post Office:** HQCLSTR01.nrc.gov

<b>Files</b>	<b>Size</b>	<b>Date &amp; Time</b>
MESSAGE	4732	4/11/2008 11:42:17 AM

**Options**

**Priority:** Standard  
**Return Notification:** No  
**Reply Requested:** No  
**Sensitivity:** Normal  
**Expiration Date:**  
**Recipients Received:**