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310 E DEWEY PL				10A. MODIFICATION OF CON'	TRACT/O	PRDER NO.	
SAN ANTONIO TX 782124021				10B. DATED (SEE ITEM 13)			
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RC Project Officer: Harry Cepura, email: ontractor POC: Margaret Alvarez, email:			30				
Except as provided herein, all terms and conditions of the document referen	ced in Item 9A or 10A, as heretofore ch	<u> </u>			···		
15A. NAME AND TITLE OF SIGNER (Type or print)		16A NAME AND TITLE OF CONTR Donna Berkowitz Contracting Offi		G OFFICER (Type or print)			
15B. CONTRACTOR/OFFEROR	15C. DATE SIGNED	16B UNITED STATES OF AMERIC			1	6C. DATÉ SIGNÉ	:D
(Signature of person authorized to sign)		BY(Signature of	of Cont	acting Officer)			

## Articles B.3 through B.9 are deleted in their entirety and replaced with the following Articles B.3, B.4 and B.5:

#### **B.3 PERIOD OF PERFORMANCE**

Phase-In:

December 1, 2010 to December 31, 2010

Base Period:

January 1, 2011 to June 30, 2011

Option Year 1:

July 1, 2011 to June 30, 2012

Option Year 2:

July 1, 2012 to June 30, 2013

Option Year 3:

July 1, 2013 to June 30, 2014

Option Year 4:

July 1, 2014 to June 30, 2015

## B.4 CONSIDERATION AND OBLIGATION--FIRM FIXED-PRICE/ COST-REIMBURSEMENT (JUN 1988)

- (a) The ceiling for the Phase-In is \$5,300.00, of which the fixed-price portion is \$5,300.00 and the cost-reimbursement portion is \$0 for Other Related Services.
- (b) The ceiling for the Base Period is \$670,703.38, of which the fixed-price portion is \$645,703.38 and the cost-reimbursement portion is \$25,000.00 for Other Related Services.
- (c) The ceiling for Option Year 1 is \$1,372,907.48, of which the fixed-price portion is \$1,322,907.48 and the cost-reimbursement portion is \$50,000.00 for Other Related Services.
- (d) The ceiling for Option Year 2 is \$1,399,250.84, of which the fixed-price portion is \$1,349,250.84 and the cost-reimbursement portion is \$50,000.00 for Other Related Services.
- (e) The ceiling for Option Year 3 is \$1,401,120.20, of which the fixed-price portion is \$1,351,120.20 and the cost-reimbursement portion is \$50,000.00 for Other Related Services.
- (f) The ceiling for Option Year 4 is \$1,428,053.04, of which the fixed-price portion is \$1,353,053.04 and the cost-reimbursement portion is \$75,000.00 for Other Related Services.
- (g) The total amount currently obligated for the fixed-price portion of this contract is as follows:

Base Period

\$634,314.90

(h) The total amount currently obligated for the cost-reimbursement portions of this contract is:

Base Period

\$25,000.00

# **B.5** PRICE/COST SCHEDULE

PHASE-I	N (One Time Cost) (OWFN & TWFN) Period: 12/01/	/2010 - 12/31/2010			
ITEM NO.	DESCRIPTION OF SUPPLIES/SVCS	ESTIMATED QTY	UNIT	UNIT PRICE	TOTAL
001	Phase-In (One Time Cost)	1	mo	\$5,300.00	\$5,300.00

## **TOTAL Fixed-Price Phase-In**

\$5,300.00

ITEM NO.	DESCRIPTION OF SUPPLIES/SVCS	ESTIMATED QTY	UNIT	UNIT PRICE	TOTAL
001	Basic Services	6	mo	\$103,183.33	\$619,099.98
002	Recycling Services	6	mo	\$373.90	\$2,243.40
003	Trash Removal Services	6	mo	\$2,560.00	\$15,360.00
004	Pest Control	6	mo	\$1,500.00	\$9,000.00
Total M	onthly Fixed Fee				\$107,617.23
005	*Other Related Services	6	mo		
	Cost-Reimbursable Time & Material (Not to Exceed)				\$25,000.00

TOTAL Fixed-Price Base Period \$645,703.38
TOAL Cost-Reimbursable Base Period \$25,000.00
Total AMOUNT Base Period \$670,703.38

ITEM		ESTIMATED			T0741
NO.	DESCRIPTION OF SUPPLIES/SVCS	QTY	UNIT	UNIT PRICE	TOTAL
007	Basic Services	12	mo	\$105,720.37	\$1,268,644.44
800	Recycling Services	12	mo	\$385.12	\$4,621.44
009	Trash Removal Services	12	mo	\$2,636.80	\$31,641.60
0010	Pest Control	12	mo	\$1,500.00	\$18,000.00
Total M	onthly Fixed Fee				\$110,242.29
0011	*Other Related Services	12	mo		
	Cost-Reimbursable Time & Material (Not to Exceed)				\$50,000.00

TOTAL Fixed-Price Option Year 1 \$1,322,907.48

TOAL Cost-Reimbursable Option Year 1 \$50,000.00

TOTAL AMOUNT Option Year 1 \$1,372,907.48

OPTION	YEAR TWO (OWFN & TWFN) Period: 07/01/2012 - 0	6/30/2013			
ITEM NO.	DESCRIPTION OF SUPPLIES/SVCS	ESTIMATED QTY	UNIT	UNIT PRICE	TOTAL
0012	Basic Services	12	mo	\$107,765.00	\$1,293,180.00
0013	Recycling Services	12	mo	\$396.67	\$4,760.04
0014	Trash Removal Services	12	mo	\$2,715.90	\$32,590.80
0015	Pest Control	12	mo	\$1,560.00	\$18,720.00
Total Fix	ed Monthly Fee				\$112,437.57
0016	*Other Related Services	12	mo		
	Cost-Reimbursable Time & Material (Not to Exceed)				\$50,000.00

TOTAL Fixed-Price Option Year 2 \$1,349,250.84

TOAL Cost-Reimbursable Option Year 2 \$50,000.00

TOTAL AMOUNT Option Year 2 \$1,399,250.84

ITEM NO.	DESCRIPTION OF SUPPLIES/SVCS	ESTIMATED QTY	UNIT	UNIT PRICE	TOTAL
0017	Basic Services	12	mo	\$107,765.00	\$1,293,180.00
0018	Recycling Services	12	mo	\$408.57	\$4,902.84
0019	Trash Removal Services	12	mo	\$2,797.38	\$33,568.56
0020	Pest Control	12	mo	\$1,622.40	\$19,468.80
Total Fix	ked Monthly Fee				\$112,593.35
0021	*Other Related Services	12	mo		
	Cost-Reimbursable Time & Material (Not to Exceed)			,	\$50,000.00

TOTAL Fixed-Price Option Year 3 \$1,351,120.20
TOAL Cost-Reimbursable Option Year 3 \$50,000.00
TOTAL AMOUNT Option Year 3 \$1,401,120.20

ITEM NO.	DESCRIPTION OF SUPPLIES/SVCS	ESTIMATED QTY	UNIT	UNIT PRICE	TOTAL
0022	Basic Services	12	mo	\$107,765.00	\$1,293,180.00
0023	Recycling Services	12	mo	\$420.82	\$5,049.84
0024	Trash Removal Services	12	mo	\$2,881.30	\$34,575.60
0025	Pest Control	12	mo	\$1,687.30	\$20,247.60
Total Fi	xed Monthly Fee				\$1,353,053.04
0026	*Other Related Services	12	mo		
	Cost-Reimbursable Time & Material (Not to Exceed)				\$75,000.00

TOTAL Fixed-Price Option Year 4 \$1,353,053.04

TOAL Cost-Reimbursable Option Year 4 \$75,000.00

GRAND TOTAL OPTION YEAR 4 \$1,428,053.04

## GRAND TOTAL PHASE IN, BASE PERIOD AND OPTION YEARS 1-4

\$6,277,334.94

- A. Incidental Custodial Tasks (ICT) Estimated 100 ICTs per year.
- B. Reimbursable Work Orders (RWO) Greater than 16.0 hours labor and/or \$100.00 in parts & materials.

The contractor shall submit separate invoices for the fixed-monthly fee and for other related services.

## Section I – Contract Clauses is revised to add the following FAR clause 52.232-18:

## I.12 52.232-18 Availability of Funds (APR 1984)

Funds are not presently available for this contract. The Government's obligation under this contract is contingent upon the availability of appropriated funds from which payment for contract purposes can be made. No legal liability on the part of the Government for any payment may arise until funds are made available to the Contracting Officer for this contract and until the Contractor receives notice of such availability, to be confirmed in writing by the Contracting Officer.

<sup>\*</sup>Other Related Services - Cost-Reimbursable Time & Materials includes the following (see Article C.2.6):

Section J – List of Attachments is revised to add Attachment 3 – billing instructions for submitting invoices for cost-reimbursable, time and materials services:

#### ATTACHMENT 3

# Billing Instructions for Labor Hour/Time and Materials Type Contracts (JUNE 2008)

<u>General</u>: During performance and through final payment of this contract, the contractor is responsible for the accuracy and completeness of data within the Central Contractor Registration (CCR) database and for any liability resulting from the Government's reliance on inaccurate or incomplete CCR data.

The contractor shall prepare vouchers/invoices as prescribed herein. FAILURE TO SUBMIT VOUCHERS/INVOICES IN ACCORDANCE WITH THESE INSTRUCTIONS WILL RESULT IN REJECTION OF THE VOUCHER/INVOICE AS IMPROPER.

**Form**: Claims shall be submitted on the payee's letterhead, voucher/invoice, or on the Government's Standard Form 1034, "Public Voucher for Purchases and Services Other than Personal," and Standard Form 1035, "Public Voucher for Purchases Other than Personal--Continuation Sheet."

<u>Number of Copies</u>: A signed original shall be submitted. If the voucher/invoice includes the purchase of any property with an initial acquisition cost of \$50,000 or more, a copy of the signed original is also required.

<u>Designated Agency Billing Office</u>: The preferred method of submitting vouchers/invoices is electronically to the <u>Department of the Interior at NRCPayments@nbc.gov</u>

If the voucher/invoice includes the purchase of any property with an initial acquisition cost of \$50,000 or more, a copy of the signed original shall be electronically sent to: <a href="mailto:Property@nrc.gov">Property@nrc.gov</a>

However, if you submit a hard-copy of the voucher/invoice, it shall be submitted to the following address:

Department of the Interior National Business Center Attn: Fiscal Services Branch - D2770 7301 West Mansfield Avenue Denver, CO 80235-2230

If you submit a hard-copy of the voucher/invoice and it includes the purchase of any property with an initial acquisition cost of \$50,000 or more, a copy of the signed original shall be mailed to the following address:

U.S. Nuclear Regulatory Commission NRC Property Management Officer Mail Stop: O-4D15 Washington, DC 20555-0001

HAND-CARRIED SUBMISSIONS WILL NOT BE ACCEPTED

<u>Agency Payment Office</u>: Payment will continue to be made by the office designated in the contract in Block 12 of Standard Form 26, Block 25 of Standard Form 33, or Block 18a. of Standard Form 1449, whichever is applicable.

**<u>Frequency</u>**: The contractor shall submit claims for reimbursement once each month, unless otherwise authorized by the Contracting Officer.

<u>Format</u>: Claims shall be submitted in the format depicted on the sample form entitled "Voucher/Invoice for Purchases and Services Other than Personal," which is provided below. The sample format is provided for guidance only. The

format is not required for submission of a voucher/invoice. Alternate formats are permissible provided all requirements of the billing instructions are addressed.

<u>Billing of Cost after Expiration of Contract</u>: If costs are incurred during the contract period and claimed after the contract has expired, you must cite the period during which these costs were incurred. To be considered a proper expiration voucher/invoice, the contractor shall clearly mark it "EXPIRATION VOUCHER" or "EXPIRATION INVOICE".

Final vouchers/invoices shall be marked "FINAL VOUCHER" or "FINAL INVOICE".

<u>Currency</u>: Billings may be expressed in the currency normally used by the contractor in maintaining his accounting records and payments will be made in that currency. However, the U.S. dollar equivalent for all vouchers/invoices paid under the contract may not exceed the total U.S. dollars authorized in the contract.

# INVOICE/VOUCHER FOR PURCHASES AND SERVICES FOR OTHER THAN PERSONAL (SAMPLE FORMAT - COVER SHEET)

#### 1. Official Agency Billing Office

Department of the Interior National Business Center Attn: Fiscal Services Branch - D2770 7301 West Mansfield Avenue Denver, CO 80235-2230

#### 2. Voucher Information

- a. Payee's DUNS Number or DUNS+4. The Payee shall include the Payee's Data Universal Number (DUNS) or DUNS+4 number that identifies the Payee's name and address. The DUNS+4 number is the DUNS number plus a 4-character suffix that may be assigned at the discretion of the Payee to identify alternative Electronic Funds Transfer (EFT) accounts for the same parent concern.
- b. Payee's Name and Address. Show the name of the Payee as it appears in the contract and its correct address. If the Payee assigns the proceeds of this contract as provided for in the assignment of claims terms of this contract, the Payee shall require as a condition of any such assignment, that the assignee shall register separately in the Central Contractor Registration (CCR) database at http://www.ccr.gov and shall be paid by EFT in accordance with the terms of this contract. See Federal Acquisition Regulation 52.232-33(g) Payment by Electronic Funds Transfer Central Contractor Registration (October 2003).
- c. Contract Number. Insert the NRC contract number.
- d. Voucher/Invoice. The appropriate sequential number of the voucher/invoice, beginning with 001 should be designated. Contractors may also include an individual internal accounting number, if desired, in addition to the 3-digit sequential number.
- e. Date of Voucher/Invoice. Insert the date the voucher/invoice is prepared.
- f. Billing period. Insert the beginning and ending dates (day, month, and year) of the period during which costs were incurred and for which reimbursement is claimed.
- g. Required Attachments (Supporting Documentation). Direct Costs. The contractor shall submit as an attachment to its invoice/voucher cover sheet a listing of labor categories, hours billed, fixed hourly rates, total dollars, and cumulative hours billed to date under each labor category authorized under the contract/purchase order for each of

the activities to be performed under the contract/purchase order. The contractor shall include incurred costs for: (1) travel, (2) materials, including non-capitalized equipment and supplies, (3) capitalized nonexpendable equipment, (4) materials handling fee, (5) consultants (supporting information must include the name, hourly or daily rate of the consultant, and reference the NRC approval), and (6) subcontracts (include separate detailed breakdown of all costs paid to approved subcontractors during the billing period) with the required supporting documentation, as well as the cumulative total of each cost, billed to date by activity.

#### 3. Definitions

- a. Non-capitalized Equipment, Materials, and Supplies. These are equipment other than that described in number (4) below, plus consumable materials, supplies. List by category. List items valued at \$1,000 or more separately. Provide the item number for each piece of equipment valued at \$1,000 or more.
- b. Capitalized Non Expendable Equipment. List each item costing \$50,000 or more and having a life expectancy of more than one year. List only those items of equipment for which reimbursement is requested. For each such item, list the following (as applicable): (a) the item number for the specific piece of equipment listed in the property schedule of the contract; or (b) the Contracting Officer's approval letter if the equipment is not covered by the property schedule.
- c. Material handling costs. When included as part of material costs, material handling costs shall include only costs clearly excluded from the labor-hour rate. Material handling costs may include all appropriate indirect costs allocated to direct materials in accordance with the contractor's usual accounting procedures.

	ole Voucher Information (Supporting Double Voucher/invoice represents reimbursate through		
(f)	Direct Costs:	Current Period	Cumulative Amt Billed
	(1) Direct Labor	\$	\$
	(2) Travel	\$	\$
	(3) Materials	\$	\$
	(4) Equipment	\$	\$
	(5) Materials Handling Fee	\$	\$
	(6) Consultants	\$	\$
	(7) Subcontracts	\$	\$
	Total Direct Costs:	\$	\$