



Protecting, maintaining and improving the health of all Minnesotans

June 30, 2011

Cynthia Carpenter, Acting Director
Federal and State Materials and
Environmental Management Programs
US Nuclear Regulatory Commission
Two White Flint North, Mail Stop 8 D22
Washington, DC 20555-0001

Dear Ms. Carpenter:

Subject: Agreement State Program Contingency Plans for Potential Minnesota State
Government Shutdown

As you are aware, Minnesota State Government services face a potential interruption on July 1, 2011, if a State budget cannot be established. This interruption will impact the Minnesota Department of Health (MDH) Radioactive Materials Unit and the Minnesota Agreement State Program. Although routine operations of the Agreement State Program will be suspended, Minnesota will maintain its ability to respond to emergencies and to protect public health and safety of its citizens in case of a radioactive material event.

The State has deemed radiation protection as "critical," the Ramsey County Judge has concurred with this critical designation, so that MDH will retain two staff members of the Agreement State Program. While Call Back procedures have not been shared at this time, the Radioactive Materials Unit has adopted a phased approach for contacting partners for assistance in the event of an emerging event. Phase 1 is to call back currently trained staff. If, for some reason, these staff are unavailable for call back, Phase 2 would be to contact Minnesota partners at the University of Minnesota, 3M, and/or Mayo Clinic, depending on the type of emerging event. A trained MDH staff member would accompany any of these partners in the field, if necessary. Phase 3 is to contact adjacent state partners in Wisconsin and/or Iowa. Phase 4 is to contact NRC Region III for assistance. MDH has contacted the individuals listed on the Call Back Plan as well as the Wisconsin and Iowa Agreement State Programs and NRC Region III representatives. All have agreed to provide assistance to Minnesota if called upon during the shutdown. Attached is our table of the Call Back Plan.

Planning for the impact to licensees and the control of radioactive material continues. Minnesota has been in contact with NRC Region III throughout the potential shutdown planning. The list below indicates the actions Minnesota has taken regarding potential impact of a government shutdown.

Federal and State Materials and
Environmental Management Programs
US Nuclear Regulatory Commission
Page 2
June 30, 2011

- Letters sent to specific and general licensees on June 27, 2011, noting:
 - All Rules pertaining to radioactive material remain in effect.
 - Reportable Events must still be reported. Immediate and 24-hour notification is to be made to the Minnesota Duty Officer.
 - Routine license renewals and amendments will not be issued. Timely renewal applications must still be submitted.
 - Emergency license amendments will be reviewed and issued on a case by case basis.
 - Variances will not be issued.
 - Annual fees must be submitted to avoid penalties.
- Letters sent to current and past facilities that have filed reciprocity with Minnesota noting:
 - All Rules pertaining to radioactive material remain in effect.
 - Reportable Events must still be reported. Immediate and 24-hour notification is to be made to the Minnesota Duty Officer.
 - Reciprocity Renewals and/or temporary work requests may not be authorized during the shutdown. Notifications must be sent by email and will be evaluated on a case by case basis.
- Minnesota Management and Budget along with MDH Incident Command Team is developing procedures to recall additional staff in the event of a large incident.
- MDH Radioactive Materials webpages will be updated to reflect the limited capabilities.

Please be assured that the priority of the Minnesota Agreement State Program is to maintain public health and safety regarding the use of radioactive material. We are confident that Minnesota will have enough resources to adequately provide this protection during a possible shutdown and maintain its Agreement with NRC. Please contact me at 651-201-4739 if you have any questions.

Sincerely,



Linda B. Bruemmer
Director, Division of Environmental Health
Minnesota Department of Health
P.O. Box 64975
Saint Paul, MN 55164-0975

Enclosure

Call Back Plan

**Radioactive Materials Unit
Call Back Plan During State Shut Down
6/30/11**

Phase 1 – MDH Radioactive Materials Unit Staff

| Name | Office | Home/Cell | Personal Email | Availability July Vacation Plans |
|-------------------|--------------|-----------|----------------|-------------------------------------|
| Brandon Juran | 651-201-4526 | ** | ** | |
| Teresa Purrington | 651-201-4519 | ** | ** | July 25-28 |
| Sue McClanahan | 651-201-4527 | ** | ** | |
| Lynn Dunbar | 651-201-4530 | ** | ** | |

Phase 2 – Minnesota (state) Partners

| Partner | Name | Phone | Email | Vacation |
|---------|------------------|--------------|--|-----------------|
| U of M | Brian Vetter | 612-626-5247 | Vette001@umn.edu | |
| U of M | Bryce Armstrong | 612-626-6764 | barmstro@umn.edu | |
| U of M | David Paulu | 612-625-1682 | Paulu010@umn.edu | |
| Mayo | Glenn Sturchio | 507-266-5282 | Sturchio.glenn@mayo.edu | July 30 – Aug 8 |
| Mayo | Kelly Classic | 507-284-4407 | Classic.kelly@mayo.edu | |
| Mayo | Jeff Brunette | 507-266-9792 | Brunette.jeffrey@mayo.edu | July 9-16 |
| 3M | Dan McGrane | 651-737-4458 | djmcgrane@mmm.com | |
| 3M | Mike Lewandowski | 651-737-4452 | malewandowski@mmm.com | |

Phase 3 - Outside State Partners

| State | Name | Phone | Email | Availability |
|-----------|------------------------|--------------|-------|--------------|
| Wisconsin | Wisconsin Duty Officer | 800-943-0003 | | |
| Iowa | IDPH Duty Officer | 866-834-9671 | | |

Phase 4 – NRC Region III

| Federal Partner | Name | Phone | Email | Availability |
|-----------------|-------------|--------------|--|--------------|
| NRC Region III | James Lynch | 630-829-9661 | James.Lynch@nrc.gov | |
| | Anne Boland | 630-829-9800 | Anne.boland@nrc.gov | |

** Personal information listed on MDH internal documents.